

FEES AND CHARGES 2020-2021



WILLOUGHBY
CITY COUNCIL

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Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

WILLOUGHBY CITY COUNCIL

All fees and charges and GST applicability are correct at the time of adoption of the Schedule.

Any statutory charges or GST treatment that changes following adoption will be amended from the applicable date.

All fees and charges are GST inclusive (where applicable).

COMMUNITY, CULTURE & LEISURE DIRECTORATE

COMMUNITY LIFE

COMMUNITY LIFE | WILLOUGHBY PARK CENTRE & UNMANNED COMMUNITY SPACES

Some courses have a materials requirement list. This varies in price per course and students are informed of this at time of enrolment.

All space hiring subject to meeting Council's insurance and deposit requirements.

Program, Class/Course fees, material charges – calculated for each individual class/course dependent upon costs and location.	Varies
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Concessions - apply to course fees

Pensioner 10%

Senior's Card 5%

Staff 10%

Health Care card 10%

Tertiary Students card 5%

Booking Amendment Fee	\$24.55	\$2.45	\$27.00
Room Reset Fee	\$24.55	\$2.45	\$27.00
Damage/Equipment/Cleaning/Key Deposit/Bond	\$200.00	\$0.00	\$200.00
Cancellation fees – written notice 8 to 14 days prior to booking date	50% of Hire Fee		
Cancellation fees – written notice 7 days or less prior to booking date	100% of Hire Fee		
Accessories	Varies		

Late Pickup Fees

Late pickup fees (per family)	\$20.00 for first 10 minutes or part thereof (min payment \$20.00) \$2 per minute thereafter
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WILLOUGHBY PARK CENTRE & UNMANNED COMMUNITY SPACES

Credit vouchers are issued at the discretion of senior management for special circumstances.

An annual student/teacher exhibition is held at the centre and commission from sale of works is taken.

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

WILLOUGHBY PARK CENTRE & UNMANNED COMMUNITY SPACES [continued]

Commercial Hire Costs per hour

Northbridge Library – Mezzanine Community Space– Room Hire

Regular – per hour	\$35.45	\$3.55	\$39.00
Casual – per hour	\$50.91	\$5.09	\$56.00
Daily Rate (8hrs)	\$327.27	\$32.73	\$360.00

Northbridge Library Loft Community Space

Regular – per hour	\$44.55	\$4.45	\$49.00
Casual Hirers – per hour	\$63.64	\$6.36	\$70.00
Daily Rate (8hrs)	\$409.09	\$40.91	\$450.00

Castle Cove – Room Hire

Regular – per hour	\$44.55	\$4.45	\$49.00
Casual – per hour	\$63.64	\$6.36	\$70.00
Daily Rate (8hrs)	\$409.09	\$40.91	\$450.00

West Chatswood – Room Hire

Regular – per hour	\$35.45	\$3.55	\$39.00
Casual – per hour	\$50.91	\$5.09	\$56.00
Daily Rate (8hrs)	\$327.27	\$32.73	\$360.00

Naremburn Community Centre

Community Room

Regular Hirers – per hour	\$44.55	\$4.45	\$49.00
Casual Hirers – per hour	\$63.64	\$6.36	\$70.00
Daily Rate (8hrs)	\$409.09	\$40.91	\$450.00

Saturday Night Function (Special Rate 6 pm to 11 pm)

Commercial/Private	\$254.55	\$25.45	\$280.00
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Sunday Children's Birthday Parties (Special rate – 11 am – 2 pm & 2.30 pm – 5.30 pm)

Commercial/Private	\$136.36	\$13.64	\$150.00
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Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	
Meeting Room			
Suitable for small group meetings only			
Regular – per hour	\$26.36	\$2.64	\$29.00
Casual – per hour	\$37.27	\$3.73	\$41.00
Daily Rate (8hrs)	\$236.36	\$23.64	\$260.00
Artarmon Bowling Club			
Community Room			
Meeting Room			
Suitable for small group meetings only			
Willoughby Park Centre			
Chowne Hall – Commercial Hirers Per Hour			
Regular – per hour	\$54.55	\$5.45	\$60.00
Casual – per hour	\$78.18	\$7.82	\$86.00
Chowne Hall – Social Functions			
Community use only	\$309.09	\$30.91	\$340.00
Security Call Back Charge	\$190.91	\$19.09	\$210.00
Security personnel (as required)			Varies
Chowne Hall Hire for Sunday Afternoon Children's Parties			
11.00 am to 2 pm or 2.30 pm to 5.30 pm			
Commercial Use Only	\$154.55	\$15.45	\$170.00
Mills Room – Commercial Hirers Per Hour			
Regular – per hour	\$52.73	\$5.27	\$58.00
Casual – per hour	\$75.45	\$7.55	\$83.00
Daily Rate (8hrs)	\$482.73	\$48.27	\$531.00
Community Room 1			
Regular – per hour	\$44.55	\$4.45	\$49.00
Casual – per hour	\$63.64	\$6.36	\$70.00
Daily Rate (8hrs)	\$409.09	\$40.91	\$450.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

Community Room 2

Regular – per hour	\$35.45	\$3.55	\$39.00
Casual – per hour	\$50.91	\$5.09	\$56.00
Daily Rate (8hrs)	\$327.27	\$32.73	\$360.00

Equipment Hire

For community groups under special circumstances

Exhibition Art Screens, including fittings (each) – per week (or part thereof)	\$20.91	\$2.09	\$23.00
Exhibition Plinths, Medium and Large (each) – per week (or part thereof)	\$20.91	\$2.09	\$23.00

Kiln Fire

Quarter Kiln Fire	\$17.27	\$1.73	\$19.00
Half Kiln Fire	\$32.73	\$3.27	\$36.00
Full Kiln Fire	\$65.45	\$6.55	\$72.00

Audio Visual Equipment Hire

Audio system – Daily	\$20.45	\$2.05	\$22.50
Audio system – Quarterly	\$58.18	\$5.82	\$64.00
Projector – Daily	\$30.00	\$3.00	\$33.00
Projector – Quarterly	\$87.27	\$8.73	\$96.00
Microphone – daily	\$10.91	\$1.09	\$12.00
Audio Visual Bond	\$200.00	\$0.00	\$200.00

Other Items

MOSAIC MULTICULTURAL CENTRE

MOSAIC ROOM HIRE

Damage/Equipment/Cleaning/Key Deposit/Bond	\$200.00	\$0.00	\$200.00
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Function Room

Regular (full rate per hour)	\$43.64	\$4.36	\$48.00
Casual (full rate per hour)	\$69.09	\$6.91	\$76.00

Classroom 1

Regular (full rate per hour)	\$35.45	\$3.55	\$39.00
Casual (full rate per hour)	\$55.91	\$5.59	\$61.50

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

Classroom 2

Regular (full rate per hour)	\$35.45	\$3.55	\$39.00
Casual (full rate per hour)	\$55.91	\$5.59	\$61.50

Whole Building (Excluding Office & Interview Room)

Regular (full rate per hour)	\$103.18	\$10.32	\$113.50
Casual (full rate per hour)	\$158.18	\$15.82	\$174.00

Interviewing Room

PROGRAM FEES

Student enrolment fee (per semester)	\$41.82	\$4.18	\$46.00
Seniors enrolment fee (per semester)	\$32.27	\$3.23	\$35.50
Program, Class/Course fees, material charges – calculated for each individual class/course dependent upon costs and location			Negotiable

MULTICULTURAL PROGRAMS

Lower North Shore Multicultural Aged Day Care Program

Program Fee for Occasional Client (per excursion) – Wednesday	\$29.50	\$0.00	\$29.50
Program Fee for Regular Client (per visit) – Wednesday	\$20.00	\$0.00	\$20.00
Private/package/NDIS fee			Varies

CHATSWOOD YOUTH CENTRE

CHATSWOOD YOUTH CENTRE & ROOFTOP SPORTS AND RECREATIONAL AREA

Main Room – Regular Hirers per hour	\$47.27	\$4.73	\$52.00
Main Room – Casual Hirers per hour	\$67.27	\$6.73	\$74.00
Basketball Court – Regular Hirers per hour	\$22.73	\$2.27	\$25.00
Basketball Court – Casual Hirers per hour	\$32.73	\$3.27	\$36.00
Youth Dance/Event – entry fee (as determined by event)			Varies - min \$2.00
Music Studio – Youth Hire only per hour or part thereof (per person)	\$3.64	\$0.36	\$4.00
Music Studio – Youth Hire only per hour or part thereof (per band)	\$5.00	\$0.50	\$5.50
Music Studio – Corporate Rate Per Hour	\$91.82	\$9.18	\$101.00
Extra Key Deposit – Rooftop Sports Recreational Area (RSRA)	\$50.00	\$0.00	\$50.00
Damage/Equipment/Cleaning/Key Deposit/Bond	\$200.00	\$0.00	\$200.00

Name	Year 20/21		
	Fee (excl. GST)	GST	Fee (incl. GST)

COMMUNITY CENTRES

ARTARMON KIDS COTTAGE COMMUNITY CENTRE

Hire Charges

For child-related use only

Monday to Friday 9.30 am – 2.00 pm (School Terms Only)

Regular Hirers – per hour	\$54.55	\$5.45	\$60.00
Casual Hirers – per hour	\$78.18	\$7.82	\$86.00

Saturday 9.00 am – 4.30 pm (Children with Additional Needs Only)

Regular Hirers – per hour	\$52.73	\$5.27	\$58.00
Casual Hirers – per hour	\$82.73	\$8.27	\$91.00
Damage/Equipment/Cleaning/Key Deposit/Bond	\$200.00	\$0.00	\$200.00
Equipment Hire (per term)	\$86.36	\$8.64	\$95.00

BALES PARK PAVILION

Hire Charges

Regular Hirers – per hour	\$44.55	\$4.45	\$49.00
Casual Hirers – per hour	\$63.64	\$6.36	\$70.00
Damage/Equipment/Cleaning/Key Deposit/Bond	\$200.00	\$0.00	\$200.00

DOUGHERTY COMMUNITY CENTRE

Food Services

Café Refreshments / Meals			Varies
Function Catering			Price on Application

Hiring Charges

Damage/Equipment/Cleaning/Key Deposit/Bond	\$205.00	\$0.00	\$205.00
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Monday-Friday (Rates per Hour)

Commercial

Auditorium	\$87.27	\$8.73	\$96.00
Auditorium with extension	\$118.18	\$11.82	\$130.00
Function Room	\$70.91	\$7.09	\$78.00
Annexe	\$64.55	\$6.45	\$71.00
Extension	\$64.55	\$6.45	\$71.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

Monday-Friday (Rates per Hour) [continued]

Meeting Room	\$55.45	\$5.55	\$61.00
Orchard	\$54.55	\$5.45	\$60.00
Craft Room	\$55.45	\$5.55	\$61.00
Studio/Hideaway	\$46.36	\$4.64	\$51.00
Room 1 & 2	\$22.73	\$2.27	\$25.00
Jack Donnelley	\$54.55	\$5.45	\$60.00
Kitchen Hire (without other Venue Hire) (One off casual rate)	\$81.82	\$8.18	\$90.00
Kitchen Hire (with other Venue Hire)	\$39.09	\$3.91	\$43.00
Regular Kitchen Hire rates to be negotiated			Negotiable

Full Day Hire (6-8 hours) Monday to Friday up to 9 pm

Auditorium Full day	\$436.36	\$43.64	\$480.00
Auditorium with extension full day	\$636.36	\$63.64	\$700.00
Annexe full day	\$345.45	\$34.55	\$380.00
Extension full day	\$345.45	\$34.55	\$380.00
Meeting Room full day	\$309.09	\$30.91	\$340.00
Craft Room full day	\$309.09	\$30.91	\$340.00

Saturday, Sunday (Rates per Hour)

Commercial

Auditorium	\$138.18	\$13.82	\$152.00
Auditorium with extension	\$187.27	\$18.73	\$206.00
Function Room	\$103.64	\$10.36	\$114.00
Annexe	\$89.09	\$8.91	\$98.00
Extension	\$89.09	\$8.91	\$98.00
Meeting Room	\$79.09	\$7.91	\$87.00
Craft Room	\$79.09	\$7.91	\$87.00
Studio/Hideaway	\$69.09	\$6.91	\$76.00
Rooms 1 & 2	\$47.27	\$4.73	\$52.00
Orchard	\$70.91	\$7.09	\$78.00
Kitchen Hire (without other Venue Hire) (One Off Casual Rate)	\$111.82	\$11.18	\$123.00
Kitchen Hire (with other Venue Hire)	\$56.36	\$5.64	\$62.00
Regular Kitchen Hire rates to be negotiated			Negotiable

Equipment Hire Charges

Special Cleaning (Post – function / per hour)	\$147.27	\$14.73	\$162.00
BBQ Hire	\$54.55	\$5.45	\$60.00
Screen	\$9.09	\$0.91	\$10.00
Laptop	\$18.18	\$1.82	\$20.00
Microphones	\$9.09	\$0.91	\$10.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

Equipment Hire Charges [continued]

Electronic keyboard	\$18.18	\$1.82	\$20.00
Garbage	\$22.73	\$2.27	\$25.00

Booking Fees

All rooms	100% payable before confirmation		
Administration fee for cancellation	\$22.73	\$2.27	\$25.00
Administration fee for post booking changes	\$22.73	\$2.27	\$25.00

Cancellation Fees

8 – 14 days prior to booking	50% of Hire Fee		
7 days or less prior to booking	100% of Hire Fee		

CHILDREN'S SERVICES

Excursions/Entertainment Costs

Excursion fees (varied no set amount)	Varies		
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FAMILY DAY CARE

Educators Levy per week (paid weekly)	2.50% of gross weekly income (no set amount)		
Parent Levy (per child per hour in care)	\$1.45	\$0.00	\$1.45
New Carer Induction Fee	\$338.18	\$33.82	\$372.00

OUT-OF-SCHOOL HOURS CARE

Benefits provided by Federal Govt (gap fees will apply)

After School Centres (Per child per day) up to	\$30.50	\$0.00	\$30.50
Before School Care (Per child per day) up to	\$19.20	\$0.00	\$19.20
Casual Loading Before & After School Care/session Each child	\$2.05	\$0.00	\$2.05
Bond of 2 weeks fees required prior to commencing in BASC services			
Vacation Care (Per child per day) up to	\$54.00	\$0.00	\$54.00
Pupil Free Day	\$54.00	\$0.00	\$54.00
Search Fee	\$20.00	\$0.00	\$20.00

Late Pickup Fees

Late pickup fees (per family)	\$20.00 for first 10 minutes or part thereof (min payment \$20.00) \$2.00 per minute thereafter		
Administration charge for late payment of fees	\$19.00	\$0.00	\$19.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

DEVONSHIRE STREET CHILDREN'S CENTRE

Gap Fees Apply - maximum fees quoted

Formula for Childcare Benefits provided by the Federal Govt. Gap fees will apply.

Placement Fee	\$50.00	\$0.00	\$50.00
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Child Care Fees (Per Day)

Bond of 2 weeks fees required prior to commencement

0-2 years	\$127.90	\$0.00	\$127.90
2-3 years	\$121.50	\$0.00	\$121.50
3-5 years	\$119.10	\$0.00	\$119.10

Late Pickup Fees

Late pickup fees (per family)	\$20.00 for first 10 minutes or part thereof (min payment \$20.00) \$2.00 per minute thereafter		
Administration charge for late payment of fees	\$19.00	\$0.00	\$19.00

OOSH AND LONG DAY CARE DIRECT DEBIT FEES

Direct Debit Establishment Fee (one off payment per family)	Fees determined by third party direct debit providers		
CCMS Provider Transaction Fee (per transaction)	Fees determined by third party direct debit providers		
Bank Account Transaction Fee (per transaction)	Fees determined by third party direct debit providers		
Credit Card Fee (per transaction)	Fees determined by third party direct debit providers		
Rejection fee (per transaction)	Fees determined by third party direct debit providers		

COMMUNITY AID SERVICES

LINEN SERVICE

Flat fee to cover all linen and delivery, per service	\$12.00	\$0.00	\$12.00
Private/package/ NDIS linen fee	Varies		

SOCIAL SUPPORT

WCA Shopping Bus – one way	\$4.90	\$0.00	\$4.90
Private/package/NDIS Shopping Bus one way	Varies		
WCA Shopping Bus – return	\$6.85	\$0.00	\$6.85
Private/package/NDIS Shopping Bus – return	Varies		
WCA Outings Bus + (entry fee if applicable) – long day	\$16.50	\$0.00	\$16.50

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

SOCIAL SUPPORT [continued]

Private/package/ NDIS WCA Outings Bus + (entry fee if applicable) – long day			Varies
WCA Outings Bus + (entry fee if applicable) – short day	\$16.50	\$0.00	\$16.50
Private/package/NDIS WCA Outings Bus + (entry fee if applicable) – short day			Varies
WCA Companion Shopping	\$19.50	\$0.00	\$19.50
Private/package/NDIS WCA Companion Shopping			Varies

OUT AND ABOUT WITH WILLOUGHBY

Full fee for non-eligible users (per trip)	\$16.14	\$1.61	\$17.75
Subsidised fee (per trip)	\$6.50	\$0.00	\$6.50

- * Limited to persons aged 65 years or older.
- * Individual trips capped at a maximum of four trips per client per week
- * Individual client subsidy capped at \$2,200 per client per annum.
- * Clients must be eligible and registered for Commonwealth Home Support Program funding to receive a subsidised fee.

MEALS ON WHEELS (MOW)

MOW Centre Based Lunch	\$15.50	\$0.00	\$15.50
Private/package/NDIS provider Social Lunch			Varies
MOW Per Main Meal Only	\$7.25	\$0.00	\$7.25
MOW Per Meal Package	\$10.00	\$0.00	\$10.00
Private/package/NDIS provider Meal Only			Varies
Private/package/NDIS provider Meal Package			Varies

LIBRARY BRANCH

LIBRARY

Charges for lost items			Replacement cost
Processing Fee (Books and Audio-Visual)	\$11.75	\$0.00	\$11.75
Processing Fee (Magazines)	\$5.55	\$0.00	\$5.55
Reservations per item	\$2.50	\$0.00	\$2.50
ILL Request	\$3.09	\$0.31	\$3.40
Replacement Library Cards	\$10.00	\$0.00	\$10.00
Inter-Library Loans Charges (charge imposed from lending library passed on)			Full cost
Overdue Fine (per item per day)	\$0.00	\$0.00	\$0.00
Fees not to be charged for overdue items on a trial basis from 1 July 2020			
Activities in the Library			\$0.00 - \$50.00
Display areas (Community groups and community information only)	\$0.00	\$0.00	\$0.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

Item Replacement Parts Charges

Audio books – (where available)	\$28.00	\$0.00	\$28.00
Lost and/or damaged Audio book cases	\$19.00	\$0.00	\$19.00
Lost and/or damaged DVD or CD cases	\$6.45	\$0.00	\$6.45
Miscellaneous lost or damaged AV parts (e.g. CD/DVD locks)	\$3.80	\$0.00	\$3.80
Language kit cases – Assorted sizes			Replacement cost

Item Repair Costs

Miscellaneous

Library Bags	\$4.55	\$0.45	\$5.00
Sale of USB memory sticks			Full Cost
Accessories			Full Cost

Publications

Publications			Varies
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Local Studies

Scanned Image (emailed) non-commercial (per image)	\$14.00	\$0.00	\$14.00
Scanned Image on Disk non-commercial (per image)	\$17.00	\$0.00	\$17.00
Scanned image – commercial	\$46.00	\$0.00	\$46.00
House trace (per hour) non-commercial	\$33.00	\$0.00	\$33.00
House trace (per hour) commercial	\$94.00	\$0.00	\$94.00
Local Studies research (per hour) non-commercial	\$33.00	\$0.00	\$33.00
Local Studies research (per hour) commercial	\$94.00	\$0.00	\$94.00
Local Studies memorabilia items			Price varies according to cost/market value

Photocopying and Printing

A4 per copy – B/W	\$0.18	\$0.02	\$0.20
A3 per copy – B/W	\$0.36	\$0.04	\$0.40
A4 per copy – Colour	\$1.82	\$0.18	\$2.00
A3 per copy – Colour	\$4.55	\$0.45	\$5.00
Scanning – per scan	\$0.09	\$0.01	\$0.10

Internet Printing

Refer to Photocopying and Printing section.

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

LIBRARY MEETING SPACES

THE CONCOURSE LIBRARY - MEETING ROOM HIRE

Damage/Equipment/Cleaning/Key Deposit/Bond	\$209.00	\$0.00	\$209.00
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Willoughby Room – Room Hire (Meeting Room 3)

Regular Mon-Fri (per hour)	\$45.45	\$4.55	\$50.00
Casual Mon-Fri (per hour)	\$68.18	\$6.82	\$75.00
Daily rate (Per 8 hrs) Mon-Thurs between 9am – 8pm; Fri between 9am-5pm	\$425.45	\$42.55	\$468.00
Weekend rate – Regular (per hour)	\$54.55	\$5.45	\$60.00
Weekend rate – Casual (per hour)	\$80.00	\$8.00	\$88.00
Daily rate (Per 7 hrs) Sat between 9am-4pm	\$439.09	\$43.91	\$483.00
Dry hire – tea making fac – cup/saucer per hire	\$21.82	\$2.18	\$24.00

Front Meeting Room – Room Hire

Regular (per hour)	\$34.55	\$3.45	\$38.00
Casual (per hour)	\$56.36	\$5.64	\$62.00
Daily rate Mon-Sat (8 hrs)	\$369.09	\$36.91	\$406.00
Weekend rate – Regular (per hour)	\$43.64	\$4.36	\$48.00
Weekend rate – Casual (per hour)	\$70.00	\$7.00	\$77.00

Meeting Room 1A, 1B, 2A, 2B – Room Hire (Study Rooms)

Regular Mon-Fri (per hour)	\$28.18	\$2.82	\$31.00
Casual Mon-Fri (per hour)	\$41.82	\$4.18	\$46.00
Daily rate (Per 8 hrs) Mon-Thurs between 9am-8pm; Fri between 9am-5pm	\$265.45	\$26.55	\$292.00
Weekend rate – Regular (per hour)	\$36.36	\$3.64	\$40.00
Weekend rate – Casual (per hour)	\$50.00	\$5.00	\$55.00
Daily rate (Per 7 hrs) Sat between 9am-4pm	\$282.73	\$28.27	\$311.00

Creator Space

Regular (per hour)	\$54.55	\$5.45	\$60.00
Casual (per hour)	\$80.91	\$8.09	\$89.00
Daily rate (Per 8 hrs)		Hourly rate x 75%	
Community Learning Activities		Full Concession as per Council's Concessional Hire Policy	
Dry hire – tea making fac– cup/saucer per hire	\$21.82	\$2.18	\$24.00

Meeting Room 4 – Room Hire

Regular Mon-Fri (per hour)	\$38.18	\$3.82	\$42.00
Casual Mon-Fri (per hour)	\$56.36	\$5.64	\$62.00
Daily rate (Per 8 hrs) Mon-Thurs 9am-8pm; Fri 9am-5pm	\$336.36	\$33.64	\$370.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

Meeting Room 4 – Room Hire [continued]

Weekend rate – Regular (per hour)	\$44.55	\$4.45	\$49.00
Weekend rate – Casual (per hour)	\$65.45	\$6.55	\$72.00
Daily rate (Per 7 hrs) Sat between 9am-4pm	\$344.55	\$34.45	\$379.00

Booking Fees

All Rooms	100% payable before confirmation		
Admin fee for cancellation	\$23.64	\$2.36	\$26.00
Admin fee for post booking changes	\$23.64	\$2.36	\$26.00

Cancellation Fees

8-14 days prior to booking	50% of Hire Fee
7 days or less prior to booking	100% of Hire Fee

Equipment Hire

Data projector	\$17.00	\$1.70	\$18.70
Electronic whiteboard	\$16.64	\$1.66	\$18.30

CULTURAL ACTIVITIES

WILLOUGHBY OPEN STUDIOS WEEKEND

Per artist or venue

One Artist per venue	\$70.91	\$7.09	\$78.00
Two Artists per venue	\$124.09	\$12.41	\$136.50
Three or more Artists per venue	\$158.18	\$15.82	\$174.00

FOYER EXHIBITION SPACE

INCINERATOR ART SPACE

Council Curated Exhibition	20% of Sale Price
Deposit	20% of Sale Price

Gallery Space Hire – Cost Per Week For 3 Week Hire

Category A – Commercial/Private/Education Institution (per week)	\$731.82	\$73.18	\$805.00
Category B – Community Organisation/Group or Artist Group Exhibition (per week)	\$528.18	\$52.82	\$581.00
Category C – Individual Artist (per week)	\$343.64	\$34.36	\$378.00
Category D – Full Concession as per Council's Concessional Hire Policy	Refer to Policy		
Damage/Equipment/Cleaning/Key Deposit/Bond	\$200.00	\$0.00	\$200.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

Hire Fees For Corporate Functions

Per Day (max. 4 Hours)	\$604.09	\$60.41	\$664.50
Each additional hour	\$175.00	\$17.50	\$192.50
Damage/Equipment/Cleaning/Key Deposit/Bond	\$200.00	\$0.00	\$200.00

Cancellation Fees

More than 60 days prior	50% of Hire Fee
Less than 60 days prior	100% of Hire Fee

NORTHBRIDGE ARTIST STUDIOS

THE CONCOURSE ART SPACE

Council Curated Exhibition	20% of Sale Price
Deposit	20% of Sale Price

Hire Fees For Exhibitions

Category A – Commercial galleries, educational institutions (per week)	\$731.82	\$73.18	\$805.00
Category B – Community arts organisations/ artist group exhibitions (per week)	\$528.18	\$52.82	\$581.00
Category C – Individual Artist (per week)	\$343.64	\$34.36	\$378.00
Category D – Full Concession as per Council's Concessional Hire Policy	\$0.00	\$0.00	\$0.00
Damage/Equipment/Cleaning/Key Deposit/Bond	\$200.00	\$0.00	\$200.00

Hire Fees For Corporate Functions

Per Night (max 4 hours)	\$604.09	\$60.41	\$664.50
Each additional hour	\$175.00	\$17.50	\$192.50
Damage/Equipment/Cleaning/Key Deposit/Bond	\$200.00	\$0.00	\$200.00

Cancellation Fees

More than 60 days prior	50% of Hire Fee
Less than 60 days prior	100% of Hire Fee

Sundry Charges

Art Workshop	\$10.00 - \$40.00
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THE CONCOURSE SPECIAL EVENTS

Seniors Concert tickets	\$4.55	\$0.45	\$5.00
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Name	Year 20/21		
	Fee (excl. GST)	GST	Fee (incl. GST)

PERFORMING ARTS UNIT

See also WSOC & Zenith Theatre

TICKETING SERVICES FOR INTERNAL AND EXTERNAL EVENTS

Charges and services assessed on an event / facility basis	Event Based
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PRODUCTION UNIT SERVICES

Charges and services assessed on an event / facility basis	Event Based
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WILLOUGHBY SYMPHONY COMMERCIAL SERVICES HIRE

Charges and services assessed based on Commercial market rates for the hire of Musicians	Price determined by cost/market value
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JOE CIANTAR MUSIC REHEARSAL STUDIO

Commercial Groups (per 4 hour session)	\$485.45	\$48.55	\$534.00
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The above rates are exclusive of staffing.

Staffing services will incur an additional charge.

Minimum staff required to service an event is at the manager's discretion.

WILLOUGHBY SYMPHONY ORCHESTRA & CHOIR

TICKET PRICES ARE EFFECTIVE FROM 1 JANUARY 2021

Subscription Packages

Platinum – Double (Full Price)	\$709.09	\$70.91	\$780.00
Platinum – Double (Concession)	\$670.91	\$67.09	\$738.00
Platinum – Single (Full Price)	\$376.36	\$37.64	\$414.00
Platinum – Single (Concession)	\$354.55	\$35.45	\$390.00
9A Reserve Concert Tickets (Full Price)	\$376.36	\$37.64	\$414.00
9A Reserve Concert Tickets (Concession)	\$335.45	\$33.55	\$369.00
8A Reserve Concert Tickets (Full Price)	\$334.54	\$33.45	\$367.99
8A Reserve Concert Tickets (Concession)	\$298.18	\$29.82	\$328.00
7A Reserve Concert Tickets (Full Price)	\$292.73	\$29.27	\$322.00
7A Reserve Concert Tickets (Concession)	\$260.91	\$26.09	\$287.00
6A Reserve Concert Tickets (Full Price)	\$250.91	\$25.09	\$276.00
6A Reserve Concert Tickets (Concession)	\$223.64	\$22.36	\$246.00
5A Reserve Concert Tickets (Full Price)	\$213.64	\$21.36	\$235.00
5A Reserve Concert Tickets (Concession)	\$195.45	\$19.55	\$215.00
4A Reserve Concert Tickets (Full Price)	\$189.09	\$18.91	\$208.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

Subscription Packages [continued]

4A Reserve Concert Tickets (Concession)	\$174.55	\$17.45	\$192.00
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Tickets At Door

Single Ticket A Reserve (Full price)	\$49.09	\$4.91	\$54.00
Single Ticket A Reserve (Concession)	\$44.55	\$4.45	\$49.00
Single Ticket A Reserve (Youth 16 – 26 years)	\$22.73	\$2.27	\$25.00
Single Ticket A Reserve (Children aged 5 – 16 years)	\$13.64	\$1.36	\$15.00
Family Pass A Reserve (2 Adults, 2 Children aged 5 – 16 yrs)	\$109.09	\$10.91	\$120.00
Symphony Children's Concert Ticket	\$23.64	\$2.36	\$26.00
Group 10+	\$43.64	\$4.36	\$48.00
Group 20+	\$42.73	\$4.27	\$47.00
Special concert Ticket price (Family and Friends ticket)	\$38.18	\$3.82	\$42.00

TICKET PRICES ARE EFFECTIVE FROM 1 JANUARY 2021

Subscription Packages

Platinum – Double (Full Price)	\$709.09	\$70.91	\$780.00
Platinum – Double (Concession)	\$670.91	\$67.09	\$738.00
Platinum – Single (Full Price)	\$376.36	\$37.64	\$414.00
Platinum – Single (Concession)	\$354.55	\$35.45	\$390.00
6A Reserve Concert Tickets (Full Price)	\$250.91	\$25.09	\$276.00
6A Reserve Concert Tickets (Concession)	\$223.64	\$22.36	\$246.00
5A Reserve Concert Tickets (Full Price)	\$213.64	\$21.36	\$235.00
5A Reserve Concert Tickets (Concession)	\$195.45	\$19.55	\$215.00
4A Reserve Concert Tickets (Full Price)	\$189.09	\$18.91	\$208.00
4A Reserve Concert Tickets (Concession)	\$174.55	\$17.45	\$192.00

Tickets At Door

Single Ticket A Reserve (Full price)	\$49.09	\$4.91	\$54.00
Single Ticket A Reserve (Concession)	\$44.55	\$4.45	\$49.00
Single Ticket A Reserve (Youth 16 – 26 years)	\$22.73	\$2.27	\$25.00
Single Ticket A Reserve (Children aged 5 – 16 years)	\$13.64	\$1.36	\$15.00
Family Pass A Reserve (2 Adults, 2 Children aged 5 – 16 yrs)	\$109.09	\$10.91	\$120.00
Group 10+	\$43.64	\$4.36	\$48.00
Group 20+	\$42.73	\$4.27	\$47.00
Special concert Ticket price (Family and Friends ticket)	\$39.09	\$3.91	\$43.00

ZENITH THEATRE & CONVENTION CENTRE

Standard Hire Rates

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

ZENITH THEATRE & CONVENTION CENTRE [continued]

Rates noted for Main Auditorium and Rehearsal Studio hire are based on a 4-hour block. Additional time beyond the 4-hour block will be charged in hour increments based on a percentage of the block rate. Terms and conditions of hire are noted in the hire agreement and support documentation. Additional fees apply for some services and amenities.

MAIN AUDITORIUM

A Duty Manager and a House Technician are included in the hire rate only, all other staffing, equipment and services will incur additional costs

Monday – Thursday	\$1,280.00	\$128.00	\$1,408.00
Friday – Saturday	\$1,501.82	\$150.18	\$1,652.00
Sunday	\$1,723.64	\$172.36	\$1,896.00
Public Holiday	\$2,530.91	\$253.09	\$2,784.00

SEMINAR ROOM (2 HOUR RATE)

A Duty Manager is included in the hire rate only, all other staffing, equipment and services will incur additional costs

Please note Seminar fees are based on a minimum 2 hour hire 8-5 pm Mon-Fri, outside these times the 4 hour minimum is required.

Monday – Thursday	\$326.36	\$32.64	\$359.00
Friday – Saturday	\$383.64	\$38.36	\$422.00
Sunday	\$499.09	\$49.91	\$549.00
Public Holiday	\$647.27	\$64.73	\$712.00

REHEARSAL STUDIO

A Duty Manager is included in the hire rate only, all other staffing, equipment and services will incur additional costs

Monday – Thursday	\$527.27	\$52.73	\$580.00
Friday – Saturday	\$581.82	\$58.18	\$640.00
Sunday	\$632.73	\$63.27	\$696.00
Public Holiday	\$845.45	\$84.55	\$930.00

ZENITH STAFF RATES

Minimum staff required to service an event is at the Operation Managers discretion. The minimum number of Venue staff required is determined by OHS regulations.

Staff costs will be quoted at the applicable rate at the time of booking. Staff costs will include GST. A minimum charge of 4 hours will be incurred for staff requirements plus penalty rates and allowances. Specialist technician or other specialist staff will be charged as assessed.

The range of Venue Staff are:

FOH Manager/Duty Manager

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

ZENITH STAFF RATES [continued]

Front of House Ushers

Box Office Manager

House Technician

Lighting Designer

Sound Engineers

Specialist Technical Staff

CHATSWOOD CBD AND WILLOUGHBY LGA ONE-OFF SPECIAL EVENTS

Public Liability Insurance document to be lodged with Events Unit prior to booking

Handing out pamphlets – Community groups & church promotions (per hour per person) (Max 10 hours per month)	\$22.50	\$0.00	\$22.50
Sampling or handing out pamphlets – Commercial Promotions (per hour per person)	\$46.00	\$0.00	\$46.00
Fundraising via promotions companies (per day)	\$61.50	\$0.00	\$61.50
Busking (per day)	\$16.00	\$0.00	\$16.00
Sampling Products (per hour per person – with vehicle & equipment)/Promotional Vehicle rate	\$160.50	\$0.00	\$160.50
Hire of parking spaces CBD per hour per vehicle for promotional purposes subject to approval.	\$139.09	\$13.91	\$153.00
Chatswood Mall – Permit to use one zone (per day)	\$2,142.00	\$0.00	\$2,142.00
Chatswood Mall – Permit to use entire space (per day)	\$6,420.00	\$0.00	\$6,420.00
Security vehicle access to mall per annum	\$2,145.00	\$0.00	\$2,145.00

MARQUEE

Marquee (6m x 6m) max 6 people

Commercial rate (per day)	\$1,818.18	\$181.82	\$2,000.00
Community & Church rate (per day)	\$902.73	\$90.27	\$993.00
Commercial rate (per hour)	\$236.36	\$23.64	\$260.00
Community & Church rate (per hour)	\$111.82	\$11.18	\$123.00

Marquee (3m x 3m) max 3 people

Commercial Rate (per day)	\$1,181.82	\$118.18	\$1,300.00
Community & Church rate (per day)	\$558.18	\$55.82	\$614.00
Commercial Rate (per hour)	\$154.55	\$15.45	\$170.00
Community & Church rate (per hour)	\$70.00	\$7.00	\$77.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

THE CONCOURSE OPEN SPACE ONE-OFF SPECIAL EVENTS

Public Liability Insurance document to be lodged with Events Unit prior to booking

Urban Screen Sponsorship (per instance) (per hour)	\$1,073.64	\$107.36	\$1,181.00
Urban Screen Display (per instance) (maximum fee)	\$5,350.00	\$535.00	\$5,885.00
Special events pricing determined based on event type and duration.	Based on event type and duration		

THE CONCOURSE PODIUM LEVEL – GREENSPACE

Commercial rate	\$1,950.00	\$195.00	\$2,145.00
Community rate	\$789.09	\$78.91	\$868.00

THE CONCOURSE PODIUM LEVEL – AMPHITHEATRE

Commercial rate	\$1,950.00	\$195.00	\$2,145.00
Community rate	\$789.09	\$78.91	\$868.00

THE CONCOURSE UPPER PODIUM LEVEL – OUTSIDE OF THEATRE

Commercial rate	\$1,950.00	\$195.00	\$2,145.00
Community rate	\$789.09	\$78.91	\$868.00

CULTURAL EVENTS

WILLOUGHBY STREET FAIR

Commercial Stall Holders (maximum fee, per day)	\$420.00	\$0.00	\$420.00
Commercial Food Stall Holders (maximum fee, per day)	\$565.00	\$0.00	\$565.00
Corporate Stall (maximum fee, per day)	\$2,300.00	\$0.00	\$2,300.00
Community Group and Club Stall Holders (maximum fee, per day)	\$150.00	\$0.00	\$150.00
Charities and Churches (maximum fee, per day)	\$150.00	\$0.00	\$150.00

CHATSWOOD MARKET

Commercial Stall (maximum fee, per day)	\$199.00	\$0.00	\$199.00
Commercial cart (maximum fee, per day)	\$195.00	\$0.00	\$195.00
Community and Churches stall (maximum fee, per day)	\$100.00	\$0.00	\$100.00
Food Stall (maximum fee, per day)	\$327.00	\$0.00	\$327.00
Corporate Stall (maximum fee, per day)	\$2,097.00	\$0.00	\$2,097.00
Introductory week rate (maximum fee, per day)	\$200.00	\$0.00	\$200.00
Bring our own marquee – retail	\$120.00	\$0.00	\$120.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

LIVE AT LUNCH

Single Ticket Prices

Adult	\$31.82	\$3.18	\$35.00
Child / Concession	\$29.09	\$2.91	\$32.00

Packages

4 concerts (Adult)	\$112.73	\$11.27	\$124.00
5 concerts (Adult)	\$130.91	\$13.09	\$144.00
6 concerts (Adult)	\$155.45	\$15.55	\$171.00
4 concerts (Concession)	\$101.82	\$10.18	\$112.00
5 concerts (Concession)	\$121.82	\$12.18	\$134.00
6 concerts (Concession)	\$140.91	\$14.09	\$155.00
Live at Lunch 7 Tickets Package	\$176.36	\$17.64	\$194.00
Live at Lunch 7 Tickets package (Concession)	\$162.73	\$16.27	\$179.00

Group Tickets

Group 10+ (Individual Ticket)	\$25.45	\$2.55	\$28.00
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HIRE OF SPORTING FIELDS

For all venues 75% additional fee applies to commercial hirers

Cleaning Bond Per season	\$485.00	\$0.00	\$485.00
Parks Deposit Key Refundable if returned within 12 months	\$188.00	\$0.00	\$188.00
Security breach/property issue – per callout	\$154.55	\$15.45	\$170.00
School Licence Administration Fee – Per Year	\$46.82	\$4.68	\$51.50

SCHOOLS

See Also Chatswood Rotary Athletic Field

In School Hours

Schools within WCC area	Free
Schools outside WCC area	100% seasonal fees apply

After School Hours

Schools within WCC area	50% seasonal fees apply
Schools outside WCC area	100% seasonal fees apply
PSSA Fee (All sports)	75% seasonal fees apply

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

CLASS 1 SPORTING FIELDS

Lights additional fee per hour applies	\$26.36	\$2.64	\$29.00
Lights higher lux lighting fee to 200lux (per hour)	\$45.00	\$4.50	\$49.50
Cricket nets only, per net	\$7.45	\$0.75	\$8.20

Sportsfields

Beauchamp Park*, Castle Cove*, Chatswood*, Willoughby Park*, Bicentennial Baseball Diamond* & Lawn Tennis Courts (* denotes lights)

Per hour turf wicket	\$140.00	\$14.00	\$154.00
Per hour (not using turf wicket)	\$77.27	\$7.73	\$85.00
Per hour lawn tennis court	\$37.73	\$3.77	\$41.50
Per hour diamond	\$73.64	\$7.36	\$81.00
Seasonal – per hour turf wicket	\$48.18	\$4.82	\$53.00
Per hour (not using wicket)	\$26.82	\$2.68	\$29.50
Per hour lawn tennis court	\$29.55	\$2.95	\$32.50
Per hour diamond	\$36.82	\$3.68	\$40.50
Curator – Ground staff – per hour (min 4hrs)	\$66.36	\$6.64	\$73.00
Line Marking – Per Field	\$244.55	\$24.45	\$269.00

Synthetic Sportsfields

Northbridge Oval*, Thomson Oval*, Chatswood High School*, Gore Hill Oval* (* denotes lights)

Casual – per hour	\$70.00	\$7.00	\$77.00
Seasonal – per hour	\$41.82	\$4.18	\$46.00

CLASS 2 SPORTING FIELDS

Artarmon*, Bales, Bicentennial*, Mowbray PS*, Naremburn 1*& 2*, OH Reid, Bicentennial Baseball Diamond Outers (* denotes lights)

Casual – per hour	\$55.91	\$5.59	\$61.50
Seasonal – per hour	\$18.55	\$1.85	\$20.40
Small Sided Games eg Bales – per field	\$4.14	\$0.41	\$4.55
Touch football field eg Artarmon – per field	\$11.27	\$1.13	\$12.40
Lights – additional fee per hour applies	\$26.36	\$2.64	\$29.00
Lights – higher lux lighting fee to 200lux (per hour)	\$45.00	\$4.50	\$49.50
Cricket nets only, per net	\$7.36	\$0.74	\$8.10

CLASS 3 SPORTING FIELDS

Greville St, "Alan Hyslop"* (* denotes lights)

Per hour	\$11.73	\$1.17	\$12.90
Cricket nets only	\$7.36	\$0.74	\$8.10

Name	Year 20/21		
	Fee (excl. GST)	GST	Fee (incl. GST)

CHATSWOOD ROTARY ATHLETIC FIELD

Casual – per hour	\$64.09	\$6.41	\$70.50
Seasonal – per hour	\$32.05	\$3.20	\$35.25
Lights – additional fee per hour applies	\$26.36	\$2.64	\$29.00
School Carnivals per day or part includes P/A system	\$370.91	\$37.09	\$408.00

SPORTS TRAINING COURT

Northbridge Oval (including lights), Bonds Corner

Casual – per hour	\$60.45	\$6.05	\$66.50
Seasonal – per hour	\$25.00	\$2.50	\$27.50
Lights – per hour	\$26.36	\$2.64	\$29.00

NETBALL/ BASKETBALL COURTS

Bicentennial*; Naremburn*; Beauchamp*; Thomson*; Chatswood HS* (* denotes lights)

Casual – per hour, per court	\$26.36	\$2.64	\$29.00
Seasonal – per hour, per court	\$12.82	\$1.28	\$14.10
Association rate Range per hour, per court			\$3.55 - \$5.55
Lights – additional fee per hour/court/zone applies	\$26.36	\$2.64	\$29.00

CANCELLATION FEES

Cancellation fees only apply to casual hirers. No refunds/ cancellation fees apply to seasonal hire fees.

8 – 14 days prior to booking	50% of hire fee
7 days or less prior to booking	100% of hire fee

COMMERCIAL FITNESS GROUPS HIRE

Group of 6 – 18 persons maximum Per Quarter	\$483.64	\$48.36	\$532.00
Group of 6 – 18 persons maximum Per Annual	\$1,431.82	\$143.18	\$1,575.00

WILLOUGHBY LEISURE CENTRE

ALL ACCESS

All Access Pass – Adult (Excludes Play Club & Casual Basketball)	\$23.18	\$2.32	\$25.50
All Access Pass – Concession (Excludes Play Club & Casual Basketball)	\$17.27	\$1.73	\$19.00

ADMINISTRATION

Locker Hire – Small – Non-Member	\$2.73	\$0.27	\$3.00
Locker Hire – Large – Non-Member	\$3.64	\$0.36	\$4.00
Locker Hire – Large – Member	\$0.91	\$0.09	\$1.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

ADMINISTRATION [continued]

Facility Hire – Returnable Key Deposit	\$50.00	\$0.00	\$50.00
Merchandise Sales	For the sale of goods as per Willoughby Leisure Centre's merchandise agreements: \$0.10 - \$200.00		

BIRTHDAY PARTIES

Birthday Party Deposit	\$45.45	\$4.55	\$50.00
Additional Child Cost	\$29.09	\$2.91	\$32.00
Birthday Party Cost/Child – no food	\$23.64	\$2.36	\$26.00

KIDS KLUB

Kids Klub Program – External – First Child – Early Booking Discount	\$63.64	\$6.36	\$70.00
Kids Klub Program – External – Sibling – Early Booking Discount	\$51.82	\$5.18	\$57.00
Kids Klub Program – Internal – First Child – Early Booking Discount	\$58.18	\$5.82	\$64.00
Kids Klub Program – Internal – Sibling – Early Booking Discount	\$48.18	\$4.82	\$53.00
Services – Promotional Cost Rate (per person)	\$1.00 - \$500.00		
Kids Klub Program – After Hours Care	\$17.27	\$1.73	\$19.00
Kids Klub Program – External – First Child	\$68.18	\$6.82	\$75.00
Kids Klub Program – External – Sibling	\$56.36	\$5.64	\$62.00
Kids Klub Program – Internal – First Child	\$63.64	\$6.36	\$70.00
Kids Klub Program – Internal – Sibling	\$52.73	\$5.27	\$58.00

AQUATICS

Spectator Entry	\$2.73	\$0.27	\$3.00
Pool Entry – Adult	\$7.82	\$0.78	\$8.60
Pool Entry – Concession	\$6.36	\$0.64	\$7.00
Pool Entry – Child	\$6.18	\$0.62	\$6.80
Pool Entry – Squad Participant	\$5.91	\$0.59	\$6.50
Pool Entry – Family (2 Adults, 3 Children U16)	\$17.18	\$1.72	\$18.90
Pool Entry – Family Inflatable Pass	\$22.73	\$2.27	\$25.00
Pool Entry – Inflatable Pass (Ages 5-12 Years)	\$8.91	\$0.89	\$9.80
Pool Entry – Upgrade to Inflatable Entry (Ages 5-12 years)	\$2.73	\$0.27	\$3.00
Pool Entry – Swim Club Night	\$5.00	\$0.50	\$5.50
Pool Entry – Sports Focus Physio – Adult	\$7.45	\$0.75	\$8.20
Pool Entry – Sports Focus Physio – Concession	\$6.09	\$0.61	\$6.70
Pool Entry – School Pool Party (Per Participant)	\$11.82	\$1.18	\$13.00
Aquatic Entry (Pool, Spa & Sauna) – Adult	\$13.55	\$1.35	\$14.90
Aquatic Entry (Pool, Spa & Sauna) – Concession	\$8.18	\$0.82	\$9.00
Lane Hire – Commercial Rate – Per Lane Per Hour	\$40.91	\$4.09	\$45.00
Lane Hire – Non-Commercial Rate – Per Lane Per Hour	\$30.45	\$3.05	\$33.50

Name	Year 20/21		
	Fee (excl. GST)	GST	Fee (incl. GST)

AQUATICS [continued]

Lane Hire (Monthly) – Squad Agreement	As per agreement with Council		
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SWIM SCHOOL

Swimming Lesson Fee – Upfront – Per Lesson – First Student Per Term	\$21.00	\$0.00	\$21.00
Swimming Lesson Fee – Upfront – Per Lesson – Second Student Per Term	\$18.90	\$0.00	\$18.90
Swimming Lesson Fee – Upfront – Per Lesson – Third Student Per Term	\$17.85	\$0.00	\$17.85
Swim School Membership Fee – Direct Debit (Fortnightly) – First Student Per Term	\$36.00	\$0.00	\$36.00
Swim School Membership Fee – Direct Debit (Fortnightly) – Second Student Per Term	\$32.40	\$0.00	\$32.40
Swim School Membership Fee – Direct Debit (Fortnightly) – Third Student Per Term	\$30.60	\$0.00	\$30.60
Swimming Lesson Discount – Second Lesson Per Week	10% to 20% Discount off the First Student Price. Applicable discount is determined by the number of students enrolled within a family. Contact Swim School Staff for further details.		
Swimming Lesson Discount – Third Lesson Per Week	15% to 30% Discount off the First Student Price. Applicable discount is determined by the number of students enrolled within a family. Contact Swim School Staff for further details.		
Swimming Lesson Discount – Fourth or More Lesson Per Week	20% to 40% Discount off the First Student Price. Applicable discount is determined by the number of students enrolled within a family. Contact Swim School Staff for further details.		
Swimming Lesson Discount – Per Lesson – Family Membership Discount	10% Discount off lesson fees. Applied after all other discounts to each student booking. Discount subject to rounding.		
Swimming Lesson Fee – Private Sessions	\$60.00	\$0.00	\$60.00
Swimming Lesson Fee – Schools – Term 4	\$12.50	\$0.00	\$12.50
Swimming Lesson Fee – Schools – Terms 1, 2 and 3	\$11.50	\$0.00	\$11.50
Swim School – Administration Fee	\$6.50	\$0.00	\$6.50
Swim School – School Sport	\$6.82	\$0.68	\$7.50
Access Card Replacement Fee	\$4.55	\$0.45	\$5.00
Swim School – Promotional Cost Rate (per person)	Fee for one-off promotional use only. \$1.00 - \$300.00 Per Person.		
Specialised Programs i.e. NDIS Special Rate	Fee for specialised programs only. \$5.00 - \$500.00 Per Person		

HEALTH CLUB

Health Club or Group Fitness Entry – Adult	\$21.36	\$2.14	\$23.50
Health Club or Group Fitness Entry – Concession	\$13.73	\$1.37	\$15.10
RPM (Cycling) Room Hire – Per Hour	\$43.64	\$4.36	\$48.00
Group Entry – Per Person	\$14.45	\$1.45	\$15.90
Group Entry – Instructor Fee (Per Session)	\$66.91	\$6.69	\$73.60
Offsite Fitness Class – Casual Entry – Willoughby City Council Employee	\$9.82	\$0.98	\$10.80

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

HEALTH CLUB [continued]

Offsite Fitness Class – Casual Entry (Non-Willoughby City Council Employee)	\$15.82	\$1.58	\$17.40
Specialised Group Fitness Programs (I.e. Kids Yoga) – Per Person			\$5.00 - \$500.00
Membership Suspension Fee – Per Week	\$2.23	\$0.22	\$2.45
Health Club Entry – Sports Focus Physio	\$13.73	\$1.37	\$15.10

PLAY CLUB

Play Club (Creche) Entry – 2-Hour Session (Ages 5-Weeks to 5-Years)	\$7.27	\$0.73	\$8.00
Play Club Room Booking – Per Hour	\$43.64	\$4.36	\$48.00
Play Club – Cleaning Fee	\$18.18	\$1.82	\$20.00

SPORTS HALL

Sports Hall Entry – Casual Basketball (Shared Half-Court) – Per Person Per Hour	\$9.09	\$0.91	\$10.00
Full Court Hire – Casual Hirer – Per Hour	\$81.82	\$8.18	\$90.00
Half Court Hire – Casual Hirer – Per Hour (Basketball Only)	\$57.27	\$5.73	\$63.00
Badminton Court Hire – All Hirers – Per Court Per Hour (Maximum 4 Players)	\$29.00	\$2.90	\$31.90
Full Court Hire – Regular Hirer – Per Hour	\$74.00	\$7.40	\$81.40
Sports Birthday Parties – Per Person			\$15.00 - \$30.00
Basketball Holiday Clinic Per Person	\$14.55	\$1.45	\$16.00
Damages Fee	\$90.91	\$9.09	\$100.00
Sports Hall Emergency Alarm Activation Fee	\$45.45	\$4.55	\$50.00
Life Ball Fee (per week)	\$3.82	\$0.38	\$4.20

VISIT PASSES

Play Club Entry – 10 Visit Pass (2 Hours Per Entry)	\$65.45	\$6.55	\$72.00
Play Club Entry – 20 Visit Pass (2 Hours Per Entry)	\$123.64	\$12.36	\$136.00
Health Club or Group Fitness Entry – 10 Visit Pass – Adult	\$192.27	\$19.23	\$211.50
Health Club or Group Fitness Entry – 20 Visit Pass – Adult	\$363.18	\$36.32	\$399.50
Health Club or Group Fitness Entry – 10 Visit Pass – Concession	\$123.55	\$12.35	\$135.90
Health Club or Group Fitness Entry – 20 Visit Pass – Concession	\$233.36	\$23.34	\$256.70
Pool Entry – 10 Visit Pass – Child	\$55.64	\$5.56	\$61.20
Pool Entry – 20 Visit Pass – Child	\$105.09	\$10.51	\$115.60
Pool Entry – 10 Visit Pass – Adult	\$70.36	\$7.04	\$77.40
Pool Entry – 20 Visit Pass – Adult	\$132.91	\$13.29	\$146.20
Pool Entry – 10 Visit Pass – Concession	\$57.27	\$5.73	\$63.00
Pool Entry – 20 Visit Pass – Concession	\$108.18	\$10.82	\$119.00
Pool Entry – 10 Visit Pass – Family	\$154.64	\$15.46	\$170.10
Pool Entry – 20 Visit Pass – Squad Participant	\$100.45	\$10.05	\$110.50
Pool Entry – 40 Visit Pass – Squad Participant	\$200.91	\$20.09	\$221.00
Aquatic Entry (Pool, Spa & Sauna) – 10 Visit Pass – Adult	\$121.91	\$12.19	\$134.10
Aquatic Entry (Pool, Spa & Sauna) – 20 Visit Pass – Adult	\$230.27	\$23.03	\$253.30

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

VISIT PASSES [continued]

Aquatic Entry (Pool, Spa & Sauna) – 10 Visit Pass – Concession	\$73.64	\$7.36	\$81.00
Aquatic Entry (Pool, Spa & Sauna) – 20 Visit Pass – Concession	\$139.09	\$13.91	\$153.00

MEMBERSHIPS ADMINISTRATION

Membership – Promotional Cost Rate (Per Person)			\$1.00 - \$500.00
Membership Admin Fee	\$44.55	\$4.45	\$49.00
Membership – Joining Fee	\$53.64	\$5.36	\$59.00
Membership – Transfer	\$55.00	\$5.50	\$60.50
Access Card Replacement	\$4.55	\$0.45	\$5.00
Membership – Early Cancellation	\$150.00	\$15.00	\$165.00
Direct Debit – Failed Payment / Dishonour Fee (Per Transaction)	\$5.50	\$0.00	\$5.50
Chargeback Fee (per transaction)	\$44.00	\$0.00	\$44.00

MEMBERSHIP

UPFRONT

All Access Membership – 12 Month Fixed Term – Upfront	\$1,040.00	\$104.00	\$1,144.00
Aquatic Membership – 12 Month Fixed Term – Upfront	\$803.64	\$80.36	\$884.00
All Access Membership – 3 Month Fixed Term – Upfront	\$331.82	\$33.18	\$365.00
All Access Membership – Flexible – 1 Month Fixed Term – Upfront	\$120.91	\$12.09	\$133.00
All Access Membership – Concession – 12 Month Fixed Term – Upfront	\$850.91	\$85.09	\$936.00
All Access Membership – Concession Off-Peak – 12 Month Fixed Term – Upfront	\$484.55	\$48.45	\$533.00
All Access Membership – Family (2 Adults, 3 Children U18) – 12 Month Fixed Term – Upfront	\$1,725.45	\$172.55	\$1,898.00
All Access Membership – Family – Additional Child (Under 18) – 12 Month Fixed Term – Upfront	\$342.73	\$34.27	\$377.00
All Access Membership – Family – Additional Concession (Over 18) – 12 Month Fixed Term – Upfront	\$460.91	\$46.09	\$507.00
All Access Membership – Family – Additional Adult – 12 Month Fixed Term – Upfront	\$815.45	\$81.55	\$897.00
Willoughby City Council Staff Membership – 12 Month Fixed Term – Salary Sacrifice / Upfront	\$609.09	\$60.91	\$670.00
Promotional Membership – 6 Week Introductory Rate – Upfront	\$136.36	\$13.64	\$150.00

DIRECT DEBIT

Corporate Membership – 12 Month Term (Ongoing) – Rate Per Fortnight	\$32.73	\$3.27	\$36.00
All Access Membership – 12 Month Term – Rate Per Fortnight	\$40.00	\$4.00	\$44.00
All Access Membership – Family (2 Adults, 3 Children U18) – 12 Month Term (Ongoing) – Rate Per Fortnight	\$66.36	\$6.64	\$73.00
All Access Membership – Family – Additional Child (Under 18) – 12 Month Term (Ongoing) – Rate Per Fortnight	\$13.18	\$1.32	\$14.50
All Access Membership – Family – Additional Concession (Over 18) – 12 Month Term (Ongoing) – Rate Per Fortnight	\$17.73	\$1.77	\$19.50

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

DIRECT DEBIT [continued]

All Access Membership – Family – Additional Adult – 12 Month Term (Ongoing) – Rate Per Fortnight	\$31.36	\$3.14	\$34.50
All Access Membership – Flexible – 1 Month Term (Ongoing) – Rate Per Fortnight	\$49.09	\$4.91	\$54.00
All Access Membership – 3 Month Term (Ongoing) – Rate Per Fortnight	\$45.00	\$4.50	\$49.50
All Access Membership – Concession Off-Peak – 12 Month Term (Ongoing) – Rate Per Fortnight	\$18.64	\$1.86	\$20.50
All Access Membership – Concession – 12 Month Term (Ongoing) – Rate Per Fortnight	\$32.73	\$3.27	\$36.00
Aquatic Membership – 12 Month Term (Ongoing) – Rate Per Fortnight	\$30.91	\$3.09	\$34.00

PERSONAL TRAINING

Stater Pack Non Member	\$229.09	\$22.91	\$252.00
5*45 Non Member	\$405.45	\$40.55	\$446.00
10*45 Non Member	\$763.18	\$76.32	\$839.50
5*60 Non Member	\$456.36	\$45.64	\$502.00
10*60 Non Member	\$862.73	\$86.27	\$949.00
Stater Pack Member	\$170.00	\$17.00	\$187.00
5*45 Member	\$307.27	\$30.73	\$338.00
10*45 Member	\$565.45	\$56.55	\$622.00
5*60 Member	\$357.27	\$35.73	\$393.00
10*60 Member	\$665.45	\$66.55	\$732.00
5*60 DUO Member	\$480.91	\$48.09	\$529.00
10*60 DUO Member	\$911.82	\$91.18	\$1,003.00
Stater Pack Non Member Concession	\$171.82	\$17.18	\$189.00
5*45 Non Member Concession	\$304.55	\$30.45	\$335.00
10*45 Non Member Concession	\$572.73	\$57.27	\$630.00
5*60 Non Member Concession	\$341.82	\$34.18	\$376.00
10*60 Non Member Concession	\$647.27	\$64.73	\$712.00
Stater Pack Member Concession	\$127.27	\$12.73	\$140.00
5*45 Member Concession	\$230.00	\$23.00	\$253.00
10*45 Member Concession	\$423.64	\$42.36	\$466.00
5*60 Member Concession	\$267.73	\$26.77	\$294.50
10*60 Member Concession	\$498.18	\$49.82	\$548.00
GROUP PT – per session member	\$15.27	\$1.53	\$16.80
GROUP PT – per session non-member	\$24.73	\$2.47	\$27.20

OTHER VENUES

BEAUCHAMP PARK PAVILION

Additional charges or extra technical equipment, staffing, musical instruments, room set-up/breakdown and services charged as assessed.

Regular Hirers – per hour	\$13.00 - \$79.00
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Name	Year 20/21		
	Fee (excl. GST)	GST	Fee (incl. GST)

BEAUCHAMP PARK PAVILION [continued]

Casual Hirers – per hour			\$54.00 - \$106.00
Damage/Cleaning/Key Deposit	\$162.00	\$0.00	\$162.00
Commercial groups – minimum 4 hour charge			Minimum 4 hour charge

GORE HILL PAVILION

Additional charges or extra technical equipment, staffing, musical instruments, room set-up/breakdown and services charged as assessed.

Regular Hirers – per hour			\$13.00 - \$79.00
Casual Hirers – per hour			\$54.00 - \$106.00
Damage/Cleaning/Key Deposit	\$162.00	\$0.00	\$162.00
Commercial groups – minimum 4 hour charge			Minimum 4 hour charge

WARNERS PARK HALL

Regular Hirers – per hour	\$52.73	\$5.27	\$58.00
Casual Hirers – per hour	\$75.45	\$7.55	\$83.00
Damage/Cleaning/Key Deposit	\$200.00	\$0.00	\$200.00

NORTHBRIDGE BOWLING CLUB

Regular Hirers – per hour	\$52.73	\$5.27	\$58.00
Casual Hirers – per hour	\$75.45	\$7.55	\$83.00
Damage/Cleaning/Key Deposit	\$200.00	\$0.00	\$200.00

ARTARMON CHURCH AND COMMUNITY HALL – CNR TINDALE RD & ARTARMON RD

Regular Hirers – per hour	\$29.91	\$2.99	\$32.90
Casual Hirers – per hour	\$50.86	\$5.09	\$55.95
Damage/Cleaning/Key Deposit	\$100.00	\$0.00	\$100.00
Key Issue/Replacement	\$13.64	\$1.36	\$15.00

THE WILLIS RECREATION & SPORTS CENTRE

ACE Room

Regular Hirers – per hour	\$24.55	\$2.45	\$27.00
Casual Hirers – per hour	\$39.45	\$3.95	\$43.40
Damage/Cleaning/Key Deposit	\$100.00	\$0.00	\$100.00
Key Issue/Replacement	\$13.64	\$1.36	\$15.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

The Willis – Tennis Court Hire

Tennis Court Hire (7:00 AM – 4:59 PM) Per Hour – Casual	\$15.00	\$1.50	\$16.50
Tennis Court Hire (5:00 PM – 10:00 PM) Per Hour – Casual	\$24.55	\$2.45	\$27.00
Tennis Court Hire (7:00 AM – 4:59 PM) Per Hour – Regular	\$12.27	\$1.23	\$13.50
Tennis Court Hire (5:00 PM – 10:00 PM) – Regular	\$19.55	\$1.95	\$21.50
Multipurpose Synthetic Turf Court Hire (Per Hour) – Casual	\$57.27	\$5.73	\$63.00
Multipurpose Synthetic Turf Court Hire (Per Hour) – Regular	\$45.91	\$4.59	\$50.50
Multipurpose Synthetic Turf Court Hire (Per Hour) – Associations	\$43.18	\$4.32	\$47.50

TYNESIDE TENNIS COURTS

Court Hire – Casual	\$15.00	\$1.50	\$16.50
Court Hire – Regular	\$12.27	\$1.23	\$13.50
Room Hire – Regular	\$12.00	\$1.20	\$13.20

NORTHBRIDGE BATHS

Lane Hire (Per Lane Per Hour) – Commercial Rate	\$21.82	\$2.18	\$24.00
Lane Hire (Per Lane Per Hour) – Non Commercial Rate	\$16.09	\$1.61	\$17.70
Lifeguard Fee	\$46.36	\$4.64	\$51.00

WEDDINGS IN PARKS

Ceremony & Photos	\$222.73	\$22.27	\$245.00
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REMOVAL OF GARDEN REFUSE, ETC.

For eligible pensioners only (or as directed by the CEO)	\$390.91	\$39.09	\$430.00
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ADVERTISING

WEB PAGE ADVERTISING

Page Listing

Home Page Including Page Listing

Symphony Program Booklet– Full Page Advertisement	\$306.36	\$30.64	\$337.00
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SUNDRY CHARGES

Sundry Charges	Price determined by cost/market value		
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Name	Year 20/21		
	Fee (excl. GST)	GST	Fee (incl. GST)

CUSTOMER & CORPORATE DIRECTORATE

RATES & FINANCE CHARGES

CERTIFICATES UNDER SECTION 603 REGARDING RATES

Per Certificate	\$85.00	\$0.00	\$85.00
Statutory			
Urgency Fee (additional)	\$130.00	\$0.00	\$130.00

STORMWATER MANAGEMENT SERVICE CHARGE

Residential	\$25.00	\$0.00	\$25.00
Strata	\$12.50	\$0.00	\$12.50
Business	\$25.00	\$0.00	\$25.00

INTEREST ON OVERDUE RATES & CHARGES

Interest on Overdue Rates & Charges	7.50% (based on Maximum allowable) Wait for OLG announcement		
Statutory			

RATING INFORMATION

Copy of rate / instalment notice for previous year only	\$0.00	\$0.00	\$0.00
Copy notices only available for current and preceding year	\$0.00	\$0.00	\$0.00
Statement of rates for previous years	\$75.00 + \$5.00 per year [^]		
[^] \$5 to be charged for each year requested			
[^] Plus archive retrieval fees if applicable			

OTHER FEES

Dishonoured Cheque Fee (Charge per dishonoured cheque)	\$50.00	\$0.00	\$50.00
Dishonoured Direct Debit Fee (Charge per dishonoured direct debit)	\$25.00	\$0.00	\$25.00
Administration Fee – Refunds	\$35.00	\$0.00	\$35.00
Where not elsewhere provided, Council reserves the right to charge an administration fee for refund of payments where proposed events, applications etc. are cancelled or withdrawn.			
Credit Card Service Fee	.75% (GST where applicable)		

COUNCIL INFORMATION

Subpoena – Conduct Money (Minimum Charge)	\$107.15	\$0.00	\$107.15
Subpoena – Processing Charge (per hour)	\$85.90	\$0.00	\$85.90
File Research Information Request (per hour)	\$85.90	\$0.00	\$85.90

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

COUNCIL INFORMATION [continued]

Delivery of Archives (per file part)	\$12.55	\$0.00	\$12.55
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GOVERNMENT INFORMATION (PUBLIC ACCESS) ACT

GIPA Requests– Initial Application Fee	\$30.00	\$0.00	\$30.00
GIPA processing charges (including transcripts of Tapes of Council Meetings) per hour or part thereof	\$30.00	\$0.00	\$30.00
GIPA – Internal Review	\$40.00	\$0.00	\$40.00

SALE OF DOCUMENTS

Search Fee and Photocopy Fee	\$89.00	\$0.00	\$89.00
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PLANS & CODES

Custom Map Creation (per hour)	\$87.00	\$0.00	\$87.00
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COUNCIL BUILDING LEVEL 6 – MEETING & FUNCTION ROOMS 31 VICTOR STREET

COUNCIL CHAMBERS

Only to be booked with permission of Mayor or General Manager

140 people, concert style seating

Caretaker rate per hour for nights & Sat/Sun	\$60.41	\$6.04	\$66.45
Damage/Equipment/Cleaning/Key Deposit/Bond	\$208.60	\$0.00	\$208.60
Kitchen per hour for early access before function	\$41.82	\$4.18	\$46.00
Not a commercial kitchen, reheating only is permitted			

Tuesday To Friday

Until 5 p.m. per day – commercial	\$409.09	\$40.91	\$450.00
Half day (minimum 4 hours)	\$204.55	\$20.45	\$225.00
Until 5 p.m. per day – community groups	\$306.36	\$30.64	\$337.00
Half day (minimum 4 hours)	\$153.64	\$15.36	\$169.00

Tuesday To Thursday

5 p.m. – 11p.m. – commercial	\$306.36	\$30.64	\$337.00
5 p.m. – 11p.m. – community groups	\$230.00	\$23.00	\$253.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

Friday

5 p.m. – 12 midnight – commercial evening	\$409.09	\$40.91	\$450.00
5 p.m. – 12 midnight – community groups evening	\$306.36	\$30.64	\$337.00

Saturday/Sunday

Until 5 p.m. – commercial	\$562.73	\$56.27	\$619.00
Until 5 p.m. – community groups	\$424.55	\$42.45	\$467.00

Saturday Evening

5 p.m. – midnight – commercial	\$664.55	\$66.45	\$731.00
5 p.m. – midnight – community groups	\$500.91	\$50.09	\$551.00

COACHWOOD SUPPER ROOM

Only to be booked with permission of Mayor or General Manager

40 people seated

Caretaker rate per hour for nights & Sat/Sun	\$60.41	\$6.04	\$66.45
Damage/Equipment/Cleaning/Key Deposit/Bond	\$208.60	\$0.00	\$208.60
Kitchen per hour for early access before function	\$41.82	\$4.18	\$46.00
Not a commercial kitchen, reheating only is permitted			

Tuesday To Friday

Until 5 p.m. – commercial	\$306.36	\$30.64	\$337.00
Half day (minimum 4 hours)	\$153.64	\$15.36	\$169.00
Until 5 p.m. – community groups	\$230.00	\$23.00	\$253.00
Half day (minimum 4 hours) community groups	\$117.27	\$11.73	\$129.00

Tuesday To Thursday

5 p.m. – 11p.m. – commercial	\$204.55	\$20.45	\$225.00
5 p.m. – 11p.m. – community groups	\$153.64	\$15.36	\$169.00

Friday

5 p.m. – 12 midnight – commercial	\$306.36	\$30.64	\$337.00
5 p.m. – 12 midnight – community groups	\$230.00	\$23.00	\$253.00

Saturday/Sunday

Until 11p.m. – commercial	\$409.09	\$40.91	\$450.00
Until 11p.m. – community groups	\$306.36	\$30.64	\$337.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

Monday To Friday

Until 5 p.m. per hour – commercial	\$15.68	\$1.57	\$17.25
Until 5 p.m. per hour – community groups	\$12.55	\$1.25	\$13.80

Tuesday To Friday

5 p.m. – 11p.m. per hour – commercial	\$20.91	\$2.09	\$23.00
5 p.m. – 11p.m. per hour – community groups	\$15.68	\$1.57	\$17.25

Saturday/Sunday

Until 11p.m. per hour – commercial	\$31.36	\$3.14	\$34.50
Until 11p.m. per hour – community groups	\$26.14	\$2.61	\$28.75

BANKSIA ROOM – 14 – 20 PEOPLE

Damage/Equipment/Cleaning/Key Deposit/Bond	\$208.59	\$0.00	\$208.59
Caretaker rate per hour for nights & Sat/Sun	\$60.41	\$6.04	\$66.45

Monday To Friday

Until 5 p.m. per hour – commercial	\$26.14	\$2.61	\$28.75
Until 5 p.m. per hour – community groups	\$20.91	\$2.09	\$23.00

Tuesday To Friday

5 p.m. – 11p.m. per hour – commercial	\$31.36	\$3.14	\$34.50
5 p.m. – 11p.m. per hour – community groups	\$26.14	\$2.61	\$28.75

Saturday/Sunday

Until 11p.m. per hour – commercial	\$41.82	\$4.18	\$46.00
Until 11p.m. per hour – community groups	\$31.36	\$3.14	\$34.50

FILMING & PHOTOGRAPHY

COMMERCIAL PHOTOGRAPHY

Undertaking of commercial photography in Council streets, public places, parks, reserves, etc. per day or part thereof	\$460.00	\$0.00	\$460.00
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FILMING AND TELEVISION LOCATIONS

Filming Within a private property (normal parking – no trucks or vans)	\$0.00	\$0.00	\$0.00
Filming on private parking (special parking – trucks or vans on the public road etc)	\$150.00	\$0.00	\$150.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

FILMING AND TELEVISION LOCATIONS [continued]

Ultra low impact filming (defined)	\$0.00	\$0.00	\$0.00
Low impact filming (defined)	\$150.00	\$0.00	\$150.00
Medium impact filming (defined)	\$300.00	\$0.00	\$300.00
High impact filming (defined)	\$500.00	\$0.00	\$500.00
Assessment of Traffic Management Plans for filming – Low impact	\$104.00	\$0.00	\$104.00
Assessment of Traffic Management Plans for filming – Medium impact	\$314.00	\$0.00	\$314.00
Assessment of Traffic Management Plans for filming – High impact	\$522.00	\$0.00	\$522.00
Administration fee when major changes are made to an approved application		75% of the application fee	

ADMINISTRATION CHARGES

PRINTING / PHOTOCOPYING / SCANNING

A4 (per copy) Black & White	\$0.18	\$0.02	\$0.20
A3 (per copy) Black & White	\$0.36	\$0.04	\$0.40
A2 (per copy) Black & White	\$9.09	\$0.91	\$10.00
A1 (per copy) Black & White	\$13.64	\$1.36	\$15.00
A0 (per copy) Black & White	\$13.64	\$1.36	\$15.00
A4 (per copy) Colour	\$4.55	\$0.45	\$5.00
A3 (per copy) Colour	\$4.55	\$0.45	\$5.00

DOCUMENTS/PLANS ON DISK OR USB

Equivalent (B&W) photocopy charges to apply	Per sheet plus \$10.00 per disk/usb
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SUNDRY CHARGES

Sundry Charges	Price determined by cost/market value
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Name	Year 20/21		
	Fee (excl. GST)	GST	Fee (incl. GST)

PLANNING & INFRASTRUCTURE DIRECTORATE

DEVELOPMENT MATTERS

Fees for all certificates issued by Council under the Environmental Planning & Assessment Act include any administrative costs incurred.

Estimated cost of works for Development Applications and Complying Development Applications exclude cost of any photovoltaic and/or solar hot water systems.

Building and Construction Long Service Levy			0.35%
Fees for Various Approvals – Applications under LGA 1993 (excl. on-site sewerage management systems)	\$150.00	\$0.00	\$150.00
In addition to any Development Application Fees as applicable			

DEVELOPMENT APPLICATIONS

Development Applications for Heritage Items listed on Schedule 7 of WLEP are exempt from Development Application Fee.

Development Applications (includes Planning Reform fee of 0.064% cost of work over \$50,000)

Development that does not involve the erection of a building, the carrying out of a work, the subdivision of land or the demolition of a building or work.	\$285.00	\$0.00	\$285.00
Development Application Administration Fee	\$75.00	\$0.00	\$75.00
Submission of amended plans prior to determination.	50% of the original DA assessment fee.		
Re-issue of determination documents on CD/DVD/USB or making available via secure link for a second time.	\$55.00	\$0.00	\$55.00

Estimated Cost Of Works

Up to \$5,000	\$110.00	\$0.00	\$110.00
\$5,001 – \$50,000	\$170 plus \$3.00 for each \$1,000 of total cost		
\$50,001 – \$250,000	\$352 plus \$3.64 for each \$1,000 over \$50,000		
\$250,001 – \$500,000	\$1,160 plus \$2.34 for each \$1,000 over \$250,000		
\$500,001 – \$1,000,000	\$1,745 plus \$1.64 for each \$1,000 over \$500,000		
\$1,000,001 – \$10,000,000	\$2,615 plus \$1.44 for each \$1,000 over \$1M		
\$10,000,001 +	\$15,875 plus \$1.19 for each \$1,000 over \$10M		

Designated, Integrated and Concurrence Fees

Additional Fees for Designated Development Fee (Cl.251 EP&A Reg.)	\$920.00	\$0.00	\$920.00
Additional Fees for Development that requires concurrence (Cl.252A EP&A Reg.)	\$140.00	\$0.00	\$140.00
Additional Fees for Integrated Development (Cl.253 EP&A Reg.)	\$140.00	\$0.00	\$140.00

Name	Year 20/21		
	Fee (excl. GST)	GST	Fee (incl. GST)

REVIEW OF DETERMINATION FEE (SECTION 8 EPA ACT 1979)

No demolition or construction works	50% of the original DA assessment fee.		
Fee to verify estimated cost of works if required (Cl. 255 Regs)	\$110.00	\$0.00	\$110.00

Estimated Cost Of Works

Up to \$5,000	\$50.00	\$0.00	\$50.00
\$5,001 – \$250,000	\$85 plus \$1.50 for each \$1,000 of total cost		
\$250,001 – \$500,000	\$500 plus \$0.85 for each \$1,000 over \$250,000		
\$500,001 – \$1,000,000	\$712 plus \$0.50 for each \$1,000 over \$500,000		
\$1,000,001 – \$10,000,000	\$987 plus \$0.40 for each \$1,000 over \$1M		
\$10,000,001 +	\$4,737 plus \$0.27 for each \$1,000 over \$10M		

APPLICATION TO MODIFY DEVELOPMENT CONSENT (SECTION 4.55 AND 4.56 OF EPA ACT 1979)

Section 4.55(1) application fee (correct error or mis description)	\$71.00	\$0.00	\$71.00
Applications made under Section 4.55(1A) i.e. involving minimal environmental impact	\$645 or 50% of the original fee, whichever is the lesser		
Review of Determination of Modification	50% of Original DA Fee		

Applications Made Under Section 4.55(2)

(a) If the fee for the original application was less than \$100

Fee	50% of Original Fee
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(b) If no building or Demolition work involved

Fee	50% of Original Fee
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(c) In All Other Cases; Estimated Cost Of Works

Up to \$5,000	\$55.00	\$0.00	\$55.00
\$5,001 – \$250,000	\$85 plus \$1.50 for each \$1,000 of total cost		
\$250,001 – \$500,000	\$500 plus \$0.85 for each \$1,000 over \$250,000		
\$500,001 – \$1,000,000	\$712 plus \$0.50 for each \$1,000 over \$500,000		
\$1,000,001 – \$10,000,000	\$987 plus \$0.40 for each \$1,000 over \$1M		
\$10,000,001 +	\$4,737 plus \$0.27 for each \$1,000 over \$10M		

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

NOTIFICATION / RE-NOTIFICATION OF DA'S AS PER WILLOUGHBY COMMUNITY PARTICIPATION PLAN

Dwellings and Ancillary Development (Category A&B) including S 4.55 and S 4.56 modifications

Estimated Cost Of Works

\$0 – \$10,000	\$195.00	\$0.00	\$195.00
\$10,001 – \$100,000	\$380.00	\$0.00	\$380.00
\$100,001 – \$250,000	\$525.00	\$0.00	\$525.00
\$250,001 +	\$700.00	\$0.00	\$700.00

Other

All other applications requiring notification (Category C) and may include Building Certificates (Unauthorised work) and Division 8.2 Review of Determination	\$700.00	\$0.00	\$700.00
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ADVERTISED DEVELOPMENT COSTS

Designated Development (Cl.252 EP&A Reg.)	\$2,200.00	\$0.00	\$2,200.00
Other Advertised Development (Statutory Instrument) (Cl.252 EP&A Reg.)	\$1,105.00	\$0.00	\$1,105.00
Planning Agreement (including Voluntary Planning Agreement) (Cl.252 EP&A Reg.)	\$1,105.00	\$0.00	\$1,105.00

DESIGN REVIEW PANEL

Additional fee for any application for residential apartment development which is required to be referred to a Design Review Panel (cl.248 EP&A Reg)	\$3,000.00	\$0.00	\$3,000.00
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DESIGN EXCELLENCE

Panel or Competition	Full costs to be borne by the Proponent		
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SUBDIVISION (DEVELOPMENT APPLICATION)

Strata	\$330 base fee plus \$65 per additional lot/s		
Subdivision of Land / Stratum	\$330 base fee plus \$53 per additional lot/s		
Subdivision of Land (including roads) /Stratum	\$665 base fee plus \$65 per additional lot/s		

ASSESSMENT AND PREPARATION OF SUBDIVISION CERTIFICATES

Land Subdivision

Fee for each lot	\$295.00	\$0.00	\$295.00
Common Boundary Adjustments	\$295.00	\$0.00	\$295.00
Consolidations	\$295.00	\$0.00	\$295.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

Proposed New Roads

First 100m	\$1,165.00	\$0.00	\$1,165.00
Each additional metre	\$25.00	\$0.00	\$25.00
Minimum charge	\$1,165.00	\$0.00	\$1,165.00

Strata Subdivisions

Base fee	\$118.00	\$0.00	\$118.00
Fee for each lot	\$30.00	\$0.00	\$30.00

Urgency Fee For Subdivision Certificates (48hrs)

Termination of Strata Scheme – signature of Council	\$90.91	\$9.09	\$100.00
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PRE LODGEMENT MEETINGS

Costs for Pre lodgement meeting(s) to be paid prior to meeting

Pre lodgement Development Application

Class 1 & 10	\$454.55	\$45.45	\$500.00
Minor – Class 2 – 9 (Change of use / minor or internal alterations and additions / signage)	\$681.82	\$68.18	\$750.00
Major – Class 2 – 9	\$1,090.91	\$109.09	\$1,200.00
Pre lodgement Development Application Cancellation Fee			10% of Fee

Pre lodgement Complying Development Certificate

Pre lodgement Complying Development Certificate meeting (per hour or part thereof)	\$136.36	\$13.64	\$150.00
50% discount of pre-lodgement fee paid if Council assess CDC			
Meeting Cancellation (less than 24 hours prior)			10% of Fee

Pre lodgement Planning Proposal

Pre Lodgement Planning Proposal Meeting (Recommended)	\$2,000.00	\$200.00	\$2,200.00
Pre lodgement Planning Proposal Cancellation			10% of Fee

PLANNING PROPOSAL FEE

Proposals that are minor and low impact	\$25,565.00	\$0.00	\$25,565.00
All other Proposals	\$66,465.00	\$0.00	\$66,465.00
Amended Proposal at the Proponent's request	50% of the original Planning Proposal Fee		
Fees for Council engaging external consultants may be charged at Council's discretion	At cost		

Name	Year 20/21		
	Fee (excl. GST)	GST	Fee (incl. GST)

PLANNING PROPOSAL FEE [continued]

Planning Proposal Public Hearing (if necessary)			Full cost recovery.
Assessment Fee for additional studies following Gateway determination			10% of category fee
Voluntary Planning Agreement			Full costs including Council's legals borne by the proponent

PLANNING PROPOSAL ADVERTISING FEE

Advertising costs to be paid at lodgement of Planning Proposal.

Proposals that are minor and low impact	\$1,995.00	\$0.00	\$1,995.00
All other Proposals	\$3,990.00	\$0.00	\$3,990.00

SECTION 7.11 CONTRIBUTIONS

Development Contributions			Payable in accordance with Section 7.11 (Section 94) Contributions Plans
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SECTION 7.12 CONTRIBUTIONS

Development Contributions			Payable in accordance with Section 7.12 (Section 94A) Contributions Plans
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TREE PRESERVATION ORDER APPLICATIONS

Pensioners & Health Care Card Holders are exempt from Inspection Fee

Application Fee	\$34.00	\$0.00	\$34.00
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Inspection Fees

1 – 3 Trees	\$47.00	\$0.00	\$47.00
Each additional tree	\$34.50	\$0.00	\$34.50
Onsite appointment request	\$66.00	\$0.00	\$66.00
Pre-DA assessment request per hour	\$151.00	\$0.00	\$151.00
Request for review of assessment decision	\$78.00	\$0.00	\$78.00
Exempt or Complying Development Certificate application (inc inspection + permit)	\$218.00	\$0.00	\$218.00

Offset fee for replacement planting where unable to be provided on site

Standard	\$2,000.00	\$0.00	\$2,000.00
Pensioner	\$400.00	\$0.00	\$400.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

CERTIFICATION MATTERS

COMPLYING DEVELOPMENT CERTIFICATE APPLICATIONS

In addition, a further 20% fee will be charged when the application involves assessment of bushfire prone land or flood prone land or when the application involves assessment of a performance solution.

Change of Use	\$909.09	\$90.91	\$1,000.00
Unlisted	Price On Application		
In addition a neighbour notification fee is applicable for – new dwelling houses; additions to an existing dwelling; demolition of a building; secondary dwelling or group home	\$131.82	\$13.18	\$145.00
Amended Complying Development Certificate Fee (Section 4.30)	\$200 or 20% of the original fee, whichever is greater		

Class 10

Outbuilding	\$454.55	\$45.45	\$500.00
Garage	\$454.55	\$45.45	\$500.00
Swimming Pool	\$454.55	\$45.45	\$500.00
Deck, terrace	\$454.55	\$45.45	\$500.00
Ancillary development	\$454.55	\$45.45	\$500.00
Demolition	\$363.64	\$36.36	\$400.00

Class 1A

Dwelling – new	\$1,363.64	\$136.36	\$1,500.00
Dwelling – addition	\$1,090.91	\$109.09	\$1,200.00
Dwelling – external alteration	\$636.36	\$63.64	\$700.00
Dwelling – internal alteration	\$454.55	\$45.45	\$500.00

Secondary Dwelling (60M2 'Granny Flat')

Attached – side by side	\$1,363.64	\$136.36	\$1,500.00
Attached – one above another (Class 2)	\$1,818.18	\$181.82	\$2,000.00
Detached	\$1,363.64	\$136.36	\$1,500.00

Class 2/4

Internal alteration	\$636.36	\$63.64	\$700.00
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Class 3 – Boarding House

New	\$1,818.18	\$181.82	\$2,000.00
Addition	\$1,363.64	\$136.36	\$1,500.00
External alteration	\$909.09	\$90.91	\$1,000.00
Internal alteration	\$727.27	\$72.73	\$800.00

Name	Year 20/21		
	Fee (excl. GST)	GST	Fee (incl. GST)

Class 5,6,7,8 – Commercial / Industrial

Internal alteration >= 500m2	\$1,090.91	\$109.09	\$1,200.00
Internal alteration < 500m2	\$818.18	\$81.82	\$900.00
Addition	\$3,636.36	\$363.64	\$4,000.00
New	\$7,272.73	\$727.27	\$8,000.00

Class 9A – Health Care

New	\$13,636.36	\$1,363.64	\$15,000.00
Addition	\$9,090.91	\$909.09	\$10,000.00
External alteration	\$5,454.55	\$545.45	\$6,000.00
Internal alteration	\$3,636.36	\$363.64	\$4,000.00

Class 9B – School, Child Care, Assembly Building

New	\$4,545.45	\$454.55	\$5,000.00
Addition	\$3,636.36	\$363.64	\$4,000.00
External alteration	\$1,818.18	\$181.82	\$2,000.00
Internal alteration	\$909.09	\$90.91	\$1,000.00

CONSTRUCTION CERTIFICATES

NOTE: For any building involving an Alternative Solution or involving Bushfire construction, a 20% surcharge applies

Application to amend Construction Certificate	\$200 or 20% of the original fee, whichever is greater		
Development Consent/Complying Development Certificate Food Premises Fitout Inspection	\$237.27	\$23.73	\$261.00
Subsequent inspections (per 1/2 hour or part thereof)	\$92.73	\$9.27	\$102.00

Outbuildings – Class 10

Carport, swimming pool, garage, retaining wall etc	\$409.09	\$40.91	\$450.00
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Dwellings – Class 1

New	\$863.64	\$86.36	\$950.00
Additions	\$727.27	\$72.73	\$800.00
Alterations	\$454.55	\$45.45	\$500.00

Residential Buildings – Class 2, 3 & 4

Alterations

1st Unit	\$590.91	\$59.09	\$650.00
Subsequent Units	\$409.09	\$40.91	\$450.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

Multistorey

1st Unit	\$863.64	\$86.36	\$950.00
Car Park	\$863.64	\$86.36	\$950.00
Subsequent Units	\$318.18	\$31.82	\$350.00

Commercial / Industrial – Class 5, 6, 7 & 8

Alterations

Minor < 500m ²	\$1,045.45	\$104.55	\$1,150.00
Major > 500m ²	\$1,772.73	\$177.27	\$1,950.00

Additions

Minor < 500m ²	\$1,363.64	\$136.36	\$1,500.00
Major > 500m ²	\$2,272.73	\$227.27	\$2,500.00

New Building

< 500m ²	\$1,818.18	\$181.82	\$2,000.00
> 500m ² – 2,000m ²	\$3,181.82	\$318.18	\$3,500.00
> 2,000m ²			Price On Application

Healthcare Buildings, Assembly Buildings And Care Buildings – Class 9A, 9B & 9C

Alterations

Minor < 500m ²	\$1,090.91	\$109.09	\$1,200.00
Major > 500m ²	\$2,000.00	\$200.00	\$2,200.00

Additions

< 500m ²	\$1,363.64	\$136.36	\$1,500.00
> 500m ² – 2,000m ²	\$2,272.73	\$227.27	\$2,500.00
> 2,000m ²	\$3,181.82	\$318.18	\$3,500.00

New Building

< 500m ²	\$2,272.73	\$227.27	\$2,500.00
> 500m ² – 2,000m ²	\$3,181.82	\$318.18	\$3,500.00
> 2,000m ²			Price On Application

BUILDING INSPECTIONS

Reinspection Fee (per hour or part thereof)	\$136.36	\$13.64	\$150.00
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Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

BUILDING INSPECTIONS [continued]

Fee for after-hours building inspections (eg smoke testing)(per hour or part thereof)	\$150.00	\$15.00	\$165.00
Fee for fire safety audit inspections (per hour or part thereof)	\$136.36	\$13.64	\$150.00
Annual Fire Safety Statement Registration / Administration Fee	\$50.00	\$5.00	\$55.00
Boarding House Compliance First Inspection	\$300.00	\$0.00	\$300.00
Boarding House Reinspection	\$150.00	\$0.00	\$150.00
Awning Inspection Fee	\$150.00	\$0.00	\$150.00

Class 1 And 10 Buildings (Including New Dwellings , Additions/Alterations To Dwellings And Structures Ancillary To A Dwelling)

Class 1 and 10 buildings	\$190.91	\$19.09	\$210.00
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Class 2 – 9 Buildings (Including Multi Unit Development, Townhouses, Commercial And Industrial Buildings)

1st dwelling	\$259.09	\$25.91	\$285.00
Each additional dwelling (fee for over 20 additional dwellings will be negotiated)	\$68.18	\$6.82	\$75.00

OCCUPATION CERTIFICATES

INTERIM/FINAL OCCUPATION CERTIFICATE

Class 1 Or 10 Buildings (Where Final Inspection Has Been Completed) – Estimated Cost Of Works

\$0 – \$100,000	\$131.82	\$13.18	\$145.00
\$100,001 upwards	\$159.09	\$15.91	\$175.00

Class 2 Or 9 Buildings Where Cost Of Work (Per Unit Or Separate Occupancy) – Estimated Cost Of Works

\$0 – \$10,000	\$150.00	\$15.00	\$165.00
\$10,001 – \$100,000	\$225.45	\$22.55	\$248.00
\$100,001 – \$500,000	\$374.55	\$37.45	\$412.00
\$500,001 upwards	\$600.00	\$60.00	\$660.00

REGISTRATION OF CERTIFICATES

All certificates issued by private certifiers requiring registration by Council (cost per certificate)	\$36.00	\$0.00	\$36.00
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APPOINTMENT OF COUNCIL TO REPLACE PRINCIPAL CERTIFYING AUTHORITY

Council will apply the full fees required for a Construction Certificate or a Complying Development Certificate including Building Inspection Fees, PCA agreement and Occupation Certificate

Name	Year 20/21		
	Fee (excl. GST)	GST	Fee (incl. GST)

MISCELLANEOUS MATTERS

CD/DVD/USB CORRECTION FEE

Construction Certificate / Complying Development Certificate only where Cost of Works < \$100,000	\$50.00	\$5.00	\$55.00
Single dwellings and ancillary development	\$155.00	\$0.00	\$155.00
All other development applications	\$510.00	\$0.00	\$510.00

BUILDING CERTIFICATES

Standard Building Certificates	As prescribed by legislation		
Building Certificate Admin Fee (Where PCA previously engaged)	\$185.00	\$0.00	\$185.00
Building Certificates Unauthorised Works or Non Certified Building Work	Fee equivalent to the maximum fee for a joint Development and Construction Certificate application or a Complying Development application (whichever is relevant).		

OTHER FEES

Exempt Development Certificate	\$147.73	\$14.77	\$162.50
Out of Hours Work Permit	\$272.00	\$0.00	\$272.00
Urgency fee (48 hrs) – Additional to Out of Hours fee	\$133.00	\$0.00	\$133.00
Bank Guarantee Administration Fee (>\$10,000 value)	\$267.00	\$0.00	\$267.00
PCA sign	\$20.00	\$2.00	\$22.00
Flood Information Certificate	\$269.00	\$0.00	\$269.00

CANCELLED OR WITHDRAWN DEVELOPMENT, COMPLYING DEVELOPMENT, CONSTRUCTION CERTIFICATES OR BUILDING CERTIFICATE APPLICATION

Council retains a minimum of the following

(a) Within one working day of lodgement	\$0.00	\$0.00	\$0.00
(b) Prior to notification and no substantial assessment	25% of DA Fee + Admin Fee		
(c) Referrals, Notification and Preliminary Assessment undertaken (No meeting with applicant)	50% of DA Fee + Admin Fee + Notification Fee		
(d) Referrals, Notification and Detailed Assessment undertaken (One or more meetings with applicant)	70% + Admin Fee + Notification Fee		
(e) Assessment substantially completed but report not written.	80% + Admin Fee + Notification Fee		

SWIMMING POOLS ACT 1992

Safety Barrier Inspection	\$136.36	\$13.64	\$150.00
Reinspection of Pool Safety Barrier	\$90.91	\$9.09	\$100.00
Application for an Exemption Section 22	\$250.00	\$0.00	\$250.00
Swimming Pool Registration by Council	\$9.09	\$0.91	\$10.00
CPR Chart (Pool Poster)	\$18.18	\$1.82	\$20.00

Name	Year 20/21		
	Fee (excl. GST)	GST	Fee (incl. GST)

PROFESSIONAL ADVICE

Fees for Council engaging external consultants may be charged at Council's discretion

Formal written responses for advice	\$260.45	\$26.05	\$286.50
Bushfire Attack Level Advice	\$237.27	\$23.73	\$261.00
Fees for Council engaging external consultants	Full costs to be borne by the Proponent		

PLANNING CERTIFICATES (E P & A ACT 1979)

Section 10.7(2) Basic Certificate	\$53.00	\$0.00	\$53.00
Full Certificate – including 10.7(5) (additional information)	\$133.00	\$0.00	\$133.00
Expedited Fee (24 hours) (non-refundable)	\$130.00	\$0.00	\$130.00
Admin fee for refund of Planning Certificate	\$20.00	\$0.00	\$20.00

FEES UNDER SECTION 735A OF THE LGA 1993 & DIVISION 9.2 OF THE EP&A ACT 1979

Outstanding Notices	\$150.00	\$0.00	\$150.00
Urgency Fee (48 hours) (non-refundable)	\$130.00	\$0.00	\$130.00
Admin fee for refund of 735A or 121ZP Certificate	\$20.00	\$0.00	\$20.00

PLANS, CODES AND REGISTERS

Available by contacting Help & Service Centre

Planning documents A4 B&W photocopy per page	\$0.20	\$0.00	\$0.20
Certified copy or extract of Plan, Document, Map (Section 10.8 EPA 1979)	\$100.00	\$0.00	\$100.00

FEES FOR DEVELOPMENT MATTERS – ENVIRONMENTAL PLANNING & ASSESSMENT ACT/ROADS ACT

INFRASTRUCTURE WORKS

AUSPEC Technical Specification per section per set	\$97.00	\$0.00	\$97.00
Design of Footpath Crossing (including survey, initial inspection and completion Certificate)	\$1,165.00	\$0.00	\$1,165.00
Inspection of drainage works (prior to backfilling)	\$293.00	\$0.00	\$293.00
Inspection of infrastructure works (per inspection)	\$293.00	\$0.00	\$293.00
Completion Certificate for road / footpath / kerb and gutter / drainage / OSD / vehicular crossing works (includes one inspection)	\$508.00	\$0.00	\$508.00
Section 88G Certificate – 10 working days	\$78.00	\$0.00	\$78.00
Urgency Processing Fee – additional fees	\$136.00	\$0.00	\$136.00
OSD plaque	\$89.00	\$0.00	\$89.00

DAMAGE DEPOSIT

Single residential developments (less than \$50,000 in value)	\$2,200.00	\$0.00	\$2,200.00
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Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

DAMAGE DEPOSIT [continued]

Single residential developments (in excess of \$50,000 in value)	\$4,395.00	\$0.00	\$4,395.00
Other developments including dual occupancy, units, industrial and commercials etc	To be assessed on a case by case basis		
Complying Development Certificate (CDC) application	\$4,395.00	\$0.00	\$4,395.00
Inspection – Release of Damage Deposit	\$173.00	\$0.00	\$173.00
Temporary access through Open Space / community land	\$360.00 & bond as required		

An additional damage deposit applies for development sites that contain Council stormwater infrastructure or where the stormwater infrastructure is in the footway fronting the site. The amount is assessed on a case by case basis.

RECTIFICATION FEES (SUBJECT TO PROCEDURAL CHANGE)

Fee for rectification of damage to public road/infrastructure in lieu of Damage Deposit (Based on cost of works)

Cost of Works

HOARDING PERMIT

Class "A" Hoardings - Plywood hoardings will only be permitted

Class "B" Gantries or Container Hoardings will only be permitted

Note: Class A hoardings - minimum width for calculation is 1 metre

Note: If parking meter spaces affected, 100% of parking rate at time of removal will be added.

Administration Fee – Class A or B	\$1,080.00	\$0.00	\$1,080.00
Plus \$ per square metre per week– Class A or B	\$17.40	\$0.00	\$17.40
Plus if airspace utilised – per square metre per week– Class B	\$17.40	\$0.00	\$17.40
Builder's fence on Council's Property (max. 600mm off the property boundary) – per metre per week in residential areas only	\$17.40	\$0.00	\$17.40

FOOTPATH PERMIT FOR PERMISSION TO OCCUPY PUBLIC SPACE

For short term building works - maximum 2 weeks

Administration fee	\$64.50	\$0.00	\$64.50
CBD areas – per square metre per week or part thereof	\$27.00	\$0.00	\$27.00
Residential areas – per square metre per week or part thereof	\$15.80	\$0.00	\$15.80
Plus Damage Deposit (apply in CBD areas)	\$4,395.00	\$0.00	\$4,395.00
Inspection – Release of Damage Deposit	\$126.00	\$0.00	\$126.00
Permit Cancellation Fee	50% of the permit fees		

TRADE PARKING PERMIT

Note: If parking meter spaces affected, 100% of parking rate at time of removal will be added.

Trade parking permits	\$32 application fee additional \$7.50 per day
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Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

WORK ZONE PERMIT

Note: If parking meter spaces affected, 100% of parking rate at time of removal will be added.

Administration & Installation/Removal Fees	\$2,049.00	\$0.00	\$2,049.00
Plus per metre per week (first year)	\$36.00	\$0.00	\$36.00
Thereafter per metre per week	\$40.00	\$0.00	\$40.00

CRANE/HEAVY PERMIT – OCCUPATION OF PUBLIC ROADS FOR CRANE/CONCRETE PUMP/HEAVY PLANT

Note: If parking meter spaces affected, 100% of parking rate at time of removal will be added.

Note: Applications lodged for urgent processing (72 hours or less) may incur an additional surcharge of 20% of the application fee.

One road lane or Work zone per day	\$282.00	\$0.00	\$282.00
Plus each additional lane per plant item per day	\$392.00	\$0.00	\$392.00
Half Road/Lane closure if permitted per day (No Plant)	\$863.00	\$0.00	\$863.00
Full Road/Lane closure if permitted per day (No Plant)	\$1,569.00	\$0.00	\$1,569.00
Plus Damage Deposit (Non DA related application)	\$4,395.00	\$0.00	\$4,395.00

SKIP BIN PERMIT – WASTE CONTAINERS ON COUNCIL'S NATURE STRIP

Note: Applications lodged for urgent processing (72 hours or less) may incur an additional surcharge of 20% of the application fee.

Shipping containers are not permitted to be placed on Council's property

Hours are excluding public holidays - weekends count as 1 day or 24 hrs

Up to 3 days	\$203.00	\$0.00	\$203.00
Placement per Container (max. size 6m3)			
More than 72hrs - Not permitted			
Permit Cancellation Fee	50% of the permit fees		

FOOTPATH CROSSING PERMIT – CONSTRUCTION OF CROSSOVER ON COUNCIL'S PROPERTY

Note: Applications lodged for urgent processing (72 hours or less) may incur an additional surcharge of 20% of the application fee.

Inspection fee per crossing (includes initial, formwork & final inspection)	\$304.00	\$0.00	\$304.00
Each additional inspection visit	\$126.00	\$0.00	\$126.00
Damage Deposit (Complying Development Certificate (CDC) application)	\$4,395.00	\$0.00	\$4,395.00
Damage Deposit (Replace existing crossing only)	\$1,330.00	\$0.00	\$1,330.00
Inspection – Release of Damage Deposit	\$126.00	\$0.00	\$126.00
Permit Assessment Fee for Non-DA application (includes one inspection)	\$292.95	\$0.00	\$292.95
Permit Cancellation or Extension Fee	50% of the permit fees		

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

DRIVEWAY PROFILE APPLICATION FEE (SUBJECT TO PROCEDURAL CHANGE)

Required prior to application for Driveway Permit

Application fee for driveway profiles – in association with development consent	\$400.00	\$0.00	\$400.00
Application fee for driveway profiles – not associated with development consent	\$200.00	\$0.00	\$200.00

ROAD OPENING PERMIT – ROAD RESTORATION

For developments other than single residential dwellings, restoration costs will be quoted on a per project basis (Contact Council's Restoration Officer)

Road Opening Permit fee	\$110.00	\$0.00	\$110.00
Damage Deposit (Complying Development Certificate (CDC) application)	\$4,395.00	\$0.00	\$4,395.00
Inspection – Release of Damage Deposit	\$126.00	\$0.00	\$126.00
Permit Assessment Fee for Non-DA application (includes one inspection)	\$293.00	\$0.00	\$293.00
Inspection of drainage works (prior to backfilling)	\$293.00	\$0.00	\$293.00
Permit Cancellation or Extension Fee	50% of the permit fees		

ROADS (PER SQ.M – MINIMUM CHARGE – 1.2 SQ.M.)

Note: Minimum width for the purpose of calculating the restoration charge is 1.2 metres

Concrete	\$647.27	\$64.73	\$712.00
Asphalt / Bitumen	\$519.09	\$51.91	\$571.00
Plus Traffic Control for Restoration Works (per day)	\$1,124.55	\$112.45	\$1,237.00
Plus Surcharge for Night Works / Weekends	40% of Scheduled Fee		
Plus Concrete / Asphalt Plant Opening Fee for Night Works (for each night of opening)	\$2,854.55	\$285.45	\$3,140.00

FOOTPATH (PER SQ.M – MINIMUM CHARGE – 1.4 SQ.M.)

Note: For excavation on footpath areas, full footpath width shall be used for the purpose of calculating the restoration charge.

Note: For excavation on grassed areas, minimum width for the purpose of calculating the restoration charge is 1 metre.

Concrete / Asphaltic Bitumen	\$300.91	\$30.09	\$331.00
Standard paving blocks or tiles	\$447.27	\$44.73	\$492.00
CBD paving blocks (inc Pebblecrete Pavers etc.)	\$647.27	\$64.73	\$712.00
CBD paving blocks or tiles (inc Granite Pavers)	\$936.36	\$93.64	\$1,030.00
Formed or grassed area	\$110.00	\$11.00	\$121.00

FOOTPATH CROSSINGS

Note: For excavation on vehicular crossing, full panel of the crossing shall be used for the purpose of calculating the restoration charge.

Concrete residential driveway (125mm) (per sq.m)	\$323.64	\$32.36	\$356.00
Concrete industrial/commercial driveway (150mm) (per sq.m)	\$429.09	\$42.91	\$472.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

FOOTPATH CROSSINGS [continued]

Concrete industrial/commercial driveway (200mm) (per sq.m)	\$519.09	\$51.91	\$571.00
Kerb / Kerb & Gutter and / or layback (per lineal meter)	\$300.91	\$30.09	\$331.00
Dish crossing at intersection (Standard or heavy duty) (per lineal meter)	\$380.91	\$38.09	\$419.00
Stormwater Kerb Outlet (per outlet)	\$209.55	\$20.95	\$230.50
Perpendicular driveway line marking (2 lines approx. 2.5m long)	\$152.73	\$15.27	\$168.00

PARKING METERS

Removal of Parking Meter			
Parking Meter Installation (does not include supply of meter)			
Reprogramming Cost of Parking Meters – Strada (does not include supply of meter)	\$266.00	\$0.00	\$266.00
New Parking Meter Cost – Strada	Council's purchase price + 20%		

PROVISION OF BARRICADES AND WEBBING

Maximum 1 Week Hire

Supply and delivery of 10 barricades	\$85.50	\$0.00	\$85.50
Supply and delivery of additional 10 barricades	\$22.00	\$0.00	\$22.00
Supply and delivery of 50m of webbing and star pickets	\$86.00	\$0.00	\$86.00
Supply and delivery of additional 50m of webbing and star pickets	\$43.00	\$0.00	\$43.00

PARKING CHARGES

PARKING CHARGES

Where flat rate parking fees apply, the minimum charge shall be the flat rate.

Parking charges (maximum) – per hour	\$13.64	\$1.36	\$15.00
Parking charges (maximum) – hourly steps	\$13.64	\$1.36	\$15.00
Parking charges (maximum) – daily fee	\$76.36	\$7.64	\$84.00
Lost Ticket Charge per day (maximum, Off Street car parks)	\$38.18	\$3.82	\$42.00
Overnight Parking Charge (maximum, Off Street car parks)	\$46.36	\$4.64	\$51.00
Early Bird Parking Charge (maximum, Off Street car parks)	\$23.64	\$2.36	\$26.00
Ticket Production Administration Fee (maximum)	\$46.36	\$4.64	\$51.00
Damage to parking equipment (cost + 20%)			Cost + 20%
Removal of vehicle when car park closed (maximum, Off Street car parks)	\$120.91	\$12.09	\$133.00
Reservation of parking space – per space per reservation (maximum, Off Street car parks)	\$18.18	\$1.82	\$20.00
Credit Card transaction surcharge fee (maximum)	\$1.82	\$0.18	\$2.00
Administration fee (maximum) permanent parker or value card etc-new (Off Street car parks)	\$46.36	\$4.64	\$51.00
Administration fee (maximum) permanent parker or value card etc-reissue (Off Street car parks)	\$46.36	\$4.64	\$51.00
Maximum permanent parking agreement fee per month (Off Street car parks)	\$631.82	\$63.18	\$695.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

PARKING CHARGES [continued]

Reserved permanent parking space	Maximum 150% of permanent parking fee		
Minimum credit card charge for parking meters	Where an hourly parking fee of more than \$2 applies, the minimum credit card charge will be the 50% of this hourly parking fee.		
	Where an hourly parking fee of \$2 or less applies, the minimum credit card charge will be the 100% of this hourly parking fee.		

PARKING PERMITS

Residential Parking Permit – first vehicle	\$45.00	\$0.00	\$45.00
Residential Parking Permit – second vehicle	\$89.00	\$0.00	\$89.00
Residential Parking Permit – third vehicle	\$250.00	\$0.00	\$250.00
Carer parking permit	\$50.00	\$0.00	\$50.00
Replacement Fee	\$27.20	\$0.00	\$27.20
Visitor Parking Permit (first 10 permits)		\$22 (First 10 Permits)	
Visitor Parking Permit (second 10 permits)		\$32 (10 permits)	
Visitor Parking Permit (third 10 permits or above)		\$53 (10 permits)	

CAR SHARE PERMITS

Application, Installation & Administration for new car share parking space (cost for each parking space)	\$1,800.00	\$0.00	\$1,800.00
Non- refundable amount: \$500.00 Refundable amount: \$1300.00. This would occur if the decision is not to install the proposed new bay *Last year's fees only include marking & sign posting*			
Service Administration (cost for each request)	\$300.00	\$0.00	\$300.00
Removal of a Car – Share Parking Space (cost per parking space)	\$1,300.00	\$0.00	\$1,300.00
Car Share Annual Permit (parking space in paid parking area)	\$1,750.00	\$0.00	\$1,750.00
Car Share Annual Permit (All other locations)	\$420.00	\$0.00	\$420.00
Replacement Annual Car Share Permit (cost per permit)	\$30.00	\$0.00	\$30.00

ALBERT AVENUE CARPARK (250 BAYS) – BIKE STORAGE FACILITY

Annual fee	\$19.95	\$2.00	\$21.95
Swipe card deposit	\$24.73	\$2.47	\$27.20
Swipe card replacement fee	\$24.73	\$2.47	\$27.20

ENCROACHMENTS IN COUNCIL LANDS

Assessment of Application	\$280.00	\$0.00	\$280.00
Site inspection fee (includes pre-construction, formwork, final inspection)	\$290.00	\$0.00	\$290.00
Each additional inspection visit	\$120.00	\$0.00	\$120.00
Damage Deposit (for minor works <= 5 sq.m on Council land)	\$2,100.00	\$0.00	\$2,100.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

ENCROACHMENTS IN COUNCIL LANDS [continued]

Damage Deposit (for major works > 5 sq.m on Council land)	To be assessed on a case by case basis.		
Additional Inspection for release of damage deposit if required	\$120.00	\$0.00	\$120.00
Legal Fees for Council	At Cost + 10% (administration fee)		
Bond to ensure registration of positive covenant within 12 months by applicant	\$4,200.00	\$0.00	\$4,200.00
Bond for Council expenses for encroachments	To be assessed on a case by case basis.		

COMPLIANCE MATTERS

INSPECTION FEES – SECTION 608, LGA 1993

Food Premises (per half hour or part thereof)	\$102.00	\$0.00	\$102.00
Food Premises – medium (P3) (per half hour or part thereof)	\$102.00	\$0.00	\$102.00
Market – Food Stall Inspections (per hour or part thereof)	\$102.00	\$0.00	\$102.00
Health / Beauty Premises (per half hour or part thereof)	\$102.00	\$0.00	\$102.00
Child Care Centres (per hour or part thereof)	\$204.00	\$0.00	\$204.00
Shared Accommodation (per hour or part thereof)	\$204.00	\$0.00	\$204.00
Mortuary Funeral Parlours / Undertaker (per hour or part thereof)	\$204.00	\$0.00	\$204.00
Skin Penetration (per half hour or part thereof)	\$102.00	\$0.00	\$102.00

ANNUAL ADMINISTRATION FEE – FOOD / HEALTH / BEAUTY & SKIN PENETRATION PREMISES

Health / Beauty / Skin Penetration	\$158.00	\$0.00	\$158.00
Food Premises – Up to 5 FTE food handlers	\$158.00	\$0.00	\$158.00
Food Premises – 6 or more FTE food handlers	\$261.00	\$0.00	\$261.00

FOOD ACT 2003

Improvement Notice	\$330.00	\$0.00	\$330.00
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PUBLIC HEALTH ACT 2010

Reinspection Fee subject to Prohibition Order (per half hour or part thereof and maximum charge of two hours)	\$125.00	\$0.00	\$125.00
Improvement Notice & Prohibition Order – Skin Penetration	\$270.00	\$0.00	\$270.00
Improvement Notice & Prohibition Order – Regulated Water System	\$560.00	\$0.00	\$560.00

LOCAL GOVERNMENT ACT SECTION 68 APPROVALS

Engage In A Trade Or Business On Community Land

Application Fee – Engage in a Trade or Business	\$158.00	\$0.00	\$158.00
Application Fee – Use a standing vehicle or any article for the purpose of selling any article in a public place	\$158.00	\$0.00	\$158.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

Engage In A Trade Or Business On Community Land [continued]

Administration Fee	\$66.00	\$0.00	\$66.00
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ABANDONED VEHICLES / REMOVAL OR IMPOUNDING OF ARTICLES

Removal – Derelict Vehicles	\$155.00	\$0.00	\$155.00
Shopping Trolleys Impounding Release Fee	\$75.00	\$0.00	\$75.00
Impounded Article Release Fee (other)	\$55.00	\$0.00	\$55.00
Abandoned Vehicles – Administrative Costs	\$105.00	\$0.00	\$105.00
Abandoned Vehicles – Towing Costs	\$180.00	\$0.00	\$180.00

PROTECTION OF THE ENVIRONMENT (OPERATIONS) ACT 1997

Administration Fee – Clean Up Notice	\$550.00	\$0.00	\$550.00
Administration Fee – Prevention Notice	\$550.00	\$0.00	\$550.00
Administration Fee – Noise Control Notice	\$550.00	\$0.00	\$550.00
Compliance Officers (Time and Travel per hour)	\$105.00	\$0.00	\$105.00

COMPANION ANIMALS ACT (CATS & DOGS)

Lifetime registration

Animal Under 6 months not desexed	\$58.00	\$0.00	\$58.00
Non Desexed Animal	\$210.00	\$0.00	\$210.00
Breeder (Recognised) Concession	\$58.00	\$0.00	\$58.00
Late payment Fee	\$16.00	\$0.00	\$16.00
Desexed Animal	\$58.00	\$0.00	\$58.00
Pensioner Concession (Desexed Animal Only)	\$25.00	\$0.00	\$25.00
Desexed Animal sold by an eligible pound or shelter	\$29.00	\$0.00	\$29.00

WASTE MANAGEMENT

Commercial Trade Waste Collection	\$810.00	\$0.00	\$810.00
Commercial Trade Waste Recycling Collection	\$810.00	\$0.00	\$810.00
Deposit Commercial Bin (Refundable)	\$200.00	\$0.00	\$200.00
Domestic Waste Management Charge – annual charge	\$530.00	\$0.00	\$530.00
Domestic Waste Extra Service Charge – per service	\$530.00	\$0.00	\$530.00
Domestic Waste Service SFR	\$400.00	\$0.00	\$400.00
Domestic Waste Service Pensioners	\$400.00	\$0.00	\$400.00
Extra Green Waste Service – per service	\$82.00	\$0.00	\$82.00
Extra Recycling Bin – per service	\$98.00	\$0.00	\$98.00
On-call clean up service	\$98.00	\$0.00	\$98.00
On-call Bulk Vegetation clean up	\$98.00	\$0.00	\$98.00
Compost bins 200 litre	\$40.00	\$4.00	\$44.00
Bokashi Bucket	\$63.18	\$6.32	\$69.50

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

WASTE MANAGEMENT [continued]

Worm Farms	\$63.18	\$6.32	\$69.50
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BIN WASTE & RECYCLING SERVICE – SPECIAL EVENTS

Provide 3 Bin Waste & Recycling Service	\$162.73	\$16.27	\$179.00
Provide 9 Bin Waste & Recycling Service	\$227.27	\$22.73	\$250.00
Additional Waste or Recycling Bin	\$13.82	\$1.38	\$15.20

ENVIRONMENTAL HEALTH

PUBLIC HEALTH REGULATION 2012

On-site sewerage management systems (includes pump to sewer and greywater treatment systems)

Regulated Systems Administration/Registration Fee (includes cooling towers, warm water systems)	\$118.00	\$0.00	\$118.00
Inspection of regulated systems (per hour or part thereof)	\$176.00	\$0.00	\$176.00
Regulated System Sample Analysis (per sample test)	\$177.00	\$0.00	\$177.00
Environmental Audits	\$220.00	\$0.00	\$220.00

SWIMMING POOLS & SPA POOLS

Registration Fee Public Swimming Pools & Spa Pools	\$102.00	\$0.00	\$102.00
Inspection of Public Pools/Spas (per hour or part thereof)	\$172.00	\$0.00	\$172.00

LOCAL GOVERNMENT ACT SECTION 68 APPROVALS

On-site sewerage management systems (includes pump to sewer and greywater treatment systems)

On-Site Sewage Management Systems

Application Fee to install	\$278.00	\$0.00	\$278.00
Approval to operate	\$99.00	\$0.00	\$99.00
OSMS inspection (per hour or part thereof)	\$176.00	\$0.00	\$176.00

PROPERTY

FOOTWAY RESTAURANT / OUTDOOR EATING AREAS

Application Fee / Renewal Fee	\$167.00	\$0.00	\$167.00
Administration Fee	\$71.00	\$0.00	\$71.00
Chatswood Mall / Anderson Street sq m per annum	\$663.00	\$0.00	\$663.00
Chatswood (Town Centre Plan Map) sq m per annum	\$532.00	\$0.00	\$532.00
All Other Areas sq m per annum	\$391.00	\$0.00	\$391.00
Cleaning Outdoor Seating Areas Chatswood CBD per clean	\$108.18	\$10.82	\$119.00

Name	Year 20/21		Fee (incl. GST)
	Fee (excl. GST)	GST	

FOOTWAY MERCHANDISING DISPLAY FEES

Application Fee	\$59.00	\$0.00	\$59.00
Chatswood (Town Centre Plan Map)	\$398.00	\$0.00	\$398.00
\$ per square metre per annum			
All Other Areas	\$134.00	\$0.00	\$134.00
\$ per square metre per annum			

COMMERCIAL PROPERTY PORTFOLIO

Lease of Council's Commercial Property	As per negotiations and Council resolution
Note: Each application assessed on an individual basis	

ROAD RESERVE LEASES

Road Reserve Lease Rent	As per negotiated valuation and Council resolution
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SUNDRY CHARGES

Sundry Charges	Price determined by cost/market value
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