



Willoughby City Council

## **MINUTES**

# **TRAFFIC COMMITTEE MEETING NO 5**

**24 October 2022**

Traffic Committee Meeting  
held in the Banksia Room  
Willoughby City Council  
Level 6, 31 Victor Street, Chatswood  
and video conference



# WILLOUGHBY CITY COUNCIL TRAFFIC COMMITTEE

The following information is provided so that you may be aware of the structure and operation of the Willoughby City Traffic Committee.

The Willoughby Traffic Committee is a Technical Committee of Willoughby City Council mandated by Transport for NSW.

Council has been delegated certain powers, from Transport for NSW, with regard to traffic matters upon its Regional and Local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, *each of whom has a single vote only*.

- The members are the **NSW Police Service, Transport for NSW (TfNSW), the Local State Member of Parliament (for the location of the issue to be voted upon), and Willoughby City Council.**
- Willoughby City Council operates its Traffic Committee such that the single Council vote, upon any issue is held by the Chair of the Meeting.
- Generally the Traffic Committee meetings are chaired by a staff member of Council's Traffic and Transport Team.
- Willoughby City Council allows the public to attend and speak at its Traffic Committee on issues of concern for a maximum of five minutes.
- If either the NSW Police or TfNSW representative on the Traffic Committee disagrees with any Traffic Committee recommendation, or Council resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Sydney Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined.
- The Sydney Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.
- Information is available on Council's website use the below link:  
[Traffic Committee | Willoughby City Council \(nsw.gov.au\)](https://www.willoughby.nsw.gov.au/traffic-committee)

# ACKNOWLEDGEMENT OF COUNTRY

On behalf of Willoughby City Council, I wish to acknowledge the traditional inhabitants of the land on which we stand, the Aboriginal people, their spirits and ancestors. We acknowledge the vital contribution that indigenous people and cultures have made and still make to the nation we share, Australia.

## MEETING PROTOCOLS

### **MOBILE TELEPHONES**

Please ensure all mobile phones are turned off.

### **RECORDING OF THE MEETING**

Mobile phones or any other recording device are not to be used to record any part of a meeting.

### **GUIDELINES FOR SPEAKERS**

When addressing the committee, please remember to be courteous.

Comments made by participants in any Council meeting, which are derogatory or damaging to any person's character or reputation, including any Councillor, employee of the Council, or member of the public, may be defamatory and may subject the participant to an action for defamation and expulsion from the meeting.

Comments made during the course of a meeting are not protected by the defence of absolute privilege under the *Defamation Act 2005*, and may not attract any other defences available under that Act of the common law.

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**Council Decision on the Minutes at its meeting on 28 November 2022**

Council’s decision on the minutes for the Traffic Committee Meeting held on 24 October 2022 (these minutes) is provided below.

**12.16→ MINUTES → TRAFFIC COMMITTEE MEETING HELD ON 24 OCTOBER 2022**

¶

**· MOTION**¶

That Council:¶

¶

1. → Receive and adopt the recommendations, excluding Item 5.1, arising from the Traffic Committee Meeting held on 24 October 2022.¶

¶

2. → Note the exclusion of 5.1 allows for a decision on the Pedestrian, Bicycle and Traffic Calming Improvement Plan for Edward Street, Willoughby to be deferred for further investigations.¶

¶

¶

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR WRIGHT**¶

¶

¶

**Voting**¶

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Roussac, Rozos, Samuel, Wright, Xia and Zhu¶

**Against:** Nil¶

¶

*Note:* → Councillor Greco declared an interest in this item.¶

¶

## 1 PRESENT

### Voting members present:

David Osborne	Transport for NSW
Acting Sergeant James Logan	NSW Police
Gordon Farrelly	Willoughby City Council

### Other representatives:

Darren Wood	Willoughby City Council
Daniel Sui	Willoughby City Council
Ryan Penfold	Willoughby City Council

### Councillors present:

Nil

### Members of the public:

Peter Rossello	Resident
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Mr John Hooper, representative for Local State MP for Willoughby was unable to attend the meeting. The Chair spoke with Mr Hooper on 24 October 2023 prior to the start of the meeting. Mr Hooper advised that he concurred with the officer's recommendations for all items. The Committee was informed of Mr Hooper's position at the start of the Committee meeting.

## 2 APOLOGIES

Shivani Karan	Transport for NSW
Ben Cantor	Busways
Richard Goulston	Willoughby City Council
Kate Drysdale	Willoughby City Council
John Hooper	Local State MP's Representative for Willoughby
Zorica Kaye-Smith	Local State MP's Representative for Lane Cove

Tanya Taylor	Mayor - Willoughby City Council
Roy McCullagh	Councillor - Willoughby City Council
Craig Campbell	Councillor - Willoughby City Council
Hugh Eriksson	Councillor - Willoughby City Council
John Moratelli	Councillor - Willoughby City Council

Matt Judson	Willoughby Federation of Progress Associations
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## 3 DISCLOSURES OF INTERESTS

Refer: Willoughby City Council Code of Conduct 2019  
[Willoughby City Council Code of Conduct 2019](#)

**TRAFFIC COMMITTEE RECOMMENDATION**

That Council adopt the advice from the Traffic Committee.

**4 MATTERS ARISING FROM THE MINUTES OR FROM COUNCIL RESOLUTION**

*That the Minutes of the Ordinary Meeting of the Traffic Committee held 5 September 2022, copies of which have been circulated to each member of the Traffic Committee, be confirmed.*

**4.1 COUNCIL ADOPTION OF THE TRAFFIC COMMITTEE MINUTES**

That the Resolution of the Ordinary Meeting of Council held 19 September 2022 provided below, be noted.

**12.10 MINUTES - TRAFFIC COMMITTEE HELD ON 5 SEPTEMBER 2022****MOTION**

That Council receive and adopt the recommendations arising from the Traffic Committee Meeting held on 5 September 2022.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**CARRIED**

**Voting**

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Mouradian, Samuel, Wright, Xia and Zhu

**Against:** Nil

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**TRAFFIC COMMITTEE RECOMMENDATION**

That the information be received and noted.

## 5 FORMAL ITEMS FOR CONSIDERATION

### 5.1 EDWARD STREET, WILLOUGHBY - PEDESTRIAN, BICYCLE AND TRAFFIC CALMING IMPROVEMENT PLAN

<b>ATTACHMENTS:</b>	<b>1. CONCEPT DESIGN PLANS</b>
<b>WARD:</b>	<b>SAILORS BAY WARD</b>
<b>RESPONSIBLE OFFICER:</b>	<b>GORDON FARRELLY - TRAFFIC &amp; TRANSPORT TEAM LEADER</b>
<b>AUTHOR:</b>	<b>DANIEL SUI - SENIOR TRANSPORT ENGINEER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.1 – ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY</b> <b>3.1 – FOSTER FEELINGS OF SAFETY, SECURITY AND CLEANLINESS</b>
<b>MEETING DATE:</b>	<b>24 OCTOBER 2022</b>

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#### 1. PURPOSE OF REPORT

To seek approval for the concept design plans and construction of pedestrian, bicycle and traffic calming changes in Edward Street between Penkivil Street and Artarmon Road.

#### 2. TRAFFIC COMMITTEE RECOMMENDATION

That Council:

- Approve the concept design plans for the Pedestrian, Bicycle and Traffic Calming Improvement Plan (Plan) in Edward Street between Penkivil Street and Artarmon Road and the intersection of Edward Street and Penkivil Street.
- Note that detailed design plans will be completed based on the approved concept design plans. The detailed design plans will be used to construct the changes in Edward Street.
- Approve the construction of pedestrian, bicycle and traffic calming works in Edward Street between Penkivil Street and Artarmon Road and at the intersection of Edward Street and Penkivil Street outlined in the Plan in 2022/23.
- Note that Council has approved \$450,000 in its Operational Plan 2022/23 to fund pedestrian, bicycle and traffic calming changes in Edward Street. The funding is 100% developer contributions.
- Note that funding for an area-wide parking study will be sought in Council's 2023/24 Traffic Management Program.

#### 3. TRAFFIC COMMITTEE DISCUSSION

Mr Peter Rossello, a local resident, provided a presentation to the Committee. Mr Rossello advised he had submitted a formal submission to Council during the engagement period.

The Committee noted that Mr Rossello raised issues with the concept design plans, in particular, the proposed raised threshold in the vicinity of 1 and 2 Edward Street. The issues included:

- The benefit of the raised threshold in reducing motor vehicle speeds in Edward Street.
- The location of the raised threshold.
- The effectiveness of a low profile design for the raised threshold.

Mr Rossello suggested the raised threshold should be located closer to Artarmon Road. Mr Rossello's provided examples of constructed raised thresholds in the Willoughby LGA to demonstrate where raised thresholds had been installed close to an intersection.

A copy of Mr Rossello's presentation is provided in **Attachment A**<sup>1</sup>.

The Committee was advised that Mr Rossello's formal submission was considered with all other submissions received for the proposal. All feedback in all submissions was considered in finalising the concept design plans presented to the Committee.

The Committee considered Mr Rossello's comments and suggestions provided during his presentation. The Committee noted a raised threshold in the vicinity of 1 and 2 Edward Street formed part of, and complemented, three raised thresholds along Edward Street. The three raised thresholds were provided as speed reduction measures between Artarmon Road and Penkivil Street.

The location of the raised threshold closer to Artarmon Road, as suggested by Mr Rossello, was not considered acceptable as there will be road narrowing in Edward Street, at Artarmon Road in the future. The changes have been approved by Council as part of the traffic and pedestrian scheme to be installed as a condition of consent for the Mirvac residential development at 6-30 Artarmon Road, and 13-15 Richmond Avenue & 25 Richmond Ave, Willoughby.

The Committee agreed that the a low profile design of the raised threshold was acceptable as it would support the safe movement of bicyclists using Edward Street.

The Committee was advised that there is an error in the Community and Stakeholder Consultation Report (Attachment 2) in Section 7 Loss of Parking (page 14). The Committee noted that the following advice is incorrect. The information has been deleted.

*'Following the community consultation, Council have changed the traffic calming measure at 1 Edward Street from Raised threshold to "Slow point – One lane', to minimise traffic noise. As a result, one parking space is lost'.*

The Committee noted that Transport for NSW identified a number of design issues with the concept design plans. It was agreed that the issues would be investigated and changes included in the next version of the concept design plans.

A revised set of concept design plans, incorporating modifications to the issues raised by Transport for NSW (TfNSW), was distributed to TfNSW for review. Council received concurrence from TfNSW to the revised plans on 31 October 2022.

A copy of the revised concept design plans is provided in **Attachment B**.

#### 4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the Officer's recommendation.



**Attachment A**

1. Mr Rossello agreed his presentation could be included in the Minutes at the Traffic Committee meeting.



Example 1- Integrated pedestrian crossing/ speed calming measure  
Corner of Chiltern Road and Frenchs Road Willoughby



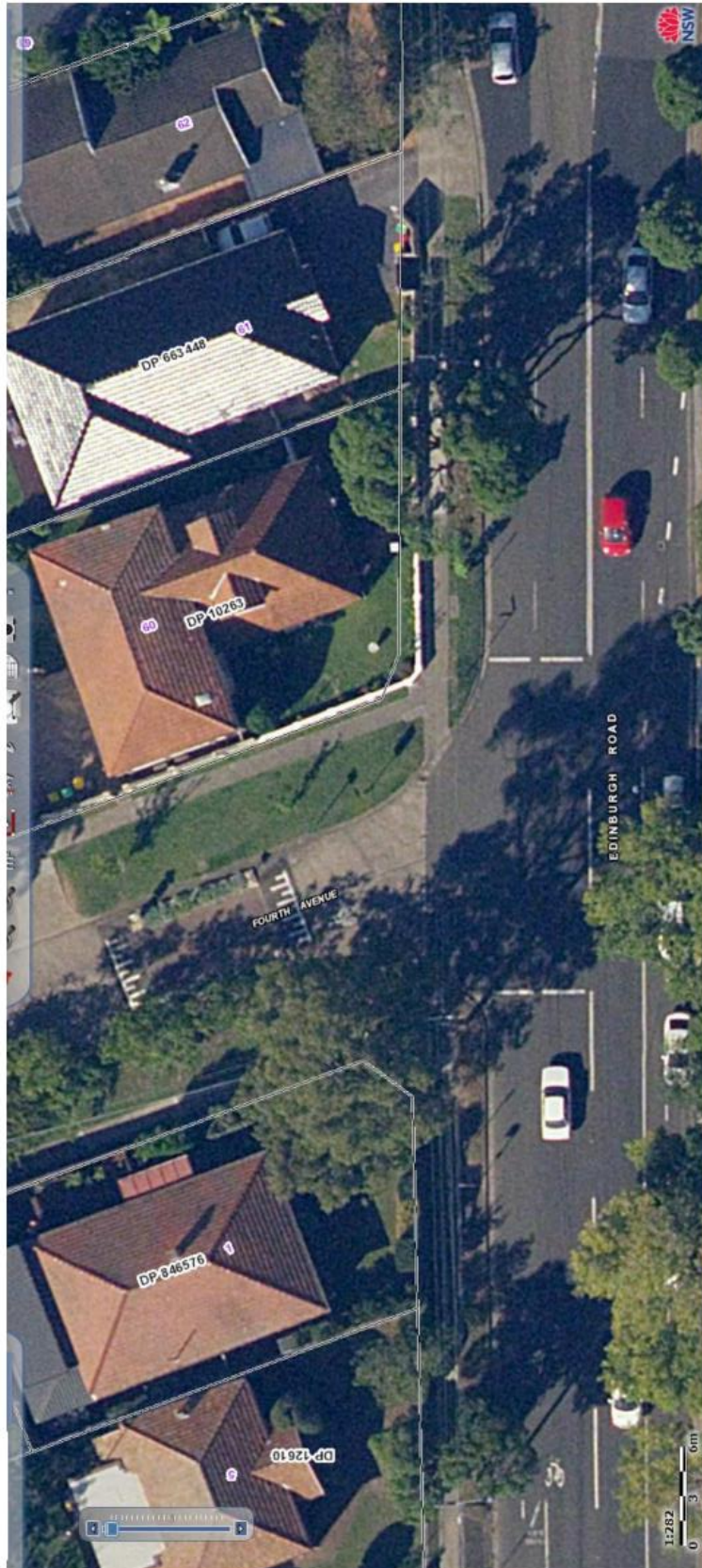
Example 1 Street view of integrated pedestrian / speed calming measure  
Corner of Chiltern Road and Frenchs Road Willoughby



Example – 2 Integrated pedestrian crossing / speed calming measure  
Corner of Chiltern Road and Mowbray Road Willoughby



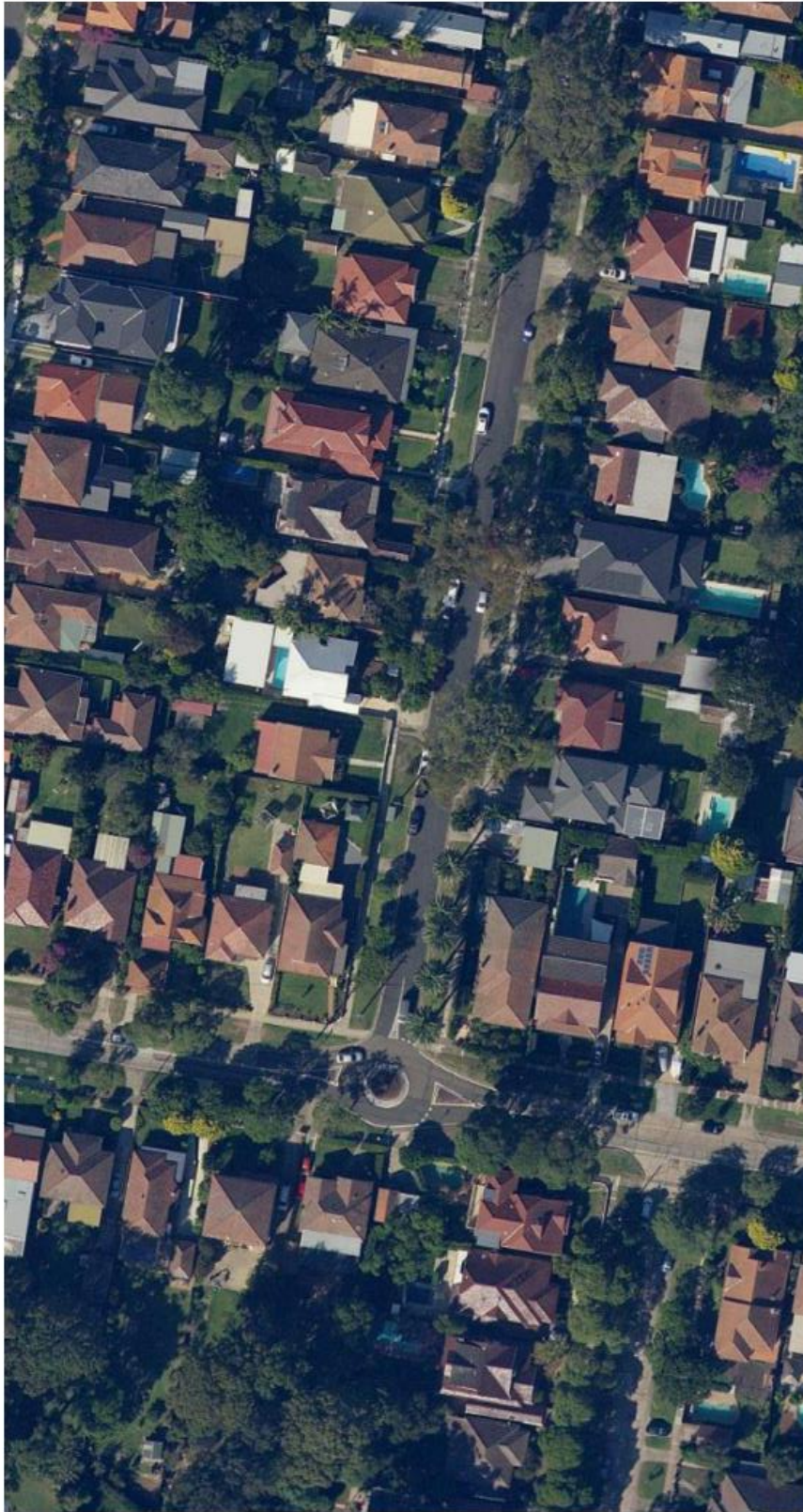
Example – 2 street view integrated pedestrian crossing / speed calming measure  
Corner of Chiltern Road and Mowbray Road Willoughby



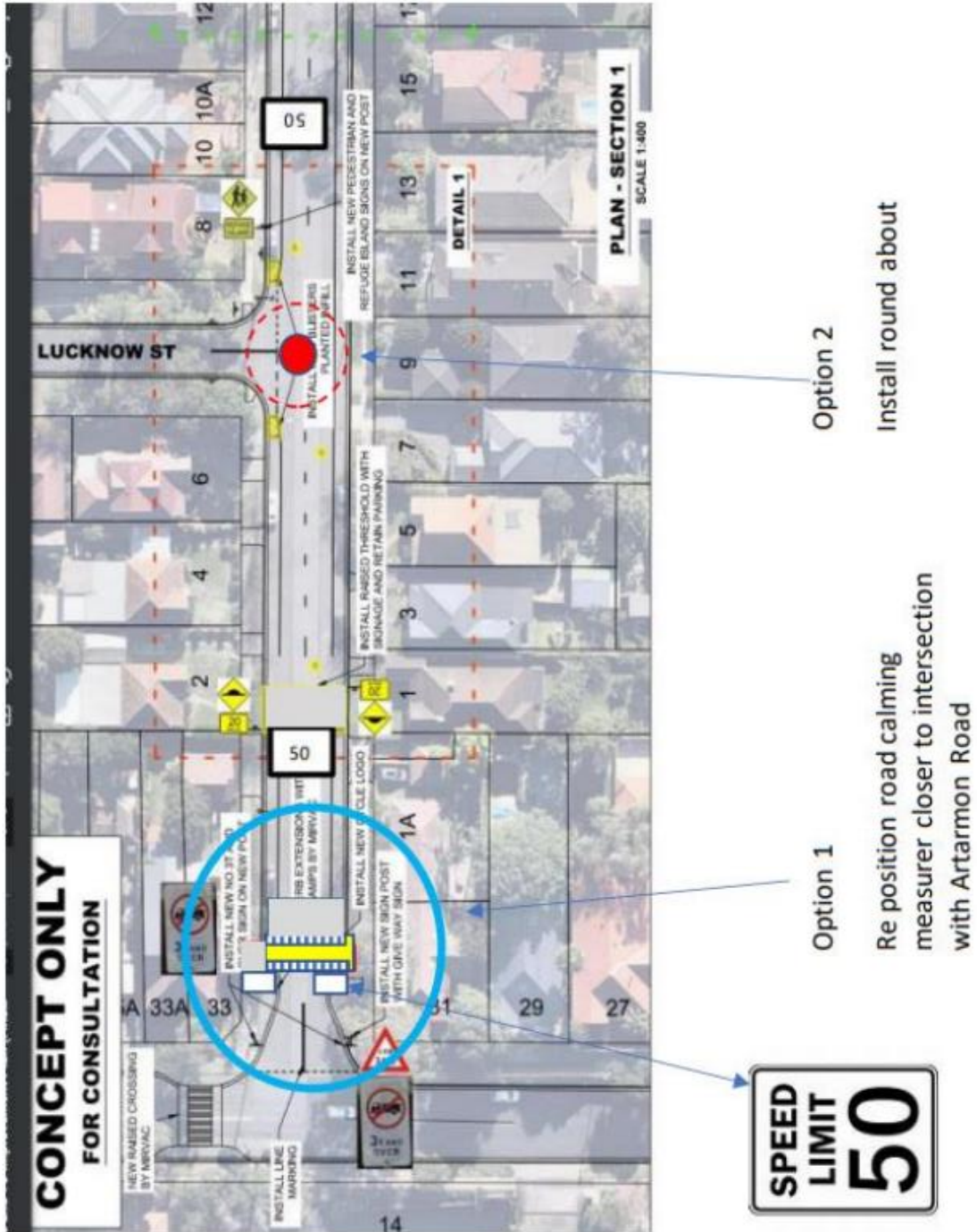
Example – 3 Speed calming measure adjacent to intersection of Fourth Avenue & Edinburgh Road Willoughby



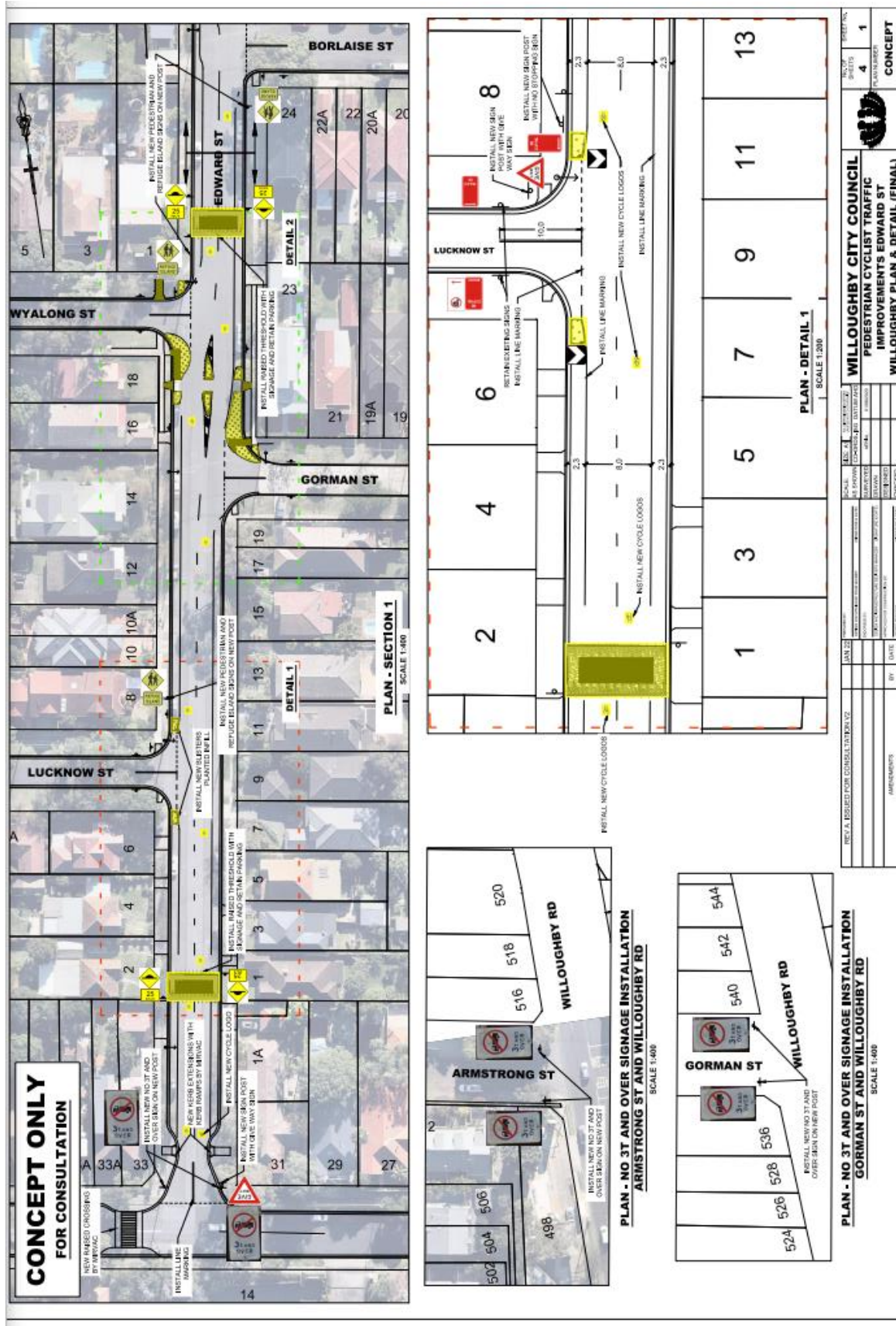
Example – 4 Speed calming measure adjacent to intersection of Ann Street & Edinburgh Road Willoughby

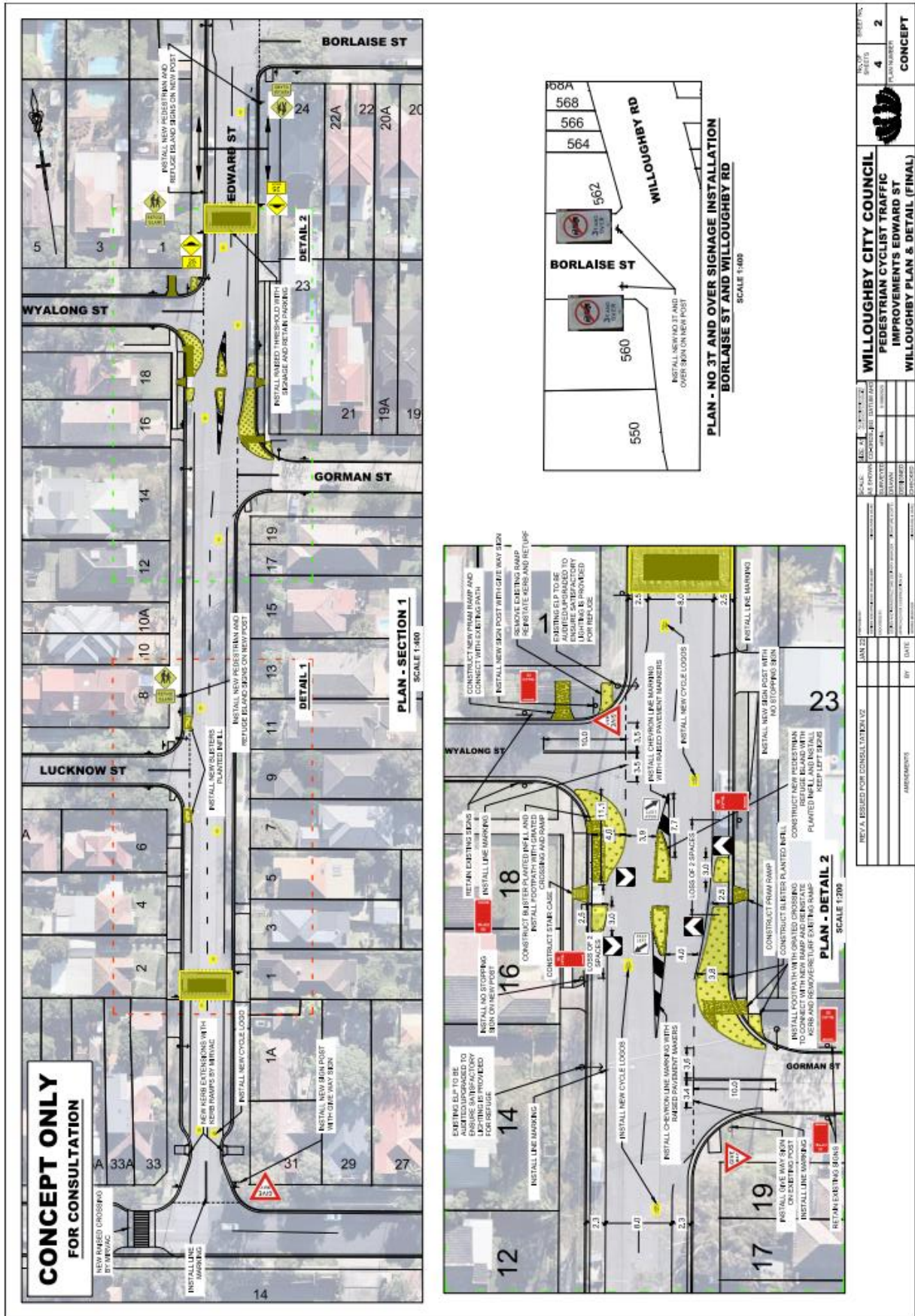


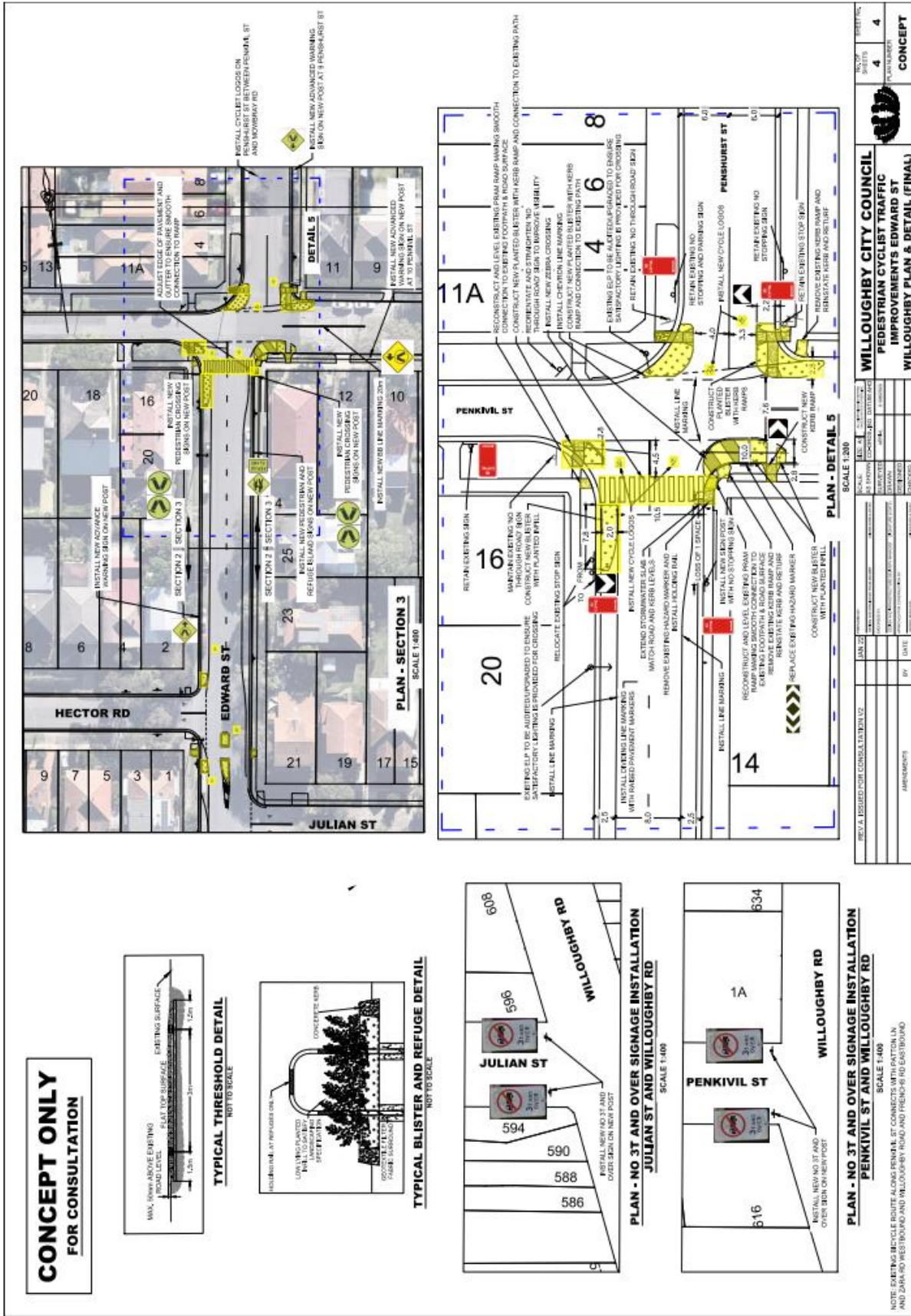
Example – 5 Speed calming measure intersection of Sydney Street And Cobar Street Willoughby

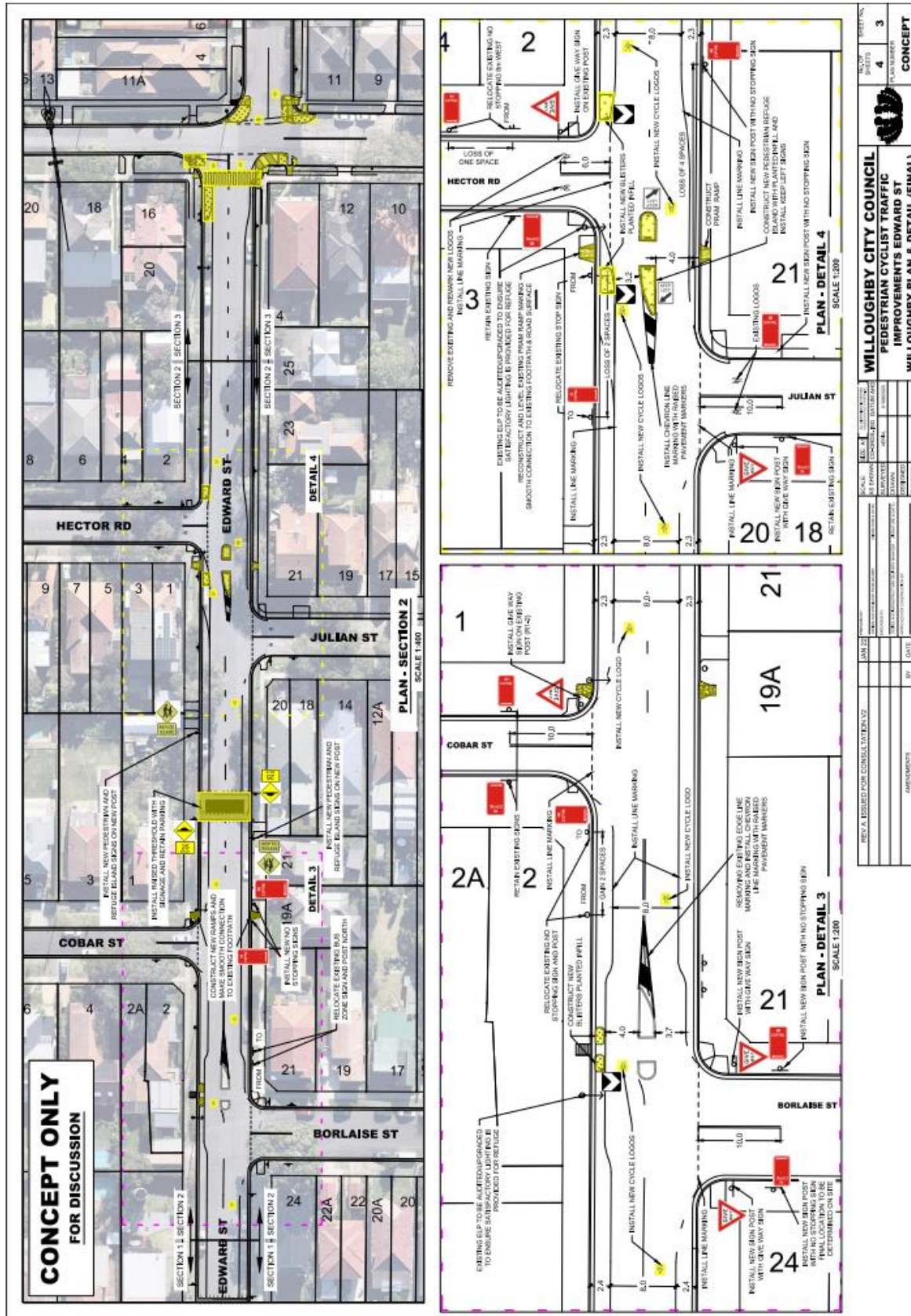












## 5.2 ARCHER STREET, ROSEVILLE - CENTRAL CONCRETE MEDIAN ISLAND

<b>ATTACHMENTS:</b>	<b>1. CONCEPT DESIGN PLAN</b>
<b>WARD:</b>	<b>MIDDLE HARBOUR WARD</b>
<b>RESPONSIBLE OFFICER:</b>	<b>GORDON FARRELLY - TRAFFIC &amp; TRANSPORT TEAM LEADER</b>
<b>AUTHOR:</b>	<b>DANIEL SUI - SENIOR TRANSPORT ENGINEER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.4 – REDUCE PARKING AND TRAFFIC CONGESTION</b> <b>3.1 – FOSTER FEELINGS OF SAFETY, SECURITY AND CLEANLINESS</b>
<b>MEETING DATE:</b>	<b>24 OCTOBER 2022</b>

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### 1. PURPOSE OF REPORT

To seek approval for the concept design plan and installation of a central concrete median island in Archer Street, Roseville.

### 2. TRAFFIC COMMITTEE RECOMMENDATION

That Council:

- Approve the concept design plan and installation of a central concrete median island in Archer Street, Roseville.
- Note that the detailed design plan and installation for a central concrete median island in Archer Street, Roseville will be 100% funded by the developer of the Archwood Residences development site.

### 3. TRAFFIC COMMITTEE DISCUSSION

The Committee noted that Transport for NSW requested that a new traffic signal design plan is required for the intersection of Boundary Street and Archer Street as the new median is within 100 metres of the intersection.

### 4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the Officer's recommendation

Attachments



### **5.3 HERBERT STREET AND EILEEN STREET, ST LEONARDS - BICYCLE LANES IN HERBERT STREET**

<b>ATTACHMENTS:</b>	<b>1. CONCEPT DESIGN PLAN</b>
<b>WARD:</b>	<b>NAREMBURN WARD</b>
<b>RESPONSIBLE OFFICER:</b>	<b>GORDON FARRELLY - TRAFFIC &amp; TRANSPORT TEAM LEADER</b>
<b>AUTHOR:</b>	<b>DANIEL SUI - SENIOR TRANSPORT ENGINEER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.1 – ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY</b> <b>3.1 – FOSTER FEELINGS OF SAFETY, SECURITY AND CLEANLINESS</b>
<b>MEETING DATE:</b>	<b>24 OCTOBER 2022</b>

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#### **1. PURPOSE OF REPORT**

To seek approval for the concept design plans and installation of new bicycle lanes in Herbert Street and Eileen Street, St Leonards.

#### **2. TRAFFIC COMMITTEE RECOMMENDATION**

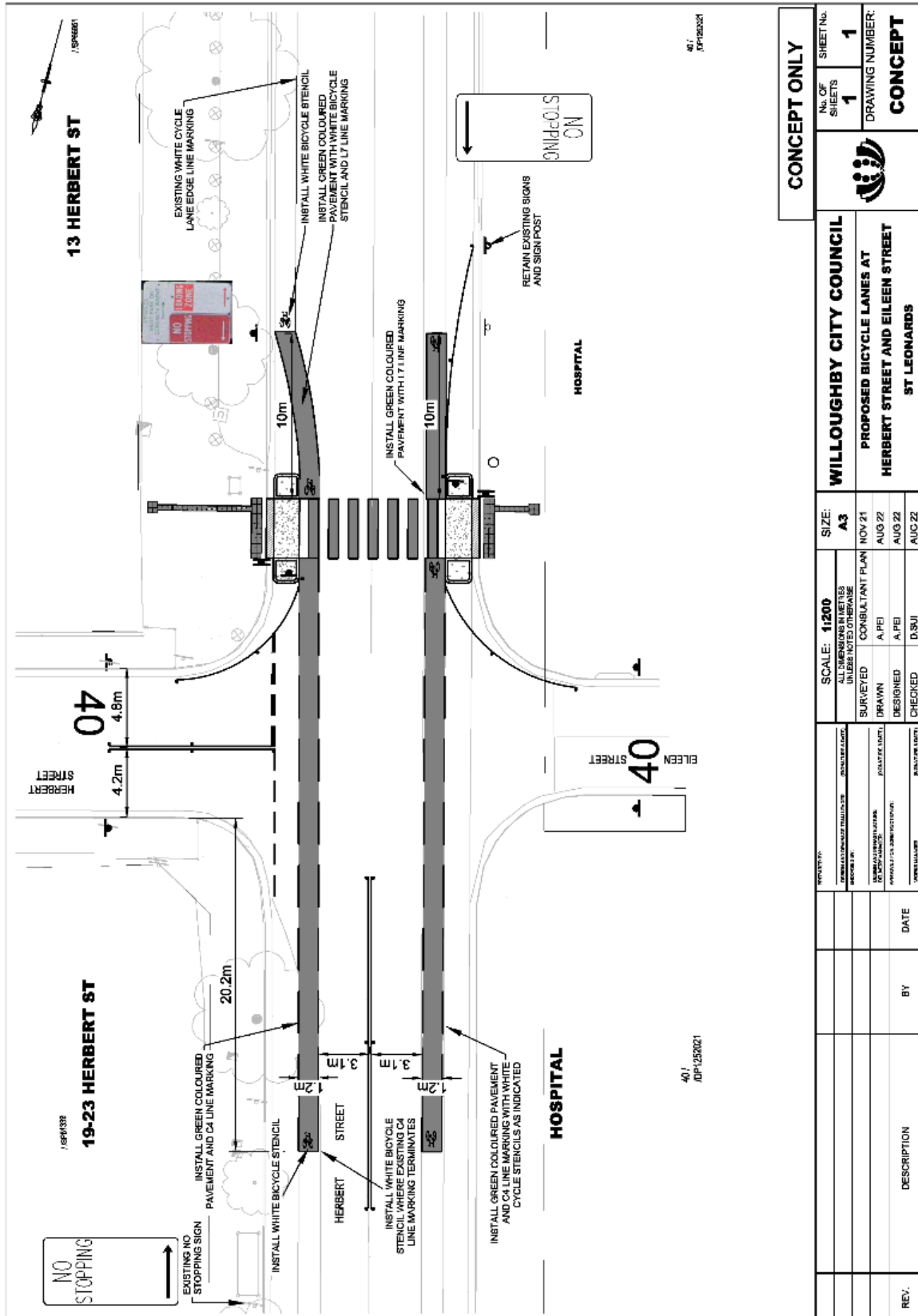
That Council approve the concept design plan and installation of new bicycle lanes in Herbert Street at Eileen Street, St Leonards.

#### **3. TRAFFIC COMMITTEE DISCUSSION**

Nil

#### **4. TRAFFIC COMMITTEE CONCLUSION**

The Committee agreed with the Officer's recommendation



<b>CONCEPT ONLY</b>	
No. OF SHEETS	1
SHEET No.	1

<b>WILLOUGHBY CITY COUNCIL</b>
<b>PROPOSED BICYCLE LANES AT HERBERT STREET AND EILEEN STREET ST LEONARDS</b>

SCALE: 1:200	SIZE: A3
ALL DIMENSIONS IN METRES UNLESS NOTED OTHERWISE	
SURVEYED	NOV 21
CONSULTANT PLAN	AUG 22
DRAWN	A.P.EI
DESIGNED	A.P.EI
CHECKED	D.SUI

DATE	BY	DESCRIPTION

REV.	DATE	DESCRIPTION



#### 5.4 DAY STREET AND RAILWAY STREET, CHATSWOOD - CAR SHARE BAY AND TIMED TICKET PARKING RESTRICTIONS

**ATTACHMENTS:** 1. SIGNPOSTING AND PAVEMENT MARKING PLAN

**WARD:** MIDDLE HARBOUR WARD

**RESPONSIBLE OFFICER:** GORDON FARRELLY - TRAFFIC & TRANSPORT TEAM LEADER

**AUTHOR:** DANIEL SUI - SENIOR TRANSPORT ENGINEER

**CITY STRATEGY OUTCOME:** 2.4 – REDUCE PARKING AND TRAFFIC CONGESTION

**MEETING DATE:** 24 OCTOBER 2022

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### 1. PURPOSE OF REPORT

To seek approval for the detailed design plan and installation of car share parking bay and timed ticket parking restrictions in Day Street and Railway Street, Chatswood.

### 2. TRAFFIC COMMITTEE RECOMMENDATION

That Council approve the detailed design plan comprising:

- Removal of 1P Ticket 8.30 am to 6 pm Monday to Friday and 8.30 am to 4.30 pm Saturday parking restrictions in Day Street by 6 metres.
- Installation of one car share parking bay in Day Street.
- Installation of 2P Ticket 8.30 am to 6 pm Monday to Friday and 8.30 am to 4.30 pm Saturday parking restrictions in Railway Street, Chatswood.

That Council note that GoGet will 100% fund all the works.

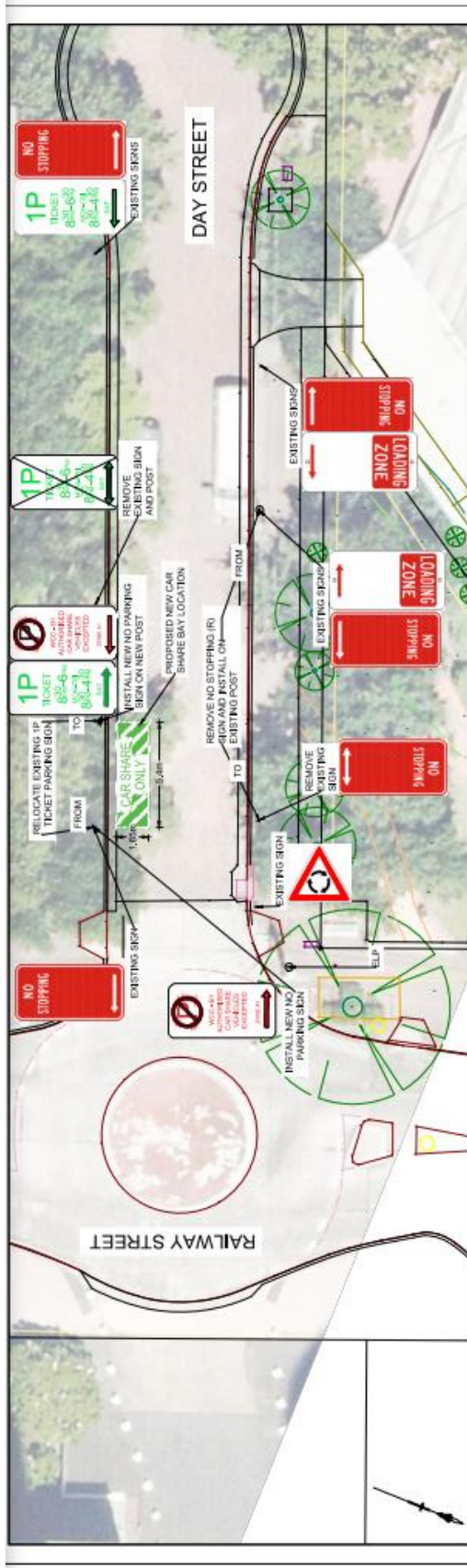
### 3. TRAFFIC COMMITTEE DISCUSSION

Nil

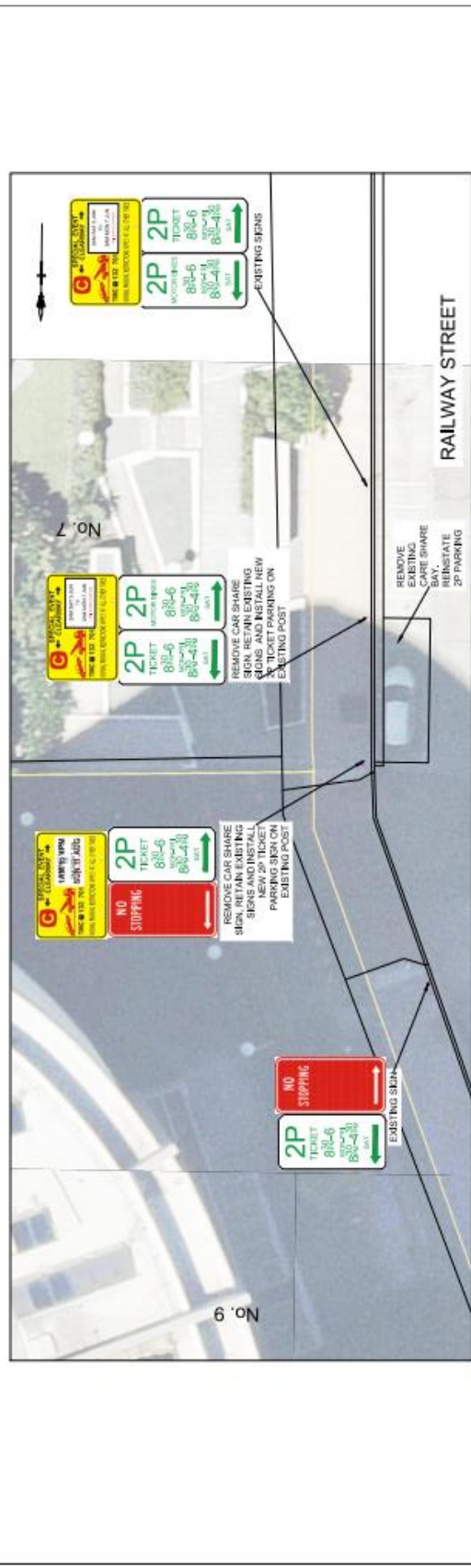
### 4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the Officer's recommendation

Attachments



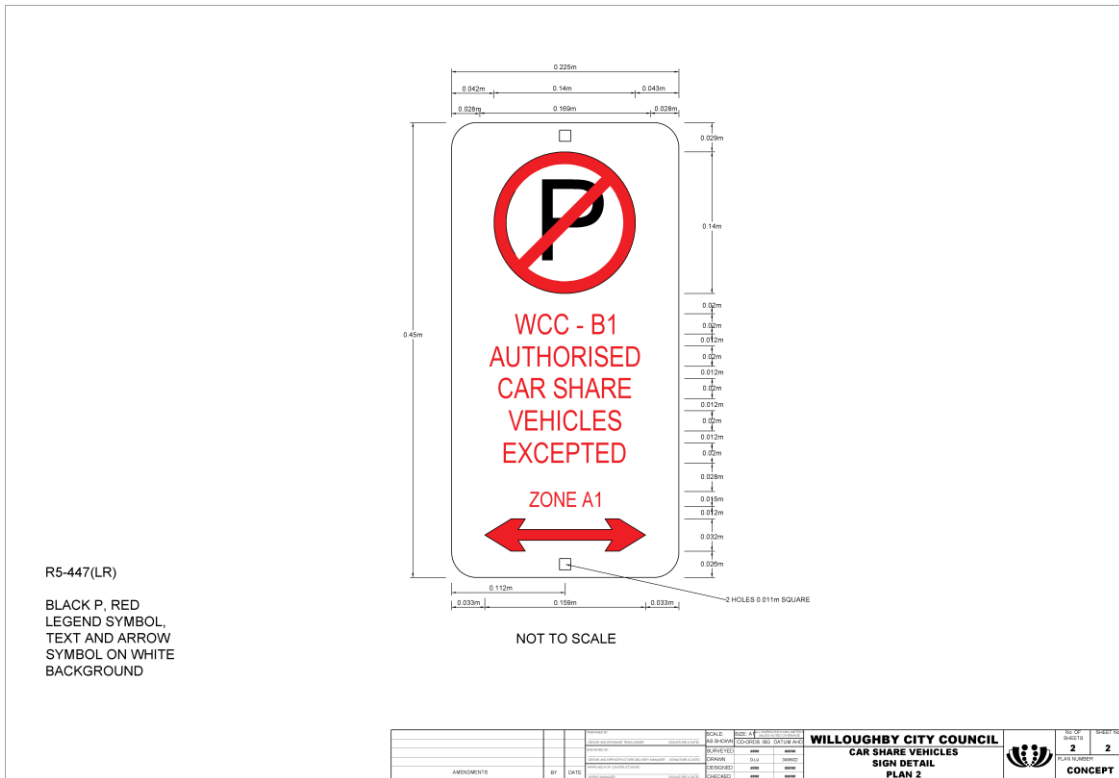
PLAN No. 7  
SCALE 1:100



PLAN No. 9  
SCALE 1:100

CONCEPT ONLY

WILLOUGHBY CITY COUNCIL					NO. OF SHEETS	
DAY/RAILWAY STREET, CHATSWOOD					2	1
PROPOSED CAR SHARE SPACE					CONCEPT	
SCALE	DATE	BY	CHECKED	APPROVED		
1:100						
DATE	BY	DATE	BY	DATE		



## 5.5 HIGH STREET, CHATSWOOD - BUS STOP UPGRADE AND PARKING RESTRICTIONS

<b>ATTACHMENTS:</b>	<b>1. CONCEPT DESIGN PLAN 2. STAKEHOLDER AND COMMUNITY ENGAGEMENT REPORT</b>
<b>WARD:</b>	<b>MIDDLE HARBOUR WARD</b>
<b>RESPONSIBLE OFFICER:</b>	<b>GORDON FARRELLY - TRAFFIC &amp; TRANSPORT TEAM LEADER</b>
<b>AUTHOR:</b>	<b>ASTON PEI, DESIGN ENGINEER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.1 – ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY 3.1 – FOSTER FEELINGS OF SAFETY, SECURITY AND CLEANLINESS</b>
<b>MEETING DATE:</b>	<b>24 OCTOBER 2022</b>

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### 1. PURPOSE OF REPORT

To seek approval for the concept design plan and construction for bus stop and parking restriction changes for a bus stop upgrade to comply with the *Australian Disability Standards for Accessible Public Transport* (DSAPT) in High Street, Chatswood, west side of road, north of Orara Street.

### 2. TRAFFIC COMMITTEE RECOMMENDATION

That Council approve the concept design plan and construction of bus stop and parking restriction changes as part of a bus stop upgrade to comply with the *Australian Disability Standards for Accessible Public Transport* (DSAPT) in High Street, Chatswood, west side of road, north of Orara Street.

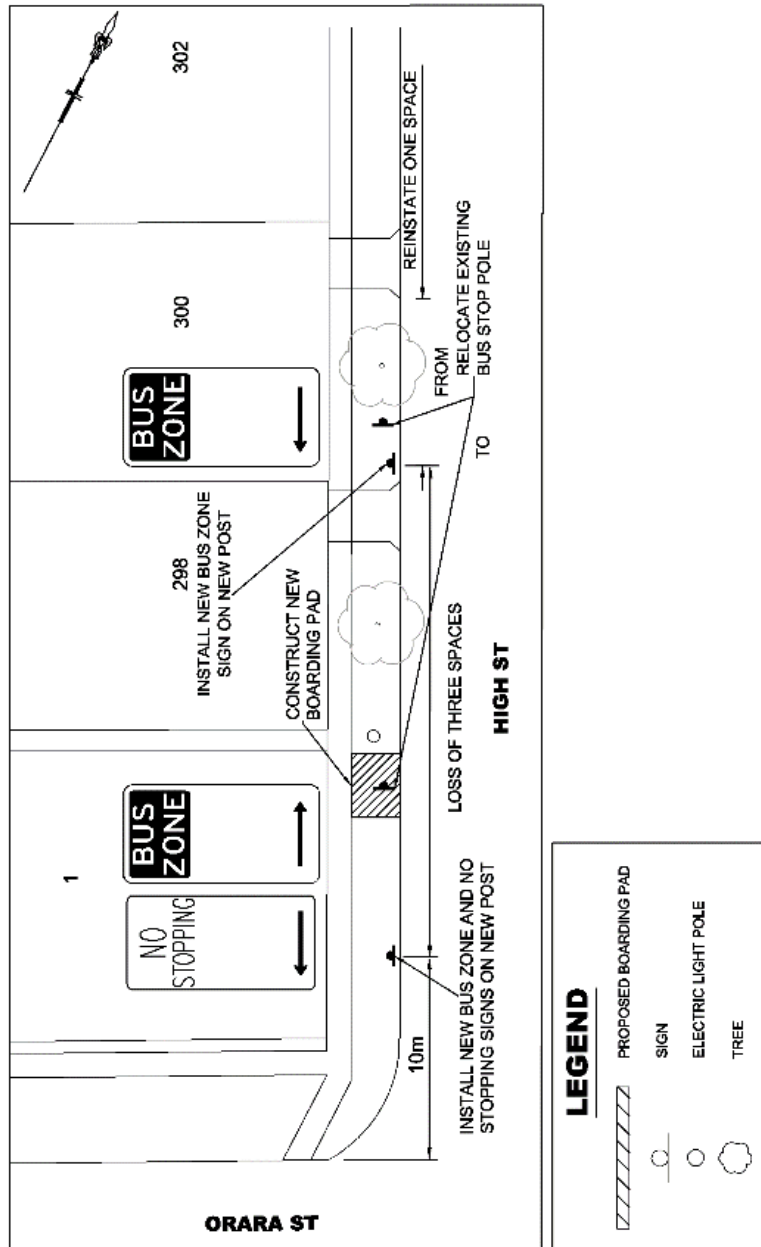
### 3. TRAFFIC COMMITTEE DISCUSSION

Nil

### 4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the Officer's recommendation

Attachments



## **5.6 DELEGATED ITEMS - REGULATORY SIGNPOSTING AND LINE MARKING**

<b>ATTACHMENTS:</b>	<b>1. CONCEPT DESIGN PLANS</b>
<b>WARD:</b>	<b>ALL WARDS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>GORDON FARRELLY - TRAFFIC &amp; TRANSPORT TEAM LEADER</b>
<b>AUTHOR:</b>	<b>DANIEL SUI - SENIOR TRANSPORT ENGINEER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.1 – ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY</b> <b>2.4 – REDUCE PARKING AND TRAFFIC CONGESTION</b> <b>3.1 – FOSTER FEELINGS OF SAFETY, SECURITY AND CLEANLINESS</b>
<b>MEETING DATE:</b>	<b>24 OCTOBER 2022</b>

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### **1. PURPOSE OF REPORT**

To seek approval for the installation of regulatory signposting and line marking for various locations in Willoughby City Council.

### **2. TRAFFIC COMMITTEE RECOMMENDATION**

That Council approve the installation of regulatory signposting and line marking for various locations in Willoughby City Council.

### **3. TRAFFIC COMMITTEE DISCUSSION**

Nil

### **4. TRAFFIC COMMITTEE CONCLUSION**

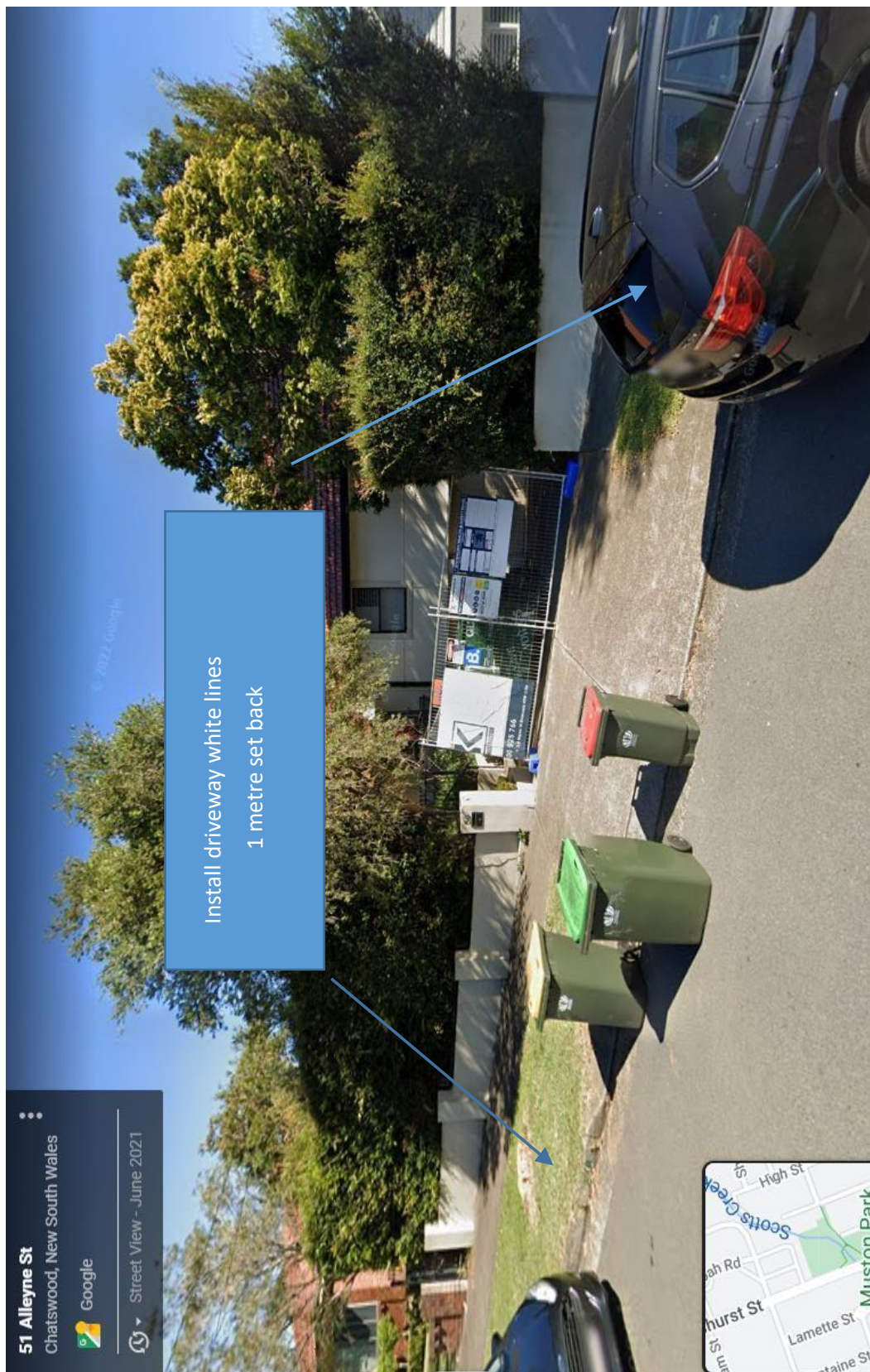
The Committee agreed with the Officer's recommendation

Attachments

22/06 19 Frenchs Road, Willoughby – Installation of White Driveway Line marking

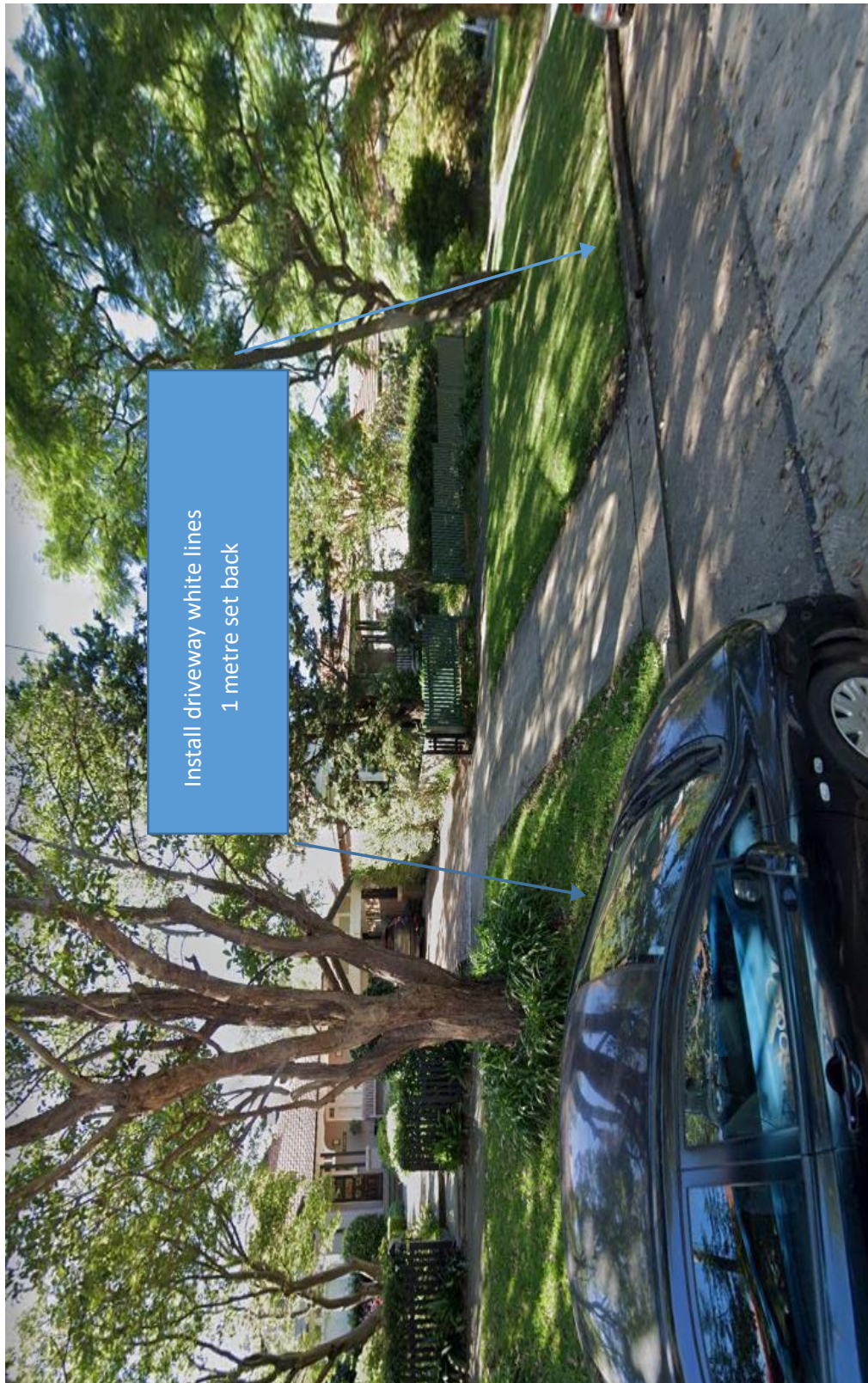


22/07 56 Alleyne, Chatswood – Installation of White Driveway Line marking

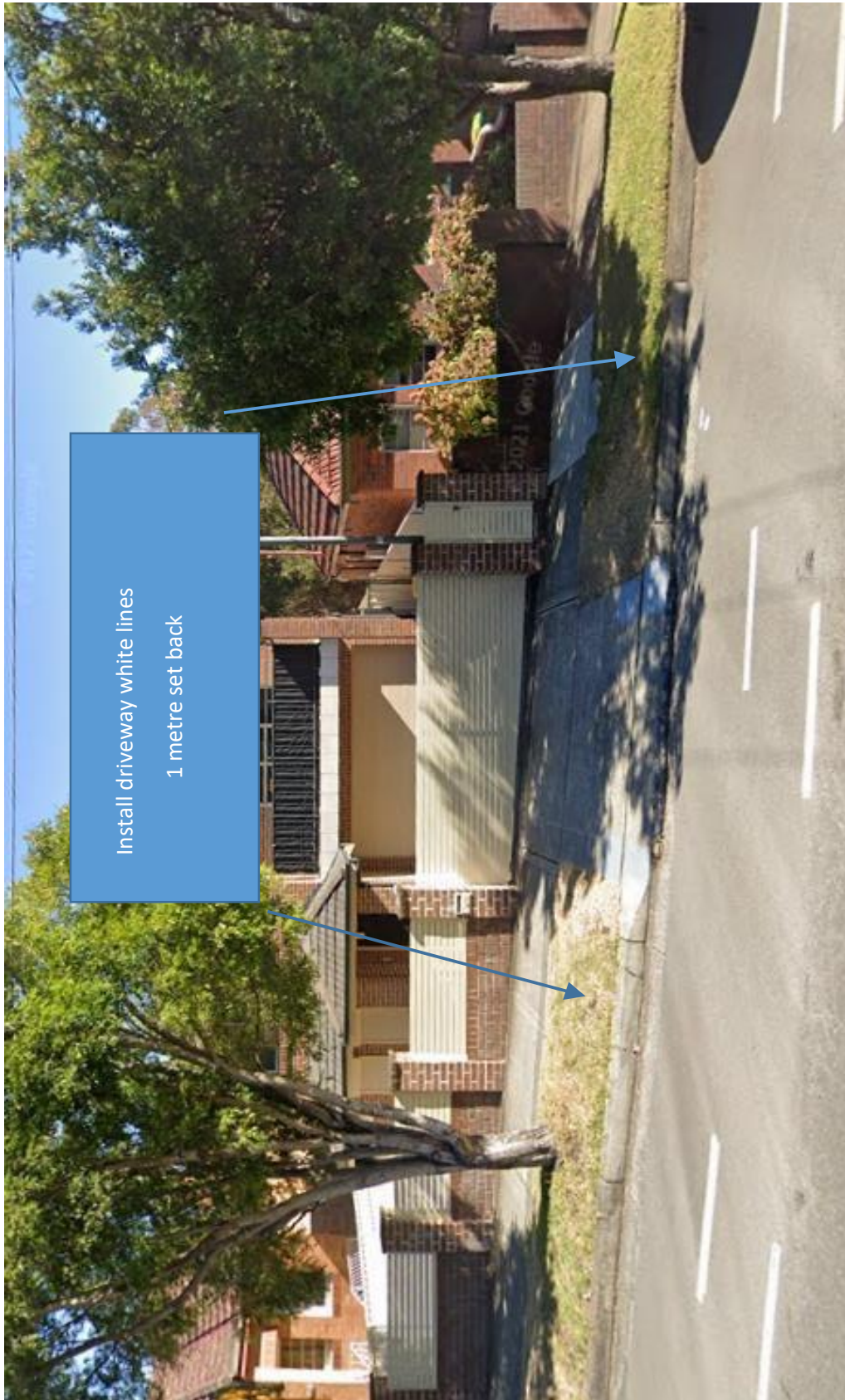




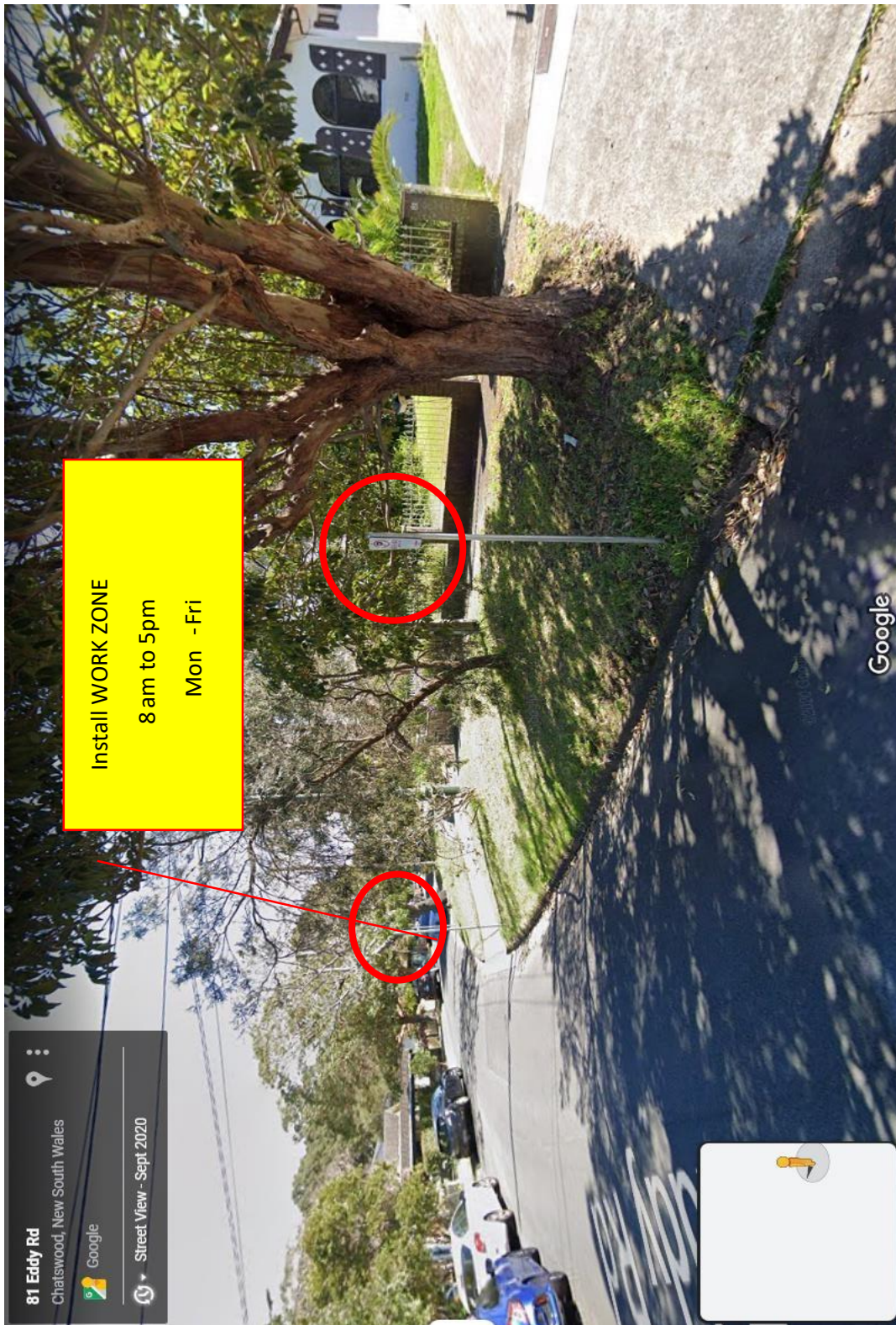
22/08 7 Muttama Road, Artarmon – Installation of White Driveway Line marking



22/09 300 High Street, Chatswood – Installation of White Driveway Line marking



22/10 81 Eddy Road, Chatswood - Installation of Work Zone

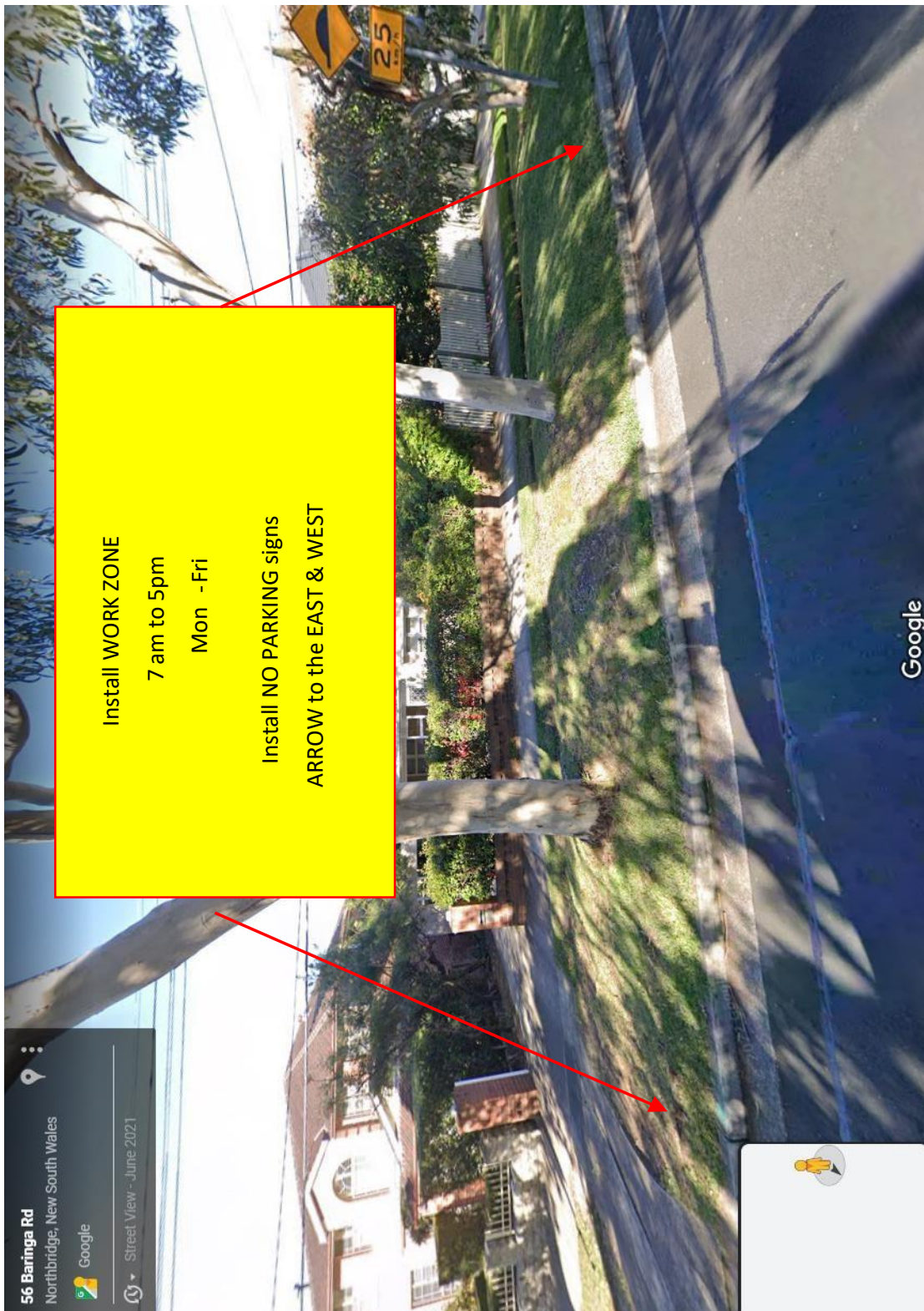


\*this Work Zone is to be added to the existing No Parking signage

50 Eddy Road, Chatswood - Installation of temporary timed No Parking restrictions



22/11 56 Baringa Road, Northbridge - Installation of Work Zone at property frontage boundary only



Changes to the opposite kerbside parking restrictions

51 - 53 Baringa Road, Northbridge - Installation of temporary timed No Stopping restrictions



22/12 135 Greville Street, Chatswood - Installation of Work Zone at property frontage boundary only



**6 LATE ITEMS**

Nil

**7 INFORMAL ITEMS**

Nil



## **8 GENERAL BUSINESS**

### **8.1 TRAFFIC COMMITTEE MEETING DATES IN 2023**

<b>ATTACHMENTS:</b>	<b>1. NIL</b>
<b>WARD:</b>	<b>ALL WARDS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>GORDON FARRELLY - TRAFFIC &amp; TRANSPORT TEAM LEADER</b>
<b>AUTHOR:</b>	<b>GORDON FARRELLY – TRAFFIC AND TRANSPORT TEAM LEADER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>5.1 BE HONEST, TRANSPARENT AND ACCOUNTABLE IN ALL THAT WE DO</b>
<b>MEETING DATE:</b>	<b>24 OCTOBER 2022</b>

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#### **1. PURPOSE OF REPORT**

To seek approval to the Traffic Committee meeting dates in 2023.

#### **2. TRAFFIC COMMITTEE RECOMMENDATION**

That Council approve that the Traffic Committee meetings in 2023 are to be held on 23 February, 20 April, 22 June, 24 August, 19 October and 16 November.

#### **3. TRAFFIC COMMITTEE DISCUSSION**

The Committee agreed that the Traffic Committee meetings in 2023 are to be held on 23 February, 20 April, 22 June, 24 August, 19 October and 16 November.

#### **4. TRAFFIC COMMITTEE CONCLUSION**

The Committee agreed with the Officer's recommendation.