



# **Willoughby City Council**

## **ORDINARY COUNCIL**

### **MINUTES**

Council Chamber, Level 6, 31 Victor Street, Chatswood

12 August 2019

commencing at 7:00pm

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## 1 PRESENT

### Councillors

**Her Worship the Mayor Councillor G Giles-Gidney, Councillors C Campbell, H Eriksson, D Fernandez, T Mustaca, W Norton, J Rutherford, L Saville, B Zhu, C Tuon and B Zhu**

### Officers

**Ms D Just (General Manager), Mr D Frost (Customer & Corporate Director), Mr G McDonald (Planning & Infrastructure Director), Ms M Smith (Community, Culture & Leisure Director), Mr I Arnott (Planning Manager), Ms S Charlton (Governance, Risk & Corporate Planning Manager), Mr V Grepl (Governance Officer) and Ms P Sheldrake (Governance Meeting Administration Officer)**

## 2 DISCLOSURES OF INTERESTS

- Councillor Eriksson declared, via a Disclosures of Interest Form, a non-pecuniary less than significant interest in Item 12.2: Minutes – Local Traffic Committee Meeting held 19 June 2019 – Item 4.6  
*(Nature of Interest: I reside in Linden Way, Castlecrag)*
- Councillor Saville declared, via a Disclosures of Interest Form, a non-pecuniary less than significant interest in Item 12.2: Minutes – Local Traffic Committee Meeting held 19 June 2019  
*(Nature of Interest: I live in Eddy Road – the item refers to the parking and bus route)*
- Councillor Rozos declared, via a Disclosures of Interest Form, a pecuniary significant interest in Item 15.7: Draft Local Centres and Housing Strategies – Consultation and Engagement Report  
*(Nature of Interest: I am co-owner of 50% of a property in the Local Centres in Willoughby North)*
- Councillor Mustaca declared, via a Disclosures of Interest Form, a pecuniary significant interest in Item 15.7: Draft Local Centres and Housing Strategies – Consultation and Engagement Report  
*(Nature of Interest: I own a property in Artarmon)*

**Councillor Rozos left the meeting at 7:28pm during the public forum discussion on Item 15.7: Draft Local Centres and Housing Strategies – Consultation and Engagement Report and returned to the meeting at 7:32pm.**

### 3 CONFIRMATION OF MINUTES

#### RESOLUTION

That the Minutes of the Ordinary Meeting of Council held 22 July 2019, copies of which have been circulated to each member of Council, be confirmed.

MOVED COUNCILLOR RUTHERFORD

SECONDED COUNCILLOR MUSTACA

**CARRIED**

#### Voting

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

### 4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

- Councillor Coppock is on leave previously granted.
- Councillor Wright tendered an apology and requested Leave of Absence for 12 August 2019.
- Councillor Saville requested Leave of Absence for 18 August, 28-31 August and 2-3 September 2019.

#### RESOLUTION

That Council

1. Note Councillor Coppock is on leave previously granted.
2. Note Councillor Wright's apology and grant Leave of Absence for 12 August 2019.
3. Grant Councillor Saville Leave of Absence for 18 August, 28-31 August and 2-3 September 2019.

MOVED COUNCILLOR MUSTACA

SECONDED COUNCILLOR SAVILLE

**CARRIED**

#### Voting

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

## **5 PETITIONS**

NIL

## **6 OPEN FORUM — MATTERS NOT ON THE AGENDA**

The following people addressed Open Forum:

- Don Wilson spoke on the Community Project – “Adopt a Street and Keep it Clean”
- Jacqueline Houghton spoke on compliance and leverage

**7 MAYORAL MINUTE(S)****7.1 MAYOR'S DIARY: COUNCIL MEETING NOTES – 12 AUGUST 2019**

|  |                  |   |   |
|--|------------------|---|---|
| <b>FRIDAY 26 JULY</b>  |                  |   |   |
| Cr Norton  | 4.30 pm          | Happy Hour  | Dougherty Apartments  |
| <b>SATURDAY 27 JULY</b>  |                  |   |   |
| Crs Norton, Saville  | 12-4.30pm        | SCCG Meeting  | Manly Town Hall   |
| Cr Saville   | 7 pm             | Wby Symphony Orchestra Concert: Enigma                          | The Concourse   |
| <b>SUNDAY 28 JULY</b>  |                  |   |   |
| Cr Norton  | 10 am            | National Tree Day   | Artarmon Reserve  |
| Cr Saville   | 12.30 pm         |   |   |
| Cr Norton  | 2 pm             | Wby Symphony Orchestra Concert: Enigma                          | The Concourse   |
| <b>MONDAY 29 JULY</b>  |                  |   |   |
| Mayor<br>Cr Norton   | From<br>10.45 am | Tree-planting Ceremonies – National Tree-planting Day           | Sailors Bay Road, Northbridge and Penshurst Street, Roseville |
| <b>WEDNESDAY 31 JULY</b>   |                  |   |   |
| Cr Norton  | 8.30 am          | Audit & Risk Committee  | Coachwood Room  |
| Deputy Mayor: Cr Rutherford  | 12.30 pm         | Informal lunch with Minister for Local Govt.                    | Parliament House  |
| <b>THURSDAY 1 AUGUST</b>   |                  |   |   |
| Cr Norton  | 9.30 am          | Natural Heritage & Bushland Committee                           | Site Visit: Castlecrag  |
| <b>SUNDAY 4 AUGUST</b>   |                  |   |   |
| Cr Norton  | 2.30 pm          | Wby Symphony Chamber Orchestra Concert                          | Zenith Theatre  |
| <b>TUESDAY 6 AUGUST</b>  |                  |   |   |
| Deputy Mayor: Cr Rutherford<br>Cr Norton   | 9 am             | Cultural Events Committee                                       | Banksia Room  |
| Cr Saville   | 11 am            | SCCG Meeting with SCCG CEO                                      |   |
| Cr Saville   | 7 pm             | Hiroshima Day Commemoration & Launch "Choosing Humanity" Report | Parliament House  |
| <b>FRIDAY 9 AUGUST</b>   |                  |   |   |
| Mayor  | 6 pm             | Opening of Glenaeon Art Exhibition: "Meaningful Lives"          | The Concourse Art Space                                       |
| <b>SATURDAY 10 AUGUST</b>  |                  |   |   |
| Mayor  | morning          | North Shore Bombers AFL: Event recognising Female Umpires       | Gore Hill Oval  |
| Mayor<br>Deputy Mayor: Cr Rutherford<br>Crs Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Tuon, Wright, Zhu | All day          | Councillors Workshop  | Rydges Hotel, North Sydney                                    |
| Crs Norton, Saville  | 7.30 pm          | Streetwork Concert: "Acapella Northside"                        | Willoughby Uniting Church                                     |

| <b>MONDAY 12 AUGUST</b> |                |  |                         |
|-------------------------|----------------|--|-------------------------|
| <b>Mayor</b>            | <b>2.30 pm</b> | <b>Roundtable Meeting with Minister Anthony Roberts re Health Hub at St Leonards</b> | <b>Parliament House</b> |

**Her Worship the Mayor Councillor G Giles-Gidney congratulated Councillor Zhu on receiving his admission to practice as a solicitor.**



## 8 CHIEF EXECUTIVE OFFICER'S LATE REPORT

### 8.1 COUNCIL STAFFING OVERVIEW

|                               |   |
|-------------------------------|---|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS<br/>2. RECRUITMENT TIME FRAMES</b>                     |
| <b>RESPONSIBLE OFFICER:</b>   | <b>DEAN FROST – CUSTOMER &amp; CORPORATE<br/>DIRECTOR</b>                 |
| <b>AUTHOR:</b>                | <b>DEAN FROST – CUSTOMER &amp; CORPORATE<br/>DIRECTOR</b>                 |
| <b>CITY STRATEGY OUTCOME:</b> | <b>5.1 – BE HONEST, TRANSPARENT AND<br/>ACCOUNTABLE IN ALL THAT WE DO</b> |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>   |

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### PURPOSE OF REPORT

To provide Council with an update on Council staffing matters.

### RESOLUTION

That Council note the report.

MOVED COUNCILLOR ZHU

SECONDED COUNCILLOR SAVILLE

**CARRIED**

### Voting

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

## 9 MATTERS FOR DEFERRAL AND PROCEDURAL PRIORITY

Item 13.1 Notice of Motion – Tree Removal Requests

## 10 MATTERS REQUIRING ELABORATION OR DEBATE

The Mayor invited Councillors to indicate the items that they wished to deal with separately that are not being addressed in Public Forum:

- Item 12.1 Minutes – Natural Heritage and Bushland Advisory Committee – Meeting 6 June 2019
- Item 12.2 Minutes – Local Traffic Committee Meeting held on 19 June 2019
- Item 12.3 Minutes – Access and Inclusion Advisory Committee Meeting held 10 July 2019
- Item 15.2 Delivery Program – 2018-19 Progress Report – June 2019
- Item 15.6 Tender 118301 – The Concourse – Compliance Upgrade
- Item 15.8 14/25 Gibbes Street, Chatswood – Lease Renewal
- Item 15.9 Shop 1, The Concourse – Guzman Y Gomez
- Item 15.10 Out of term applications – Community Small Grants Program and The Concourse Performing Arts Subsidy
- Item 16.1 Proposed Motion for Local Government NSW Annual Conference

## RESOLUTION

That the staff recommendations for the following items be adopted on block:

- Item 8.1 Chief Executive Officer's Late Report – Council Staffing Overview
- Item 12.4 Minutes – Bicentennial Reserve and Flat Rock Gully Advisory Committee Meeting held 25 June 2019
- Item 12.5 Minutes – Multicultural Services Advisory Committee Meeting held 26 June 2019
- Item 15.3 Proposed Motion for Local Government NSW Annual Conference
- Item 15.4 Submission on review of Local Government election costs
- Item 15.5 Investment Report for the month of July 2019
- Item 15.7 Draft Local Centres and Housing Strategies – Consultation and Engagement Report
- Item 15.11 Memorial plaque – former Prime Minister Bob Hawke

MOVED COUNCILLOR ZHU

SECONDED COUNCILLOR SAVILLE

**CARRIED**

### Voting

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

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**11 PUBLIC FORUM — MATTERS ON THE AGENDA**

- Item 15.1 Review of Advisory Committees
- Item 15.7 Draft Local Centres and Housing Strategies – Consultation and Engagement Report

## 12 REPORTS OF COMMITTEES

### 12.1 MINUTES - NATURAL HERITAGE AND BUSHLAND ADVISORY COMMITTEE - MEETING 6 JUNE 2019

|                        |  |
|------------------------|--|
| ATTACHMENTS:           | 1. IMPLICATIONS<br>2. MINUTES – NATURAL HERITAGE AND BUSHLAND ADVISORY COMMITTEE – 6 JUNE 2019 |
| RESPONSIBLE OFFICER:   | GREG MCDONALD – PLANNING & INFRASTRUCTURE DIRECTOR   |
| AUTHOR:                | RICHARD O'BRIEN – NATURAL ASSETS OFFICER   |
| CITY STRATEGY OUTCOME: | 1.3 – ENHANCE, PROTECT AND RESPECT WATERWAYS, BUSHLAND, NATURE, WILDLIFE                       |
| MEETING DATE:          | 12 AUGUST 2019   |

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#### PURPOSE OF REPORT

To present to Council the Minutes of the Natural Heritage and Bushland Advisory Committee meeting held on 6 June 2019.

#### RESOLUTION

That Council receive and note the draft Minutes of the Natural Heritage and Bushland Advisory Committee from the meeting held on 6 June 2019 noting that the Committee would like to have a policy to minimise light pollution on bushland.

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR NORTON

**CARRIED**

#### Voting

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

**12.2 MINUTES - LOCAL TRAFFIC COMMITTEE HELD ON 19 JUNE 2019**

|                               |  |
|-------------------------------|--|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS<br/>2. TRAFFIC COMMITTEE MINUTES OF 19 JUNE 2019<br/>(DISTRIBUTED SEPARATELY)</b>   |
| <b>RESPONSIBLE OFFICER:</b>   | <b>GREG MCDONALD - PLANNING &amp;<br/>INFRASTRUCTURE DIRECTOR</b>  |
| <b>AUTHOR:</b>                | <b>GORDON FARRELLY – SENIOR TRAFFIC ENGINEER</b>   |
| <b>CITY STRATEGY OUTCOME:</b> | <b>2.1 – ENHANCE TRANSPORT CHOICES AND<br/>CONNECTIONS THROUGHOUT THE CITY<br/>2.4 – REDUCE PARKING AND TRAFFIC<br/>CONGESTION<br/>3.1 – FOSTER FEELINGS OF SAFETY, SECURITY<br/>AND CLEANLINESS</b> |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>  |

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**PURPOSE OF REPORT**

To advise Council of the outcome of the latest Local Traffic Committee Meeting held on 19 June 2019.

**RESOLUTION**

That Council receive and adopt the recommendations arising from the 19 June 2019 Traffic Committee Meeting with the following amendments:

**Item 4.4**

That Council:

- 1. Defer consideration of this matter to allow the Local Traffic Committee and Council Officers to further consult with the affected Body Corporate and to propose that a “15 Minute Loading Zone” be installed rather than a “No Stopping” Zone as suggested.**
- 2. After further consultation with the Body Corporate, bring the matter back to the Local Traffic Committee.**

**Item 4.5**

That the last bullet point in the Traffic Committee Recommendation read:

- That Council monitor the performance of the State Transit 255 bus service by means of revisiting the topic in the Local Traffic Committee within 12 months of implementation and consider adjustments to the street parking restrictions including the reinstatement of the existing unrestricted parking zones if necessary to improve residents’ amenities.**

**Item 4.6****That Council:**

1. Approve the installation of a warning sign: “Caution Driveways” on the western side of Linden Way, approximately two meters south of the driveway of No 72 Linden Way, Castlecrag.
2. Request the Traffic Committee to review the effectiveness of the sign in six months’ time and, if required, consider other measures.

**Item 4.9****That Council:**

1. Approve the implementation of regulatory signposting and line marking changes at various locations in the Willoughby Local Government Area with the following exceptions:

Item 19/13 be amended to read:

That a “No Parking” sign be installed outside No 24 and the current “Parking 2P” restrictions be retained outside No 26.

Item 19/18 be amended to read:

That consistent with the “No Parking” restrictions next to these spaces (shown in the photograph in Attachment 1) the current disabled parking zone be extended and changed to 8am-9.30am and 3-4pm School Days, 2-8pm Saturday’s and no changes for Sunday.

2. Defer consideration of Item 19/18 to allow the Local Traffic Committee and Council Officers to consult with the local Primary School and Church on the above suggested times to address the request to allow better disabled access during School drop off/pick up times.
3. Bring the matter back to the Local Traffic Committee once further consultation has been concluded.

**MOVED COUNCILLOR ERIKSSON**

**SECONDED COUNCILLOR CAMPBELL**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

**12.3 MINUTES - ACCESS AND INCLUSION ADVISORY COMMITTEE MEETING  
HELD 10 JULY 2019**

|                               |  |
|-------------------------------|--|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS<br/>2. MINUTES – ACCESS AND INCLUSION ADVISORY<br/>COMMITTEE – 10 JULY 2019</b> |
| <b>RESPONSIBLE OFFICER:</b>   | <b>MELANIE SMITH – COMMUNITY, CULTURE &amp;<br/>LEISURE DIRECTOR</b>                               |
| <b>AUTHOR:</b>                | <b>MICHAEL CASHIN – COMMUNITY LIFE MANAGER</b>   |
| <b>CITY STRATEGY OUTCOME:</b> | <b>2.7 – PROMOTE ACCESSIBLE SERVICES FOR THE<br/>COMMUNITY</b>                                     |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>  |

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**PURPOSE OF REPORT**

To provide Council with the minutes of the Access and Inclusion Advisory Committee meeting held 10 July 2019.

**RESOLUTION**

**That Council receive and note the minutes of the Access and Inclusion Advisory Committee meeting held 10 July 2019.**

**MOVED COUNCILLOR NORTON**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

**12.4 MINUTES - BICENTENNIAL RESERVE & FLAT ROCK GULLY ADVISORY COMMITTEE MEETING HELD 25 JUNE 2019**

|                               |  |
|-------------------------------|--|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS<br/>2. MINUTES HELD 25 JUNE 2019</b>                  |
| <b>RESPONSIBLE OFFICER:</b>   | <b>MELANIE SMITH – COMMUNITY, CULTURE &amp; LEISURE DIRECTOR</b>         |
| <b>AUTHOR:</b>                | <b>JULIE WHITFIELD- OPEN SPACE CO-ORDINATOR</b>                          |
| <b>CITY STRATEGY OUTCOME:</b> | <b>5.5 – MAKE IT EASY FOR CITIZENS TO PARTICIPATE IN DECISION MAKING</b> |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>  |

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**PURPOSE OF REPORT**

To provide Council with the Minutes of the Bicentennial Reserve and Flat Rock Gully Advisory Committee meeting held 25 June 2019.

**RESOLUTION**

**That Council receive and note the minutes of the Bicentennial Reserve and Flat Rock Gully Advisory Committee held 25 June 2019.**

**MOVED COUNCILLOR ZHU**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil



**12.5 MINUTES - MULTICULTURAL SERVICES ADVISORY COMMITTEE  
MEETING HELD 26 JUNE 2019**

|                               |  |
|-------------------------------|--|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS<br/>2. MINUTES – MULTICULTURAL SERVICES<br/>ADVISORY COMMITTEE MEETING – 26 JUNE 2019<br/>3. REPORT – MULTICULTURAL SERVICES – APRIL–<br/>JUNE 2019</b> |
| <b>RESPONSIBLE OFFICER:</b>   | <b>MELANIE SMITH – COMMUNITY, CULTURE &amp;<br/>LEISURE DIRECTOR</b>   |
| <b>AUTHOR:</b>                | <b>RITA LEUNG – MULTICULTURAL SERVICES TEAM<br/>LEADER</b>   |
| <b>CITY STRATEGY OUTCOME:</b> | <b>2.3 – CELEBRATE AND ENCOURAGE OUR<br/>DIVERSITY</b>   |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>  |

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**PURPOSE OF REPORT**

To provide Council with the minutes of the Multicultural Services Advisory Committee meeting held 26 June 2019.

**RESOLUTION**

**That Council receive and note the minutes of the Multicultural Services Advisory Committee meeting held 26 June 2019.**

**MOVED COUNCILLOR ZHU**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

## 13 DEFERRED MATTERS

### 13.1 NOTICE OF MOTION: TREE REMOVAL REQUESTS

|                        |  |
|------------------------|--|
| ATTACHMENTS:           | 1. CONFIDENTIAL LEGAL ADVICE (PREVIOUSLY CIRCULATED)           |
| RESPONSIBLE OFFICER:   | GREG MCDONALD – PLANNING & INFRASTRUCTURE DIRECTOR             |
| AUTHOR:                | GREG MCDONALD – PLANNING & INFRASTRUCTURE DIRECTOR             |
| CITY STRATEGY OUTCOME: | 5.1 – BE HONEST, TRANSPARENT AND ACCOUNTABLE IN ALL THAT WE DO |
| MEETING DATE:          | 12 AUGUST 2019   |

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#### PURPOSE OF REPORT

Councillor Wright has indicated his intention to move the following Notice of Motion.

#### MOTION

That Council reinstate a system of ward councillor meetings, to allow councillors the final decision regarding Tree Removal Requests when not associated with a development application and that the delegation to the CEO be adjusted accordingly.

Councillor Wright tendered his apology for the meeting and requested that his Notice of Motion be withdrawn.

#### MOTION

That Council note that at the request of Councillor Wright the Notice of Motion is withdrawn.

MOVED COUNCILLOR SAVILLE

SECONDED COUNCILLOR FERNANDEZ

**CARRIED**

#### Voting

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

## 14 CORRESPONDENCE

NIL

## 15 REPORTS FROM THE OFFICERS

### CUSTOMER & CORPORATE DIRECTORATE

#### 15.1 REVIEW OF ADVISORY COMMITTEES

|                        |   |
|------------------------|---|
| ATTACHMENTS:           | 1. IMPLICATIONS<br>2. ADVISORY COMMITTEES AND REFERENCE GROUPS POLICY<br>3. TIMELINE IMPLEMENTATION FOR ADVISORY COMMITTEE AND REFERENCE GROUPS |
| RESPONSIBLE OFFICER:   | DEAN FROST – CUSTOMER AND CORPORATE DIRECTOR  |
| AUTHOR:                | MICHAEL CASHIN - COMMUNITY LIFE MANAGER<br>SAMANTHA CHARLTON - GOVERNANCE, RISK & CORPORATE PLANNING MANAGER                                    |
| CITY STRATEGY OUTCOME: | 5.5 – MAKE IT EASY FOR CITIZENS TO PARTICIPATE IN DECISION MAKING   |
| MEETING DATE:          | 12 AUGUST 2019  |

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#### PURPOSE OF REPORT

To report on the Review of Advisory Committees and seek Council endorsement of the *Advisory Committee and Reference Groups Policy and Terms of Reference*.

#### Procedural Motion

That Kim Kendall address Council.

#### MOTION

That Council defer consideration of this matter by December 2019 to allow for further consultation with the Committees.

MOVED COUNCILLOR NORTON

SECONDED COUNCILLOR SAVILLE

**CARRIED**

#### Voting

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

The motion on being put to the meeting was carried to become the resolution of Council.

**15.2 DELIVERY PROGRAM - 2018-19 PROGRESS REPORT - JUNE 2019**

|                               |  |
|-------------------------------|--|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS<br/>2. END OF YEAR PROGRESS REPORT (TO BE<br/>DISTRIBUTED SEPARATELY)</b> |
| <b>RESPONSIBLE OFFICER:</b>   | <b>DEAN FROST – CUSTOMER AND CORPORATE<br/>DIRECTOR</b>                                      |
| <b>AUTHOR:</b>                | <b>KATRINA FURJANIC – CORPORATE STRATEGIC<br/>PLANNER</b>                                    |
| <b>CITY STRATEGY OUTCOME:</b> | <b>5.1 – BE HONEST, TRANSPARENT AND<br/>ACCOUNTABLE IN ALL THAT WE DO</b>                    |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>  |

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**PURPOSE OF REPORT**

To inform Council on progress to deliver the second year of the Delivery Program 2017-2021 (i.e. Operational Plan 2018-2019).

**RESOLUTION**

**That Council receive the 2018-19 Progress Report on Council's Delivery Program and Operational Plan as at 30 June 2019.**

**MOVED COUNCILLOR NORTON**

**SECONDED COUNCILLOR FERNANDEZ**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

### 15.3 PROPOSED MOTION FOR LOCAL GOVERNMENT NSW ANNUAL CONFERENCE

|                               |   |
|-------------------------------|---|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS</b>  |
| <b>RESPONSIBLE OFFICER:</b>   | <b>DEAN FROST – CUSTOMER &amp; CORPORATE DIRECTOR</b>                 |
| <b>AUTHOR:</b>                | <b>VLADIMIR GREPL – GOVERNANCE OFFICER</b>                            |
| <b>CITY STRATEGY OUTCOME:</b> | <b>5.1 – BE HONEST, TRANSPARENT AND ACCOUNTABLE IN ALL THAT WE DO</b> |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>   |

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#### PURPOSE OF REPORT

To consider a motion submitted on behalf of Northern Sydney Regional Councils of Sydney (NSROC) to the Local Government NSW (LGNSW) Annual Conference to be held at Warwick Farm in October 2019.

#### RESOLUTION

That Council consider submitting the following motion to LGNSW for debate at the LGNSW Annual Conference:

#### PROPOSED MOTION – Flexibility in Procurement

That LGNSW requests the NSW Government to cater for contemporary practices by introducing greater flexibility in procurement for local councils through adopting similar provisions as those available for State Government agencies, including:

- **Adopt the Procurement Innovation Stream model of supporting Small and Medium Enterprises (SMEs), to engage SME suppliers through direct negotiation on short term contracts to test the capability of goods and services to meet current and emerging business needs valued up to \$1 million for innovative solutions or outcomes-based trials.**

**MOVED COUNCILLOR ZHU**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

#### Voting

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

**15.4 SUBMISSION ON REVIEW OF LOCAL GOVERNMENT ELECTION COSTS**

|                               |   |
|-------------------------------|---|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS<br/>2. COUNCIL'S SUBMISSION TO IPART</b>               |
| <b>RESPONSIBLE OFFICER:</b>   | <b>DEAN FROST – CUSTOMER &amp; CORPORATE<br/>DIRECTOR</b>                 |
| <b>AUTHOR:</b>                | <b>VLADIMIR GREPL – GOVERNANCE OFFICER</b>                                |
| <b>CITY STRATEGY OUTCOME:</b> | <b>5.1 – BE HONEST, TRANSPARENT AND<br/>ACCOUNTABLE IN ALL THAT WE DO</b> |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>   |

---

**PURPOSE OF REPORT**

To note the submission that officers forwarded to the Independent Pricing and Regulatory Tribunal (IPART) concerning the review of local government election costs.

**RESOLUTION**

**That Council note the submission forwarded to the Independent Pricing and Regulatory Tribunal on the review of local government election costs as shown in Attachment 2.**

**MOVED COUNCILLOR ZHU**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

**15.5 INVESTMENT REPORT FOR THE MONTH OF JULY 2019**

|                               |   |
|-------------------------------|---|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS<br/>2. ACTUAL PERFORMANCE AGAINST INVESTMENT POLICY (2018)<br/>3. COUNCIL HOLDINGS AND COUNTERPARTY ANALYSIS</b> |
| <b>RESPONSIBLE OFFICER:</b>   | <b>DEAN FROST - CUSTOMER &amp; CORPORATE DIRECTOR</b>   |
| <b>AUTHOR:</b>                | <b>STEPHEN NAVEN – CHIEF FINANCIAL OFFICER</b>  |
| <b>CITY STRATEGY OUTCOME:</b> | <b>5.1 – BE HONEST, TRANSPARENT AND ACCOUNTABLE IN ALL THAT WE DO</b>   |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>   |

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**PURPOSE OF REPORT**

To detail the Council Bank balances and Investment portfolio performance as at 12 August 2019

**RESOLUTION**

That Council receive the **Statement of Bank Balances and Investment Holdings as at 31 July 2019.**

**MOVED COUNCILLOR ZHU**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil



**PLANNING & INFRASTRUCTURE DIRECTORATE****15.6 TENDER 118301 - THE CONCOURSE - COMPLIANCE UPGRADE**

|                               |  |
|-------------------------------|--|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS<br/>2. COMMERCIAL IN CONFIDENCE INFORMATION<br/>(CONFIDENTIAL) (TO BE DISTRIBUTED<br/>SEPARATELY)</b> |
| <b>RESPONSIBLE OFFICER:</b>   | <b>GREG MCDONALD – PLANNING &amp;<br/>INFRASTRUCTURE DIRECTOR</b>  |
| <b>AUTHOR:</b>                | <b>DAVID DI BIASE – PROPERTY AND CONSTRUCTION<br/>SERVICES MANAGER</b>   |
| <b>CITY STRATEGY OUTCOME:</b> | <b>5.3 – BALANCE THE CREATION OF NEW PUBLIC<br/>ASSETS WITH THE UPGRADE OF EXISTING PUBLIC<br/>ASSETS</b>                |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>  |

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**PURPOSE OF REPORT**

To seek Council's approval to accept the tender from the preferred tenderer for tender number 118301 for the replacement of the external cladding at The Concourse.

**MOTION**

That Council:

- 1. Accept the tender from Buildcorp Pty Ltd for the replacement of the external cladding of The Concourse, 409 Victoria Avenue, Chatswood using option 5a for a lump sum amount of \$7,883,456.**
- 2. Delegate authority to the Chief Executive Officer to negotiate the final terms of the contract and execute all associated documents.**
- 3. Note that ARUP be appointed to supervise and project manage the façade cladding replacement works, for a fee equivalent to 6.5% of the final contract value.**

**MOVED COUNCILLOR MUSTACA**

**SECONDED COUNCILLOR FERNANDEZ**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon and Zhu.

**Against:** Councillor Saville

The motion on being put to the meeting was carried to become the resolution of Council.

**THIS RESOLUTION WAS SUBJECT TO A RESCISSION MOTION WHICH CARRIED. A SUBSEQUENT MOTION ON BEING PUT TO THE MEETING WAS CARRIED TO BECOME THE RESOLUTION OF COUNCIL. REFER TO THE MINUTES OF THE ORDINARY COUNCIL MEETING HELD 10 FEBRUARY 2020 ITEM 17.1 – CONFIDENTIAL – NOTICE OF MOTION – RESCISSION OF RESOLUTION MADE ON 12 AUGUST 2019.**

Council moved into closed session to discuss Confidential Attachment 2 – Commercial in Confidence Information.

### **Reason for Confidentiality**

The attachment is **CONFIDENTIAL** in accordance with Section 10A(2)(d)(i) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (d) commercial information of a confidential nature that would if disclosed:
  - (i) prejudice the commercial position of the person who supplied it

**15.7 DRAFT LOCAL CENTRES AND HOUSING STRATEGIES – CONSULTATION AND ENGAGEMENT REPORT**

|                               |   |
|-------------------------------|---|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS<br/>2. DRAFT HOUSING STRATEGY<br/>3. DRAFT LOCAL CENTRES STRATEGY<br/>4. FEEDBACK REPORT – ENGAGE2<br/>(ATTACHMENTS 2-4 TO BE DISTRIBUTED SEPARATELY)<br/>5. BROAD CONCLUSIONS</b> |
| <b>RESPONSIBLE OFFICER:</b>   | <b>IAN ARNOTT - PLANNING MANAGER</b>  |
| <b>AUTHOR:</b>                | <b>JANE GIBSON – STRATEGIC PLANNER</b>  |
| <b>CITY STRATEGY OUTCOME:</b> | <b>5.1 – BE HONEST, TRANSPARENT AND ACCOUNTABLE IN ALL THAT WE DO</b>   |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>   |

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**PURPOSE OF REPORT**

Council receive and note the independent review on feedback received during community consultation and engagement of the *Draft Housing and Local Centres Strategies*.

**Procedural Motion**

That Anna Greco address Council:

**RESOLUTION**

That Council:

- 1. Note the independent review of feedback received during community consultation and engagement on the draft “*Feedback about Willoughby Council’s Draft Housing and Local Centres Strategies*”.**
- 2. Prepare final Housing and Local Centres Strategies informed by the feedback received.**

**MOVED COUNCILLOR ZHU**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rutherford, Rozos, Saville, Tuon and Zhu.

**Against:** Nil

Councillors Rozos and Mustaca declared a pecuniary, significant interest in this matter but were not required to leave chambers as the item was adopted in block with matters which did not require elaboration or debate. Councillor Rozos however left the meeting at 7:28pm and returned to the meeting at 7:32pm.

**15.8 14/25 GIBBES STREET, CHATSWOOD - LEASE RENEWAL**

|                               |  |
|-------------------------------|--|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS<br/>2. COMMERCIAL IN CONFIDENCE TERMS<br/>(CONFIDENTIAL) (TO BE DISTRIBUTED<br/>SEPARATELY)</b> |
| <b>RESPONSIBLE OFFICER:</b>   | <b>GREG MCDONALD – PLANNING &amp;<br/>INFRASTRUCTURE DIRECTOR</b>  |
| <b>AUTHOR:</b>                | <b>ANNA VECCHIO – PROPERTY LEASING OFFICER</b>   |
| <b>CITY STRATEGY OUTCOME:</b> | <b>3.1 – FOSTER FEELINGS OF SAFETY, SECURITY<br/>AND CLEANLINESS</b>   |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>  |

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**PURPOSE OF REPORT**

To seek Council's approval to enter into a lease with Ageless Gardens Pty Ltd, for Unit 14, 25 Gibbes Street, Chatswood for a term of five years with a three year option to renew.

**RESOLUTION**

That Council:

- 1. Enter into a lease with Ageless Gardens Pty Ltd for the property at 14/25 Gibbes Street, Chatswood, for a term of five years, with an option for a further three year term.**
- 2. Delegate authority to the Chief Executive Officer to execute the lease agreement and any associated documents including, but not limited to, any future leases, options to renew, assignments and variations related to the occupation of 14/25 Gibbes Street, Chatswood.**

**MOVED COUNCILLOR SAVILLE**

**SECONDED COUNCILLOR RUTHERFORD**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

Council moved into closed session to discuss Confidential Attachment 2 – Commercial in Confidence Terms.

### **Reason for Confidentiality**

The attachment is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

**15.9 SHOP 1, THE CONCOURSE - GUZMAN Y GOMEZ**

|                               |  |
|-------------------------------|--|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS<br/>2. COMMERCIAL IN CONFIDENCE TERMS<br/>(CONFIDENTIAL) (TO BE DISTRIBUTED<br/>SEPARATELY)</b> |
| <b>RESPONSIBLE OFFICER:</b>   | <b>GREG MCDONALD – PLANNING &amp;<br/>INFRASTRUCTURE DIRECTOR</b>  |
| <b>AUTHOR:</b>                | <b>ANNA VECCHIO – PROPERTY LEASING OFFICER</b>   |
| <b>CITY STRATEGY OUTCOME:</b> | <b>4.2 – BUILD AND SUPPORT A NIGHT-TIME<br/>ECONOMY<br/>4.3 - CREATE MEMORABLE FOOD DESTINATIONS</b>               |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>  |

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**PURPOSE OF REPORT**

To seek Council's approval to enter into a lease with Guzman Y Gomez Leasing Pty Ltd, for Shop 1, The Concourse, Chatswood.

**MOTION**

That Council:

1. Enter into a lease with Guzman Y Gomez Leasing Pty Ltd for Shop 1, The Concourse, for a term of seven years, with an option for a further five year term.
2. Delegate authority to the Chief Executive Officer to execute the lease agreement and any associated documents including, but not limited to, any future leases, options to renew, assignments and variations related to the occupation of Shop 1, 409 Victoria Road, Chatswood.

**MOVED COUNCILLOR MUSTACA**

**SECONDED COUNCILLOR ROZOS**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Tuon and Zhu.

**Against:** Councillor Saville

**The motion on being put to the meeting was carried to become the resolution of Council.**

Council moved into closed session to discuss Confidential Attachment 2 – Commercial in Confidence Terms

### **Reason for Confidentiality**

The attachment is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

**COMMUNITY, CULTURE & LEISURE DIRECTORATE****15.10 OUT OF TERM APPLICATIONS - COMMUNITY SMALL GRANTS PROGRAM AND THE CONCOURSE PERFORMING ARTS SUBSIDY**

|                               |  |
|-------------------------------|--|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS</b>   |
| <b>RESPONSIBLE OFFICER:</b>   | <b>MELANIE SMITH – COMMUNITY, CULTURE &amp; LEISURE DIRECTOR</b> |
| <b>AUTHOR:</b>                | <b>MICHAEL CASHIN – COMMUNITY LIFE MANAGER</b>                   |
| <b>CITY STRATEGY OUTCOME:</b> | <b>2.7 – PROMOTE ACCESSIBLE SERVICES FOR THE COMMUNITY</b>       |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>  |

---

**PURPOSE OF REPORT**

To seek Council's endorsement of the distribution of Out of Term grant funds through Council's 2019/2020 Community (Small) Grants Program and 2019/2020 The Concourse Performing Arts Subsidy.

**RESOLUTION**

That Council:

- 1. Distribute \$2,000 of grant funds through the 2019/2020 Community (Small) Grants Program – Community Development 1A to Action Foundation for Mental Health Inc. (Mental Health Social Inclusion Program).**
- 2. Distribute \$5,000 of grant funds through the 2019/2020 The Concourse Performing Arts Subsidy to Conviction Group Inc (Young Men's Health Forum).**

**MOVED COUNCILLOR ZHU**

**SECONDED COUNCILLOR ERIKSSON**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil



**15.11 MEMORIAL PLAQUE - FORMER PRIME MINISTER BOB HAWKE**

|                               |   |
|-------------------------------|---|
| <b>ATTACHMENTS:</b>           | <b>1. IMPLICATIONS</b>  |
| <b>RESPONSIBLE OFFICER:</b>   | <b>MELANIE SMITH – COMMUNITY, CULTURE AND LEISURE DIRECTOR</b>    |
| <b>AUTHOR:</b>                | <b>JULIE WHITFIELD - OPEN SPACE COORDINATOR</b>                   |
| <b>CITY STRATEGY OUTCOME:</b> | <b>2.2 – RESPECT AND CELEBRATE OUR HISTORY AND HERITAGE SITES</b> |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>   |

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**PURPOSE OF REPORT**

To approve the placing of a memorial plaque in the small Northbridge reserve opposite the former home of the late Bob Hawke in Minimbah Road where Willoughby's Bushcare Group have planted a tree in his memory.

**RESOLUTION**

**That Council approve the request for a memorial plaque to be placed in the small reserve in Minimbah Road, Northbridge opposite the former home of the late Bob Hawke in memory of the former Prime Minister.**

**MOVED COUNCILLOR ZHU**

**SECONDED COUNCILLOR SAVILLE**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

## 16 NOTICE OF MOTIONS

### 16.1 PROPOSED MOTION FOR LOCAL GOVERNMENT NSW ANNUAL CONFERENCE

|                               |   |
|-------------------------------|---|
| <b>RESPONSIBLE OFFICER:</b>   | <b>DEAN FROST – CUSTOMER &amp; CORPORATE DIRECTOR</b>                 |
| <b>AUTHOR:</b>                | <b>VLADIMIR GREPL – GOVERNANCE OFFICER</b>                            |
| <b>CITY STRATEGY OUTCOME:</b> | <b>5.1 – BE HONEST, TRANSPARENT AND ACCOUNTABLE IN ALL THAT WE DO</b> |
| <b>MEETING DATE:</b>          | <b>12 AUGUST 2019</b>   |

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#### PURPOSE OF REPORT

Councillor Campbell has indicated his intention to move the following Notice of Motion.

#### MOTION

That Council consider submitting the following motion to LGNSW for debate at the LGNSW Annual Conference:

That Local Government NSW call on the NSW State Government to:

1. **Implement a scheme with other Australian states and territories to allow for occupational licensing portability by mutually recognising state / territory based occupational qualifications and licensing for building, construction, and maintenance related services such as:**
  - **Electricians;**
  - **Builders;**
  - **Plumbers;**
  - **Fitters;**
  - **Mechanics; and**
  - **any other relevant skills or trades.**
2. **In the event that such a mutual recognition scheme is not forthcoming in a timely manner, that the NSW State Government to implement a unilateral recognition of occupational qualifications and licensing from other states and territories for building, construction, and maintenance related services such as:**
  - **Electricians;**
  - **Builders;**
  - **Plumbers;**
  - **Fitters;**
  - **Mechanics; and**
  - **any other relevant skills or trades.**

**MOVED COUNCILLOR CAMPBELL**

**SECONDED COUNCILLOR MUSTACA**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

**The motion on being put to the meeting was carried to become the resolution of Council.**

**Her Worship the Mayor Councillor Giles-Gidney noted that this issue could be raised at the next Australian Local Government Association's National General Assembly held in Canberra.**

## 17 CONFIDENTIAL MATTERS

The Chair asked the Chief Executive Officer whether there were any public, or persons in the gallery, that have made or requested to make representation on the proposed closure of the meeting to discuss any of the confidential items listed.

The Chief Executive Officer responded that there had been no requests.

In accordance with the *Local Government Act 1993*, and the *Local Government (General) Regulation 2005*, in the option of the Chief Executive Officer the following business is confidential as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

### Procedural Motion

That:

**Council resolve itself into Closed Session with the Press and Public excluded from the meeting to discuss the contents with the following confidential attachments.**

**MOVED COUNCILLOR SAVILLE**

**SECONDED COUNCILLOR CAMPBELL**

**Council resolve into Committee of the Whole in order to discuss the contents with these confidential attachments.**

**MOVED COUNCILLOR CAMPBELL**

**SECONDED COUNCILLOR MUSTACA**

Council moved into closed session at 8:18pm.

### **15.6 TENDER 118301 – THE CONCOURSE – COMPLIANCE UPGRADE – CONFIDENTIAL ATTACHMENT 2 – COMMERCIAL IN CONFIDENCE INFORMATION**

- (d) commercial information of a confidential nature that would if disclosed:
  - (i) prejudice the commercial position of the person who supplied it

### **15.8 14/25 GIBBES STREET, CHATSWOOD – LEASE RENEWAL – CONFIDENTIAL ATTACHMENT 2 – COMMERCIAL IN CONFIDENCE TERMS**

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

**15.9 SHOP 1, THE CONCOURSE – GUZMAN Y GOMEZ – CONFIDENTIAL  
ATTACHMENT 2 – COMMERCIAL IN CONFIDENCE TERMS**

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

**RESOLUTION**

**That the meeting revert to Open Council.**

**MOVED COUNCILLOR SAVILLE**

**SECONDED COUNCILLOR ERIKSSON**

**CARRIED**

**Voting**

**For the Resolution:** Councillors Giles-Gidney, Campbell, Eriksson, Fernandez, Mustaca, Norton, Rozos, Rutherford, Saville, Tuon and Zhu.

**Against:** Nil

Council moved into open session at 8:57pm.

**18 QUESTIONS WITH NOTICE**

NIL

**19 CONCLUSION OF THE MEETING**

**The meeting concluded at 9:02pm**

**I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the Ordinary Council Meeting held on 12 August 2019. I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.**