



# **Willoughby City Council**

## **ORDINARY COUNCIL**

### **MINUTES**

11 December 2023

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**Minutes of an ordinary Council meeting  
held on Monday, 11 December 2023  
at the Council Chamber, Chatswood commencing at 7:01 pm**

**ATTENDANCE:**

**Councillors**

Tanya Taylor (Her Worship the Mayor)  
Nic Wright (Deputy Mayor)  
Georgie Roussac  
Anna Greco  
Roy McCullagh  
John Moratelli  
Hugh Eriksson  
Robert Samuel  
Angelo Rozos  
Sarkis Mouradian  
Craig Campbell  
Brendon Zhu  
Jam Xia

**Officers**

Debra Just (Chief Executive Officer)  
Maxine Kenyon (Customer & Corporate Director)  
Linda Perrine (Community, Culture & Leisure Director)  
Hugh Phemister (Planning & Infrastructure Director)  
Samantha Connor (Governance, Risk & Compliance Manager)  
Natalie Taylor (Council & Corporate Support Officer)  
Adam Booth (Council & Corporate Support Officer)  
Jason Racchi (Acting Chief Information Officer)  
Matthew Long (Network Support Officer)  
Mitchell Noble (Head of Planning)  
Dyalan Govender (Strategic Planning Team Leader)  
Craig O'Brien (Strategic Planner)  
Chris Binns (Executive Manager, Strategy and Reform)  
Darren Wood (Design and Infrastructure Delivery Manager)  
Gynt Drinan (Project Management Team Leader)  
Marcia Doheny (General Counsel)  
Jo Jewitt (Customer Experience Manager)  
Hudson Bento (Project Manager)

**1 OPEN MEETING****2 ACKNOWLEDGEMENT OF COUNTRY**

Willoughby City Council acknowledges the Traditional Owners of the lands on which we meet today, the Gamaragal People, and their connections to land, waters, and community. We pay our respects to their Elders past and present, and extend that respect to all Aboriginal and Torres Strait Islander people, including those who may be in attendance today.

*Note:*

1. Councillor McCullagh left the meeting at 7:03 pm.

**3 REFLECTION OR PRAYER****4 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS**

That Council accept the leave of absence submitted by:

- Councillor Mouradian for the 30 January 2024 Additional Council Meeting.
- Councillor Zhu for 13 December 2023 to 9 January 2024.

**MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR CAMPBELL**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu.

**Against:** Nil.

**Absent:** Councillor McCullagh.

**5 CONFIRMATION OF MINUTES**

That the Minutes of the Ordinary Meeting of Council held 27 November 2023, copies of which have been circulated to each member of Council, be confirmed.

**MOVED COUNCILLOR CAMPBELL / SECONDED COUNCILLOR XIA**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu.

**Against:** Nil.

**Absent:** Councillor McCullagh.

**6 DISCLOSURES OF INTERESTS**

In accordance with Part 16 of the Code of Meeting Practice, all Councillors must disclose and manage any conflicts of interest they may have in matters being considered at the meeting.

- Councillor Wright declared a non-pecuniary less than significant interest in item 12.2 Investment Report for Month of November 2023. Councillor Wright chose to stay in the meeting and take part in discussion and voting on this item.

*"I am an employee of Westpac with whom Council holds investments. I do not have any influence or control over the investments held by Council. I will remain in the Chamber as the report is only for noting."*

- Councillor McCullagh declared a non-pecuniary less than significant interest in item 13.1 Notice of Motion 36/2023 - Provision of Dedicated Legal Rideshare Pick Up Locations and 13.2 Notice of Motion 37/2023 - Taxi and Rideshare Long Term Strategy and Action Plan. Councillor McCullagh chose to stay in the meeting and take part in discussion and voting on this item.

*"I am an ad hoc uber driver."*

- Councillor Xia declared a non-pecuniary less than significant interest in item 12.2 Investment Report for Month of November 2023. Councillor Xia chose to stay in the meeting and take part in discussion and voting on this item.

*"I am a full time employee of Westpac with whom Council has investments. I will remain in the Chamber and participate in the discussion and voting on this item."*

- Councillor Zhu declared a non-pecuniary significant interest in item 12.10 Planning Proposal 641-653 and 655A Pacific Highway Chatswood. Councillor Zhu chose to leave the meeting and take no part in discussion and voting on this item.

*"I am a member of the Sydney North Planning Panel and that may come before me."*

- Councillor Zhu declared a non-pecuniary less than significant interest in any item that may reference Transport for NSW. Councillor Zhu chose to stay in the meeting and take part in discussion and voting on any such items.

*"I work for Transport for NSW in the Industrial Relations team, but I am not involved with the infrastructure decisions."*

- Councillor Mouradian declared a non-pecuniary less than significant interest in item 12.9 WCC Property Report - December 2023. Councillor Mouradian chose to stay in the meeting and take part in discussion and voting on this item.

*"I have a family member that is employed with one of the real estate agents that is mentioned within the report and she has no involvement with the selection process."*

- Councillor Samuel declared a non-pecuniary less than significant interest in item 12.19 Grants for the Community Program 2023-24 Applications – November. Councillor

Samuel chose to stay in the meeting and take part in discussion and voting on this item.

*“One of the grants recipients is somebody that I was at University with and I’m a facebook friend of and I have no commercial relationship.”*

- Councillor Taylor declared a non-pecuniary significant interest in item 12.10 Planning Proposal 641-653 and 655A Pacific Highway Chatswood. Councillor Taylor chose to leave the meeting and take no part in discussion and voting on this item.

*“I am a member of the Sydney North Planning Panel.”*

Note:

1. Councillor McCullagh returned to the meeting at 7:09 pm.
2. Councillor Moratelli left the meeting at 7:10 pm and returned at 7:10 pm.
3. Councillor Eriksson left the meeting at 7:10 pm and returned at 7:11 pm.

## 7 PETITIONS

Nil.

### PROCEDURAL MOTION – BRING FORWARD AND ITEM ON THE AGENDA

That standing orders be set aside and item 11 be brought forward.

**MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR ROUSSAC**

**CARRIED**

#### Voting

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

**Against:** Nil

**Absent:** Nil

### PROCEDURAL MOTION – DEFER AN ITEM

That item 13.4 Notice of Motion 39/2023 - Minor Amendment to the Artarmon Local Centre Public Domain Masterplan be deferred to the Council meeting to be held on [insert].

**MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR MORATELLI**

**CARRIED**

#### Voting

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

**Against:** Nil

**Absent:** Nil

**11 MATTERS BY EXCEPTION**

At this stage the Mayor will invite Councillors to nominate the items they wish Council to consider separately and these matters will then be dealt with in the order so nominated.

- 
- 9 Mayoral Minute
  - 10 Chief Executive Officer's Late Report
  - 8 Open and Public Forum
  - 13.5 Notice of Motion 40/2023 - Reinstate Chatswood OOSH Service Commencing with 2024 School Year
  - 12.10 Planning Proposal 641-653 and 655A Pacific Highway Chatswood
  - 12.3 Victor Street Asset Renewal and Refurbishment Tender
  - 12.6 Draft Minutes - Audit, Risk and Improvement Committee - Meeting Held 26 October 2023
  - 12.7 Review of the Code of Meeting Practice
  - 12.8 CX Strategy 2023-2025 - Complaints Management Policy
  - 12.14 Willoughby Leisure Centre Upgrade - Update
  - 12.16 Reflect Reconciliation Action Plan 2024-2025 Outcome of Public Exhibition
  - 12.17 Affordable Housing Policy Amendment
  - 13.1 Notice of Motion 36/2023 - Provision of Dedicated Legal Rideshare Pick Up Locations
  - 13.2 Notice of Motion 37/2023 - Taxi and Rideshare Long Term Strategy and Action Plan
  - 15.1 Confidential - Victor Street Asset Renewal and Refurbishment Tender
  - 15.2 Confidential - Planning Agreement - 2-6 Second Avenue Willoughby East (Former Tresillian Nursing Home)
  - 15.3 Confidential - Willoughby Leisure Centre Upgrade - Update
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**MOTION**

**That the staff recommendations for the following items be adopted en bloc:**

- 12.1 Request to Waive Footway Restaurant / Outdoor Eating Areas Fee for Businesses in Artarmon Following Completion of Streetscape Upgrade
- 12.2 Investment Report for Month of November 2023
- 12.4 Council Delegated Authority During Christmas/New Year Recess
- 12.5 Expression of Interest for the Advisory Committees – Community Members
- 12.9 WCC Property Report - December 2023
- 12.11 Minutes - Traffic Committee Meeting Held on 16 November 2023
- 12.12 Draft Minutes - Bushland and Natural Heritage Advisory Committee 18 October 2023
- 12.13 Draft Minutes-Active and Integrated Transport Advisory Committee Held on 25 October 2023
- 12.15 Request for Memorial Seat Harold Reid Reserve - Dennis Arnold
- 12.18 3 Abbott Rd Affordable Housing Project - Pathway Closure
- 12.19 Grants for the Community Program 2023-24 Applications - November
- 12.20 Draft Minutes of the Cultural and Creative Arts Advisory Committees Meeting Held on 16 October 2023
- 13.3 Notice of Motion 38/2023 - Warners Park Centre Concerns
- 13.6 Notice of Motion 41/2023 - Naming of Park After the Late Jim McCredie

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**CARRIED**



**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Samuel, Xia and Zhu.

**Against:** Nil.

**Absent:** Councillor Rozos.

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**9 MAYORAL MINUTE**

Nil.

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**10 CHIEF EXECUTIVE OFFICER'S LATE REPORT**

Nil.

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**8 OPEN AND PUBLIC FORUM**

Open Forum allows members of the public to address Council for a maximum of three (3) minutes on any issues (but not on an item on the Minutes). No Open Forum speakers addressed Council.

Public Forum allows members of the public to address Council for a maximum of three (3) minutes on an issue on the Minutes. Items 13.5 and 12.10 were addressed in Public Forum.

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The following members of the public addressed Council regarding **item 13.5 Notice of Motion 40/2023 - Reinstate Chatswood OOSH Service Commencing with 2024 School Year**

- In support of the Notice of Motion:
    - **Chelsy Xu**
    - **Maggie Chu**
  - Against the Notice of Motion:
    - **James Cattlin (Gordon District Cricket Club)**
    - **Michael Cant (Gordon District Cricket Club)**
    - **Andrew Heaven (Gordon Rugby Club)**
    - **Stephanie Lum (Gordon Women's Cricket Club)**
    - **Toby Robinson (Gordon District Cricket Club)**
    - **Paul Stephenson (Gordon District Cricket Club)**
-

**PROCEDURAL MOTION – ADJOURN FOR SHORT RECESS**

That the meeting adjourn for a 5 minute recess, so that Councillor Greco may identify the source of funding for item 13.5 Notice of Motion 40/2023 - Reinstate Chatswood OOSH Service Commencing with 2024 School Year.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR MORATELLI**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

**Against:** Nil

**Absent:** Nil

*Note:*

1. *The meeting entered a recess at 8:22 pm and recommenced at 8:27 pm.*

**13.5 NOTICE OF MOTION 40/2023 - REINSTATE CHATSWOOD OOSH SERVICE COMMENCING WITH 2024 SCHOOL YEAR****MOTION**

**That Council:**

1. **Reinstate Chatswood OOSH services at Trumper Pavilion, recommencing with the 2024 School term.**
2. **Contact the department to not rescind the licence by Friday 15 December 2023.**
3. **Note the reinstatement of the service as an interim measure until the service can be provided in another more suitable premise.**
4. **Funding source is part of revenue received from parents which is anticipated to cover operating costs in the interim.**
5. **Advise users of Chatswood OOSH of the continuing service at Trumper Pavilion and engage in the promotion of the Chatswood OOSH service through Council networks.**

**MOVED COUNCILLOR GRECO / SECONDED COUNCILLOR MCCULLAGH**

**LOST**

*Note:*

1. *The Notice of Motion contained in the Agenda was not moved.*
2. *After discussion and a recess, the Chairperson proposed wording for Councillor Greco to consider:*  
*“That Council:*
  1. *Contact the department to not rescind the licence by Friday 15 December 2023.*
  2. *Defer consideration of the reinstatement Chatswood OOSH services at Trumper Pavilion.*

3. *receive a further report on funding sources at the 30 January 2024 Additional Council Meeting.”*  
Councillor Greco did not accept the proposed wording.
3. Councillor Greco moved the Motion set out above.
4. *Having considered a point of order raised by Councillor Wright, the Motion was ruled out of order by the Chairperson under clause 10.9 of the Code of Meeting Practice, for not identify the source of funding for the expenditure that is the subject of the Motion. The item was deferred to a future meeting of Council, including the 30 January 2024 Additional Council Meeting - at Councillor Greco’s nomination.*
5. Councillor Xia requested his proposed foreshadowed Motion be displayed to the meeting:
- “1. *Reinstate Chatswood OOSH services at the Chatswood Croquet Club, recommencing with the 2024 School term 2 (due recruitment challenges).*
2. *Council resolves to provide \$10,000 to make ready the facilities for children services.*
3. *Advise users of Chatswood OOSH of the continuing service and engage in strong promotion of the Chatswood OOSH service through Council networks.*
4. *Retain Trumper Pavilion for sporting use and community use.”*  
*The Chairperson ruled this proposed foreshadowed motion was also out of order under clause 10.9 of the Code of Meeting Practice. Councillor Xia did not move the proposed foreshadowed motion.*

The following member of the public addressed Council regarding item **12.10 Planning Proposal 641-653 and 655A Pacific Highway Chatswood**

- In support of the officer’s recommendation:
  - **Gavin Sweeney (Goldfields Group Property Developments)**

## 12.10 PLANNING PROPOSAL AND PLANNING AGREEMENT 641-653 AND 655A PACIFIC HIGHWAY CHATSWOOD

### AMENDMENT

**That Council:**

1. **Require the following additional information to be provided to Council prior to the Planning Proposal being forwarded to Department of Planning for a Gateway Determination:**
  - a) **The following amended information:**
    - i. **A Planning Report and Traffic Impact Assessment Report confirming, as relevant, that:**
      - a) **All car parking related to the Chatswood Bowling Club, currently located on 655A Pacific Highway, is located on the Planning Proposal site.**
      - b) **All car parking is to be in accordance with Willoughby Development Control Plan.**
      - c) **Access and egress is provided for croquet premises allocated car parking on the Chatswood Bowling Club site (being the subject of existing rights of way) via Hammond Lane.**
    - ii. **An updated Traffic Impact Assessment Report providing analysis of traffic impacts in Gordon Avenue, Orchard Road and Albert Avenue, having regard to recently approved Planning Proposals**

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- responding to the Chatswood CBD Planning and Urban Design Strategy 2036.
- iii. Amended/additional plans showing:
    - a. All proposed setbacks, at ground and tower levels, clearly dimensioned.
    - b. All car spaces allocated to the Chatswood Bowling Club clearly identified on-site at ground and basement level.
    - c. Basement design to reflect reduced car parking provision in accordance with Willoughby Development Control Plan. Deep soil planting areas to be maximised, with appropriate landscaping.
    - d. Two east / west pedestrian through site links, as well as the north / south link, consistent with the site specific draft development control plan.
  - b) Preliminary flood analysis responding to the overland flow issues identified by Council's engineers in the Detailed Assessment.
  - c) Detailed shadow diagrams at a readable scale for each hour between 9am and 3pm based on 21 June mid-winter, with each hour showing street names, the individual properties impacted (including addresses), analysis, patterns and conclusions. In addition, clear distinction is to be made between existing shadows and additional shadows from the proposed development.
2. Forward the Planning Proposal to the Department of Planning and Environment seeking a Gateway Determination under Section 3.34 of the Environmental Planning and Assessment Act 1979, to achieve the following amendments to Willoughby Local Environmental Plan 2012:
- a) To amend the Land Zoning Map for 641-653 Pacific Highway and 655A Pacific Highway, Chatswood, to MU1 Mixed Use.
  - b) To amend the Height of Buildings Map for 641-653 Pacific Highway and 655A Pacific Highway, Chatswood, to 90 metres.
  - c) To amend the Floor Space Ratio Map for 641-653 Pacific Highway and 655A Pacific Highway, Chatswood, to 6:1 (including affordable housing).
  - d) To amend the Special Provisions Area Map to show 641-653 Pacific Highway and 655A Pacific Highway, Chatswood, as Area 5 (Cl. 6.23 Design Excellence).
  - e) To amend the Active Street Frontages Map to Include for 641-653 Pacific Highway and 655A Pacific Highway, Chatswood, the Pacific Highway, Gordon Avenue and Hammond Lane frontages.
  - f) To amend the Lot Size Map to include 641-653 Pacific Highway and 655A Pacific Highway, Chatswood, with a minimum lot size of 5,500 sq metres.
  - g) Identify 641-653 Pacific Highway and 655A Pacific Highway, Chatswood, on the Affordable Housing Map as Area 1 (4%).
3. Endorse the Planning Proposal for public exhibition with the accompanying

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draft site specific Development Control Plan.

4. Endorse for public exhibition the Precinct Development Control Plan for 641 to 745 Pacific Highway Chatswood.
5. Request that the Department of Planning and Environment nominate Council as the Planning Authority to make the Planning Proposal and that the Department of Planning and Environment delegate authority to Council's Head of Planning to process and finalise the Planning Proposal documentation for the purposes of Section 3.36 of the Environmental Planning and Assessment Act, 1979.
6. Delegate authority to the Chief Executive Officer to make any minor amendments to the Planning Proposal and the draft development control plan, which do not alter the policy intent.
7. Endorse the draft Voluntary Planning Agreement for 641 – 653, 655A Pacific Highway, Chatswood for public exhibition in accordance with Section 7.5 of the Environmental Planning and Assessment Act 1979 and Clause 204 of the Environmental Planning and Assessment Regulation 2021, following Gateway Determination if granted.
8. Authorise Council's officers to make appropriate changes before public exhibition to the Voluntary Planning Agreement in response to any requirements mandated by the Gateway Determination, if granted.
9. A further report be provided to Council outlining the outcome of the public exhibition period.
10. Amend the draft planning agreement to include six additional parking spaces, to be accessible (in accordance with Section D3.5 of the Building Code of Australia), as close to ground level as practical, and dedicated in perpetuity at no cost to Council; and that the draft development control plan for this site be amended to require the provision of the spaces.
11. Council staff work with the applicant and the Bowling Club to clarify the pedestrian access arrangements to Frank Channon Walk, and whether that can continue in light of the development happening in this area of the CBD.

**MOVED COUNCILLOR SAMUEL / NOT SECONDED**

**NOT VOTED**

*Note:*

1. *Councillor Samuel withdrew the amendment.*
- 

## **MOTION**

**That Council:**

1. **Require the following additional information to be provided to Council prior to the Planning Proposal being forwarded to Department of Planning for a Gateway Determination:**
  - a) **The following amended information:**

- 
- iv. **A Planning Report and Traffic Impact Assessment Report confirming, as relevant, that:**
    - d) **All car parking related to the Chatswood Bowling Club, currently located on 655A Pacific Highway, is located on the Planning Proposal site.**
    - e) **All car parking is to be in accordance with Willoughby Development Control Plan.**
    - f) **Access and egress is provided for croquet premises allocated car parking on the Chatswood Bowling Club site (being the subject of existing rights of way) via Hammond Lane.**
  - v. **An updated Traffic Impact Assessment Report providing analysis of traffic impacts in Gordon Avenue, Orchard Road and Albert Avenue, having regard to recently approved Planning Proposals responding to the Chatswood CBD Planning and Urban Design Strategy 2036.**
  - vi. **Amended/additional plans showing:**
    - e. **All proposed setbacks, at ground and tower levels, clearly dimensioned.**
    - f. **All car spaces allocated to the Chatswood Bowling Club clearly identified on-site at ground and basement level.**
    - g. **Basement design to reflect reduced car parking provision in accordance with Willoughby Development Control Plan. Deep soil planting areas to be maximised, with appropriate landscaping.**
    - h. **Two east / west pedestrian through site links, as well as the north / south link, consistent with the site specific draft development control plan.**
- b) **Preliminary flood analysis responding to the overland flow issues identified by Council's engineers in the Detailed Assessment.**
- c) **Detailed shadow diagrams at a readable scale for each hour between 9am and 3pm based on 21 June mid-winter, with each hour showing street names, the individual properties impacted (including addresses), analysis, patterns and conclusions. In addition, clear distinction is to be made between existing shadows and additional shadows from the proposed development.**
2. **Forward the Planning Proposal to the Department of Planning and Environment seeking a Gateway Determination under Section 3.34 of the Environmental Planning and Assessment Act 1979, to achieve the following amendments to Willoughby Local Environmental Plan 2012:**
- a) **To amend the Land Zoning Map for 641-653 Pacific Highway and 655A Pacific Highway, Chatswood, to MU1 Mixed Use.**
  - b) **To amend the Height of Buildings Map for 641-653 Pacific Highway and 655A Pacific Highway, Chatswood, to 90 metres.**
  - c) **To amend the Floor Space Ratio Map for 641-653 Pacific Highway and 655A Pacific Highway, Chatswood, to 6:1 (including affordable housing).**
  - d) **To amend the Special Provisions Area Map to show 641-653 Pacific**

Highway and 655A Pacific Highway, Chatswood, as Area 5 (Cl. 6.23 Design Excellence).

- f) To amend the Active Street Frontages Map to Include for 641-653 Pacific Highway and 655A Pacific Highway, Chatswood, the Pacific Highway, Gordon Avenue and Hammond Lane frontages.
  - f) To amend the Lot Size Map to include 641-653 Pacific Highway and 655A Pacific Highway, Chatswood, with a minimum lot size of 5,500 sq metres.
  - h) Identify 641-653 Pacific Highway and 655A Pacific Highway, Chatswood, on the Affordable Housing Map as Area 1 (4%).
3. Endorse the Planning Proposal for public exhibition with the accompanying draft site specific Development Control Plan.
  4. Endorse for public exhibition the Precinct Development Control Plan for 641 to 745 Pacific Highway Chatswood.
  5. Request that the Department of Planning and Environment nominate Council as the Planning Authority to make the Planning Proposal and that the Department of Planning and Environment delegate authority to Council's Head of Planning to process and finalise the Planning Proposal documentation for the purposes of Section 3.36 of the Environmental Planning and Assessment Act, 1979.
  6. Delegate authority to the Chief Executive Officer to make any minor amendments to the Planning Proposal and the draft development control plan, which do not alter the policy intent.
  7. Endorse the draft Voluntary Planning Agreement for 641 – 653, 655A Pacific Highway, Chatswood for public exhibition in accordance with Section 7.5 of the Environmental Planning and Assessment Act 1979 and Clause 204 of the Environmental Planning and Assessment Regulation 2021, following Gateway Determination if granted.
  8. Authorise Council's officers to make appropriate changes before public exhibition to the Voluntary Planning Agreement in response to any requirements mandated by the Gateway Determination, if granted.
  9. A further report be provided to Council outlining the outcome of the public exhibition period.

**MOVED COUNCILLOR ROZOS / SECONDED COUNCILLOR ERIKSSON**

**CARRIED**

**Voting**

**For the Motion:** Councillors Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright and Xia.

**Against:** Nil.

**Absent:** Councillors Taylor and Zhu

*Note:*

1. *Having disclosed interests regarding item 12.10, Councillors Taylor and Zhu left the meeting at 8:53 pm, prior to the speaker addressing Council, and returned after the item had been voted (at 9.17 pm).*
2. *Councillor Wright took the Chair for this item.*
3. *Councillors Greco, McCullagh and Xia left the meeting at 8.53 pm and returned at 8.59 pm.*
4. *Councillor Greco left the meeting at 9:02 pm and returned at 9:09 pm.*

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**PROCEDURAL MOTION – URGENT MOTION****MOTION**

In accordance with clause 9.3 of the *Code of Meeting Practice*, that Council:

1. **Note the Chairperson has ruled the business contained in the proposed Notice of Motion Enhancing Financial Accountability and Transparency for Major Infrastructure Projects is of great urgency on the grounds that it requires a decision by the Council before the next scheduled ordinary meeting of the Council.**
2. **Have the business considered at the meeting.**

**MOVED COUNCILLOR MOURADIAN / SECONDED COUNCILLOR WRIGHT**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu.

**Against:** Councillors Greco and McCullagh.

**Absent:** Nil.

**Note:**

1. *Councillor Mouradian indicated an intention to move an urgent Notice of Motion.*
2. *Mayor Taylor ruled the proposed urgent Notice of Motion of great urgency in accordance with clause 9.3 of the Code of Meeting Practice and a procedural motion to have the business considered at the meeting was put to the vote.*

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**URGENT NOTICE OF MOTION 42/2023 – ENHANCING FINANCIAL ACCOUNTABILITY AND TRANSPARENCY FOR MAJOR INFRASTRUCTURE PROJECTS**

Councillor Mouradian indicated his intention to move the following urgent Notice of Motion.

**MOTION**

**That Council**

1. **Develop a framework for improved reporting on major infrastructure projects to ensure that Council and the community are kept fully updated and that Council has all of the information needed to allow it to make informed decisions on these important projects. The framework is to provide the following outcomes:**
  - **Enhance transparency and accountability throughout major infrastructure projects.**



- Enhance confidence among stakeholders in the decision-making and expenditure processes.
  - Timely identification and resolution of issues, preventing unnecessary cost overruns.
  - Ensure Project Teams have the capabilities to deliver the project efficiently and supplement resources if we believe there is need to do so.
2. Notify Councillors in real time when the draw down of the contingency fund exceeds \$500,000 for major projects.
  3. That a workshop with Councillors be undertaken prior to the draft framework being reported to Council in February 2024.

### SUPPORTING INFORMATION PROVIDED BY THE COUNCILLOR ON THE NOTICE OF MOTION

This notice of motion aims to enhance financial accountability and transparency in major infrastructure projects and ensure that decision-makers have access to comprehensive information, with the intent to uphold the highest standards of governance, ultimately benefiting the community we serve.

This work can be prepared by internal staff resources, which may require reprioritisation of work. If operational funds are required this would need to be through a budget review request.

### OFFICER'S RECOMMENDATION

Nil.

### OFFICER'S COMMENTS

Nil

### MOVED COUNCILLOR MOURADIAN / SECONDED COUNCILLOR WRIGHT

**CARRIED**

### Voting

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, Moratelli, Mouradian, Roussac, Samuel, Wright, Xia and Zhu.

**Against:** Councillor McCullagh.

**Absent:** Councillor Rozos.

### Note:

1. Councillor Moratelli proposed an amendment to paragraph 2 of the Motion so that it read:  
"2. Notify Councillors in real time when the draw down of the contingency fund exceeds, or is likely to exceed, \$500,000 for major projects, whichever is the earlier."
2. Councillor Mouradian did not accept the proposed amendment and Councillor Moratelli did not move it as a formal amendment.
3. Councillor Rozos left the meeting at 9:27 pm.

**15 CONFIDENTIAL MATTERS**

In accordance with the *Local Government Act 1993*, and the *Local Government (General) Regulation 2005*, in the opinion of the Chief Executive Officer, the following business is confidential as referred to in Section 10A(2) of the Act, and should be dealt with in a Confidential Session of the Council meeting closed to the press and public.

The resolutions made by the Council in closed session be made public after the conclusion of the closed session and such resolutions be recorded in the Minutes of the Council meeting.

The Chair asked the Governance, Risk and Compliance Manager whether there were any public representations relating to the confidential items listed. There were no public representations.

In accordance with the requirements of section 10A(2) of the *Local Government Act 1993* as addressed below, Council resolve to close the meeting to the public to consider and discuss:

**15.3 Confidential - Willoughby Leisure Centre Upgrade - Update**

This attachment is **CONFIDENTIAL** in accordance with Section 10A(2)(c) and Section 10A(2)(d)(i) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following: -

- (c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business,
- (d) commercial information of a confidential nature that would, if disclosed--
  - (i) prejudice the commercial position of the person who supplied it, or
  - (ii) confer a commercial advantage on a competitor of the council, or
- (g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege,

The information in the report is confidential as disclosure of information would place Council at a commercial disadvantage if the entities related to the subject of the report were to become aware of Council's budget allowances and financial position.

The matter also contains background information that could be subject to legal proceedings in the future.

This matter is also confidential because it contains details of entities and their commercial operations which, if revealed, would result in commercial disadvantage to them. This information was provided to Council in the expectation that it will be treated as commercial in confidence.

On balance, it is not in the public interest to reveal Council's financial and related information (that Council requires to make its decision) to potential suppliers, nor to disclose the commercial information of potential suppliers.

**15.1 Confidential - Victor Street Asset Renewal and Refurbishment Tender**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) and Section 10A(2)(d)(i) of the *Local Government Act 1993*, which permits the meeting to be closed to the public for business relating to the following:

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business, and

(d) commercial information of a confidential nature that would, if disclosed-  
(i) prejudice the commercial position of the person who supplied it.

The information in the report is confidential as disclosure of information would place Council at a commercial disadvantage if the entities related to the subject of the report were to become aware of Council's financial and related information.

This matter is also confidential because it contains details of entities and their commercial operations which, if revealed, would result in commercial disadvantage to them. This information was provided to Council in the expectation that it will be treated as commercial in confidence. On balance, it is not in the public interest to reveal Council's financial and related information (that Council requires to make its decision) to potential suppliers, nor to disclose the commercial information of potential suppliers

**15.2 Confidential - Planning Agreement - 2-6 Second Avenue Willoughby East (Former Tresillian Nursing Home)**

This report is **CONFIDENTIAL** in accordance with Section 10A(2)(g) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following:-

g) advice concerning litigation, or advice that would otherwise be privileged from production in legal proceedings on the ground of legal professional privilege.

It is being reported in confidential session so as not to disclose privileged and confidential information in a public forum.

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**PROCEDURAL MOTION – MOVE INTO CLOSED SESSION**

**That Council move into closed session.**

**MOVED COUNCILLOR CAMPBELL / SECONDED COUNCILLOR MOURADIAN**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Xia and Zhu

**Against:** Nil

**Absent:** Nil.

*Note:*

1. *Councillor Rozos returned at 9:30 pm.*
  2. *Council moved into closed session at 9:32 pm.*
-

**PROCEDURAL MOTION – BRING FORWARD AN ITEM ON THE AGENDA**

That standing orders be set aside and item 15.3 be brought forward.

**MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR ERIKSSON**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Rozos, Samuel, Wright, Xia and Zhu

**Against:** Nil

**Absent:** Nil.

**15.3 CONFIDENTIAL - WILLOUGHBY LEISURE CENTRE UPGRADE - UPDATE****MOTION**

That Council:

1. Note the information in this report.
2. Endorse the continuation of work with relevant consultants to enable a report to be brought back to Council in February 2024 regarding the revised budget and program.
3. Release Recommendations 1 and 2.

**MOVED COUNCILLOR MOURADIAN / SECONDED COUNCILLOR XIA**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Samuel, Wright, Xia and Zhu.

**Against:** Nil.

**Absent:** Councillor Rozos.

*Note:*

1. Councillors Wright, McCullagh and Xia left the meeting at 9:35 pm.
2. Councillor Wright returned at 9:36 pm.
3. Councillor Xia returned at 9:37 pm.
4. Councillor McCullagh returned at 9:38 pm.
5. Councillor Wright left the meeting at 9:56 pm and returned at 9:57 pm.
2. Councillor Rozos left the meeting at 10:06 pm and did not return.

**PROCEDURAL MOTION – MEETING EXTENSION**

That the meeting be extended beyond 10:30pm to 11:30 pm.

**MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR ROUSSAC**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Greco, McCullagh, Moratelli, Mouradian, Roussac, Samuel, Wright, Xia and Zhu.

**Against:** Councillors Campbell and Eriksson.

**Absent:** Councillor Rozos.

**PROCEDURAL MOTION – BRING FORWARD ITEMS ON THE AGENDA**

That standing orders be set aside and items 15.1 and 15.2 be brought forward.

**MOVED COUNCILLOR MORATELLI / SECONDED COUNCILLOR ROUSSAC**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Samuel, Wright, Xia and Zhu.

**Against:** Nil.

**Absent:** Councillor Rozos.

**15.1 CONFIDENTIAL - VICTOR STREET ASSET RENEWAL AND REFURBISHMENT TENDER****MOTION**

That Council:

1. **Accept the Tender from INTREC Management (NSW) Pty Ltd for the Victor Street Refurbishment & Fit Out Project for a lump sum contract value of \$6,184,820.00 (excl GST), inclusive of cost options provided as part of the Tender selected by Council.**
2. **That the successful Tenderer's name be made public following the Council's resolution to accept the Tender.**
3. **Authorise the Chief Executive Officer to execute the contract documents.**

**MOVED COUNCILLOR MOURADIAN / SECONDED COUNCILLOR ERIKSSON**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Eriksson, Greco, McCullagh, Moratelli and Wright.

**Against:** Councillors Samuel, Campbell, Mouradian, Xia, Zhu and Roussac.

**Absent:** Councillor Rozos.

Note:

1. The Chairperson exercised a casting vote for the Motion, in accordance with clause 11.3 of the Code of Meeting Practice.
2. Councillors Eriksson and Campbell left the meeting at 10.11 pm and returned at 10.15 pm.

## 15.2 CONFIDENTIAL - PLANNING AGREEMENT - 2-6 SECOND AVENUE WILLOUGHBY EAST (FORMER TRESILLIAN NURSING HOME)

### MOTION

That Council:

1. Endorse the draft Planning Agreement for 2-6 Second Avenue, Willoughby East for public exhibition in accordance with Council's Community Participation Plan, Section 7.5 of the Environmental Planning and Assessment Act 1979, and Clause 204 of the Environmental Planning and Assessment Regulation 2021.
2. Authorise the Chief Executive Officer to execute the Planning Agreement following public exhibition and to make appropriate amendments to the Planning Agreement which do not alter the intent of the draft Planning Agreement as exhibited, or result in material changes to the Planning Agreement following consideration of public submissions.

MOVED COUNCILLOR XIA / SECONDED COUNCILLOR ERIKSSON

**CARRIED**

#### Voting

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Samuel, Wright, Xia and Zhu.

**Against:** Nil.

**Absent:** Councillors Mouradian and Rozos.

Note:

1. Councillor Mouradian left the meeting at 10:32 pm.

## PROCEDURAL MOTION – MOVE INTO OPEN SESSION

That Council move into open session.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR XIA

#### Voting

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Samuel, Wright, Xia and Zhu.

**Against:** Nil.

**Absent:** Councillors Mouradian and Rozos.

Notes:

1. Council moved into open session at 10:37 pm.
2. The Chair reported the resolutions adopted in closed session.

3. *Councillor Moratelli left the meeting at 10:34 pm and returned at 10:35 pm.*
  4. *Councillor Mouradian returned at 10:36 pm.*
  5. *Councillor Roussac left the meeting at 10:36 pm and returned at 10:37 pm.*
- 

## 12 REPORTS TO COUNCIL

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### 12.8 CX STRATEGY 2023-2025 - COMPLAINTS MANAGEMENT POLICY

#### MOTION

That Council:

1. **Endorse for public exhibition the revised Willoughby City Council *Complaint Management Policy and Procedures 2023* during January and February 2024.**
2. **Receive a further report in March 2024 on the outcomes of the public exhibition.**
3. **Authorise the Chief Executive Officer to make any necessary amendments to the documents which do not alter the intent or result in material changes to these documents in preparation for public exhibition.**
4. **Amend the 'How to make a complaint' section in Willoughby's Complaints Management Procedure to include Willoughby's website and add a button on Willoughby's website homepage to link to a complaints web form and relevant information.**

**MOVED COUNCILLOR ROUSSAC / SECONDED COUNCILLOR ZHU**

**CARRIED**

#### Voting

**For the Motion:** Councillors Taylor, Campbell, Eriksson, McCullagh, Moratelli, Mouradian, Roussac, Samuel, Wright, Xia and Zhu.

**Against:** Nil.

**Absent:** Councillors Rozos and Greco.

#### Note:

1. *Councillor Roussac moved the officer's recommendation and proposed an amendment to include paragraph 4.*
  2. *Councillor Zhu accepted the amendment and the amendment became the Motion.*
-

**12.17 AFFORDABLE HOUSING POLICY AMENDMENT****MOTION**

That Council:

1. That Council note the feedback received as a result of the public exhibition of the proposed amendment to Council's Affordable Housing Policy.
2. That Council's *Affordable Housing Policy* be amended to include the following clause:

**"Affordable Housing Contributions**

**Council's Policy is obtaining affordable housing contributions principally through the allocation of dwellings, resorting to monetary contributions only in cases where the remaining allocated space falls below the dimensions of the smallest dwelling<sup>1</sup> within the approved development."**

**<sup>1</sup> must have a gross floor area of at least 50m<sup>2</sup>"**

**MOVED COUNCILLOR XIA / SECONDED COUNCILLOR ERIKSSON**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Samuel, Wright, Xia and Zhu.

**Against:** Nil.

**Absent:** Councillor Rozos.

**12.3 VICTOR STREET ASSET RENEWAL AND REFURBISHMENT TENDER****MOTION**

That Council:

1. Accept the tender from the top ranked tenderer in the attached confidential report.
2. Make public the successful tender's name following the Council's resolution to accept the tender.
3. Authorise the General Manager to execute the contract documents.

**MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR MORATELLI**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Samuel and Wright.

**Against:** Councillors Xia and Zhu.

**Absent:** Councillor Rozos.



**12.6 DRAFT MINUTES - AUDIT, RISK AND IMPROVEMENT COMMITTEE - MEETING HELD 26 OCTOBER 2023****MOTION**

That Council note the draft minutes of the Audit, Risk and Improvement Committee meeting held on 26 October 2023.

**MOVED COUNCILLOR SAMUEL / SECONDED COUNCILLOR WRIGHT**

**NOT VOTED**

**AMENDMENT**

That Council note:

1. The draft minutes of the Audit, Risk and Improvement Committee meeting held on 26 October 2023.
2. Matters discussed at the meeting included the two significant changes made to the Financial Statements since previously reported to Council and ARIC:
  - Assets impaired against 'Asset Revaluation Reserve' instead of 'Loss on Disposal'
  - Correction of a prior year error – valuation of community land.
3. A representative of Council's external auditors, Grant Thornton Australia Limited (as agent of the Audit Office of New South Wales), also addressed the Committee.

**MOVED COUNCILLOR GRECO / SECONDED COUNCILLOR SAMUEL**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Samuel, Wright, Xia and Zhu.

**Against:** Nil.

**Absent:** Councillor Rozos.

**Note:**

1. *Councillor Samuel moved the officer's recommendation as the Motion.*
2. *Councillor Greco moved an Amendment which was seconded by Councillor Samuel.*
3. *The Amendment was carried and the original motion was not voted.*

**12.7 REVIEW OF THE CODE OF MEETING PRACTICE****MOTION**

That Council:

1. Note that the *Willoughby City Council Draft Code of Meeting Practice (December 2023)* increases the period of time that Councillors and community members have to review the Council meeting agendas through earlier publication.
2. Confirm the public consultation period as either 14 December 2023 to 10 January 2024.
3. Adopt the *Willoughby City Council Draft Code of Meeting Practice (December 2023)* and place it on public exhibition for a period of 28 days.
4. Receive a further report after a 42-day consultation period addressing matters raised in the submissions received.
5. Authorise the Chief Executive Officer to make any necessary amendments to the documents which do not alter the intent or result in material changes to these documents in preparation for public exhibition.

MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR CAMPBELL

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Wright, Xia and Zhu.

**Against:** Nil.

**Absent:** Councillors Rozos and Samuel

*Note:*

1. Councillor Samuel left the meeting at 10:37 pm.

**12.14 WILLOUGHBY LEISURE CENTRE UPGRADE - UPDATE****MOTION**

That Council:

1. Note the content of the report, including information regarding the site conditions impacting the design, construction methodology and program.
2. Note that a further report will be provided to the February 2024 Council Meeting regarding the program and budget.
3. Note that Council will continue to provide monthly community updates on the Willoughby Leisure Centre website.

MOVED COUNCILLOR WRIGHT / SECONDED COUNCILLOR ERIKSSON

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Wright, Xia and Zhu.

**Against:** Nil.

**Absent:** Councillors Rozos, Samuel

*Note:*

1. *Councillor Samuel returned to the meeting at 10:39 pm, as the vote occurred and did not vote.*

**12.16 REFLECT RECONCILIATION ACTION PLAN 2024-2025 OUTCOME OF PUBLIC EXHIBITION****AMENDMENT****That Council:**

1. **Note the “*Reflect 2023 Reconciliation Action Plan.*”**
2. **Note the significant history of Indigenous Peoples in the Willoughby Local Government Area.**
3. **Note the significant impact that Indigenous Peoples still make today.**
4. **Add the Aboriginal & Torres Strait Islander flags to Willoughby City Council websites.**
5. **Notify engagement participants about Council’s decision in this matter and thank them for their contribution.**

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR XIA****LOST****Voting**

**For the Motion:** Councillors Campbell, Eriksson, McCullagh, Xia and Zhu.

**Against:** Councillors Wright, Roussac, Taylor, Samuel, Greco, Moratelli and Mouradian.

**Absent:** Councillor Rozos.

*Note:*

1. *Councillor Wright left the meeting at 10:50 pm and returned at 10:55 pm.*

**MOTION****That Council:**

1. **Adopt the Reflect 2023 Reconciliation Action Plan**
2. **Submit the Reflect 2023 Reconciliation Action Plan to Reconciliation Australia for final endorsement.**
3. **Notify engagement participants about Council’s decision in this matter and thank them for their contribution.**

**MOVED COUNCILLOR GRECO / SECONDED COUNCILLOR MORATELLI****CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Greco, Moratelli, Mouradian, Roussac, Samuel, Wright and Xia.

**Against:** Councillors Eriksson, McCullagh, Campbell and Zhu.

**Absent:** Councillor Rozos.

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**13 NOTICES OF MOTION**

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**13.1 NOTICE OF MOTION 36/2023 - PROVISION OF DEDICATED LEGAL RIDESHARE PICK UP LOCATIONS****MOTION**

**That Council:**

- 1. Note that research work undertaken for the Chatswood CBD Implementation Strategy can inform the need and demand for rideshare pick-up locations in Willoughby's local town centres.**
- 2. Consider allocation of funding and resources for feasibility analysis of rideshare locations in Council's centres with the findings of the CBD Implementation Strategy in mid-2024.**

**MOVED COUNCILLOR MCCULLAGH / SECONDED COUNCILLOR ROUSSAC**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Samuel, Wright, Xia and Zhu.

**Against:** Nil.

**Absent:** Councillor Rozos.

*Note:*

- 1. The original Motion in the Notice of Motion was not moved.*
  - 2. Councillor Roussac proposed the officer's recommendation be moved as the Motion, which Councillor McCullagh accepted. The officer's recommendation became the Motion.*
-

**13.2 NOTICE OF MOTION 37/2023 - TAXI AND RIDESHARE LONG TERM STRATEGY AND ACTION PLAN****MOTION**

That Council note that research to be undertaken for the Chatswood CDB Implementation Strategy can inform Taxi and Ride Share planning when completed in 2024/25.

**MOVED COUNCILLOR MCCULLAGH / SECONDED COUNCILLOR XIA**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Samuel, Wright, Xia and Zhu.

**Against:** Nil.

**Absent:** Councillor Rozos.

*Note:*

- 1. The original Motion in the Notice of Motion was not moved.*
- 2. Councillor Roussac proposed the officer's recommendation be moved as the Motion, which Councillor McCullagh accepted. The officer's recommendation became the Motion.*

**14 QUESTIONS WITH NOTICE**

Answers published in Agenda.

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**COUNCIL RESOLUTIONS ADOPTED EN BLOC**

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**12.1 REQUEST TO WAIVE FOOTWAY RESTAURANT / OUTDOOR EATING AREAS FEE FOR BUSINESSES IN ARTARMON FOLLOWING COMPLETION OF STREETScape UPGRADE****RESOLUTION**

That Council:

1. Waive the Application / Renewal Fee of \$190.50 and the Administration Fee of \$81.50 for businesses applying for outdoor dining licences in Hampden Road, Artarmon before 1 May 2024
2. Waive the usage fee of \$468.00 per square metre for a single 6 month period from the date of approval of a minimum 12 month outdoor licence in Hampden Road, Artarmon such period to end prior to 31 December 2024.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

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**12.2 INVESTMENT REPORT FOR MONTH OF NOVEMBER 2023****RESOLUTION**

That Council receive the Statement of Bank Balances and Investment Holdings as at 30 November 2023.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

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**12.4 COUNCIL DELEGATED AUTHORITY DURING CHRISTMAS/NEW YEAR RECESS****RESOLUTION**

That Council:

1. Note the Council will be in recess from 12 December 2023 to 29 January 2024.
2. Delegate authority to the Mayor and Chief Executive Officer from 12 December 2023 to 29 January 2024 to deal with matters during the break, subject to:
  - compliance with relevant legislation
  - the limitations to delegations under section 377 of the *Local Government Act 1993*
  - matters that are considered urgent in nature or would cause undue delays to stakeholders
  - consultation with Ward Councillors for decisions involving planning proposals
  - decisions being deferred where Council policy provides no clear guidelines.
3. Note that a report outlining how the authority was exercised will be provided to Council at its meeting of 26 February 2024.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

**12.5 EXPRESSION OF INTEREST FOR THE ADVISORY COMMITTEES - COMMUNITY MEMBERS****RESOLUTION**

That Council:

1. Appoint the community members to Council's Advisory Committees as per confidential Attachment 2, and that the names be identified in the resolution.
2. Write to all the applicants and advise them of the outcome of the Expression of Interest process and outline the next steps for the process and to thank them for their interest and applications.
3. Write to those Advisory Committee members who resigned and thank them for their contribution to the Committee.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

**12.9 WCC PROPERTY REPORT - DECEMBER 2023****RESOLUTION**

That Council:

1. Note the property lease portfolio report, including the information contained in Confidential Attachment 2.
2. Delegate authority to the Chief Executive Officer to negotiate and agree to commercial terms, and execute a lease and any associated documents for a tenant in Shop 6 at The Concourse as contained in Confidential Attachment 3.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

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**12.11 MINUTES - TRAFFIC COMMITTEE MEETING HELD ON 16 NOVEMBER 2023****RESOLUTION**

That Council receive and adopt the recommendations arising from the Traffic Committee Meeting held on 16 November 2023.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

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**12.12 DRAFT MINUTES - BUSHLAND AND NATURAL HERITAGE ADVISORY COMMITTEE HELD 18 OCTOBER 2023****RESOLUTION**

That Council receive and note the minutes of the meeting of the Bushland and Natural Heritage Advisory Committee held on 18 October 2023.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

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**12.13 DRAFT MINUTES - ACTIVE & INTEGRATED ADVISORY COMMITTEE  
MEETING HELD ON 25 OCTOBER 2023****RESOLUTION**

That Council receive and note the minutes of the meeting of the Active and Integrated Transport Advisory Committee held on 25 October 2023.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

**12.15 REQUEST FOR MEMORIAL SEAT HAROLD REID RESERVE- DENNIS  
ARNOLD****RESOLUTION**

That Council approve the request for a memorial seat in Harold Reid Reserve in honour of the late Dr Dennis Arnold.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

**12.18 3 ABBOTT ROAD AFFORDABLE HOUSING PROJECT - PATHWAY  
CLOSURE****RESOLUTION**

That Council:

1. Receive and note feedback on the proposal to close the road 'unformed pathway 1.12m x 71.65m located between 3 Abbott Road and 2-4 Jersey Road, Artarmon' following a 28-day public notification and submission period.
2. Endorse lodgement of a Public Road Closure application with the NSW Department of Planning and Environment.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

**12.19 GRANTS FOR THE COMMUNITY PROGRAM 2023/24 APPLICATIONS - NOVEMBER****RESOLUTION**

That Council endorse the distribution of funds through the 2023/24 Grants for the Community Program - Category 1 as follows:

- Ms Ingrid Bass \$7,000
- Willoughby Kids House Association Incorporated \$549

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

**12.20 DRAFT MINUTES - CULTURAL AND CREATIVE ARTS ADVISORY COMMITTEE HELD 16 OCTOBER 2023****RESOLUTION**

That Council receive and note the draft minutes of the meeting of the Cultural and Creative Arts Advisory Committee held on 16 October 2023.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

**13.3 NOTICE OF MOTION 38/2023 - WARNERS PARK CENTRE CONCERNS****RESOLUTION**

That Council request a status report for the February 2024 council meeting for Warners Park Community Centre.

MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL

**ADOPTED EN BLOC**

**13.6 NOTICE OF MOTION 41/2023 - NAMING OF PARK AFTER THE LATE JIM MCCREDIE****RESOLUTION**

That Council:

1. In consultation with his family, undertake a community engagement process to assess the level of community support to re-name View St Reserve, Chatswood after the late Jim McCredie.
2. Report to Council on the outcome of this community engagement process, and if appropriate, seek approval from the Geographical Names Board for the name of the park to be changed.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

**16 CONCLUSION OF THE MEETING**

*The meeting concluded at 11:10 pm*

I have authorised a stamp bearing my signature to be affixed to the pages of the Minutes of the (INSERT WHICH MEETING) held on (DATE). I confirm that Council has adopted these Minutes as a true and accurate record of the meeting.

\_\_\_\_\_  
**Mayor Tanya Taylor**