

TRAFFIC CONTROL PLAN

Council supports the use of Traffic Control Plans (TCP) and encourages all applicants to provide a TCP as part of their application. In some situations Council mandates the provision of a TCP. The applicant must complete the assessment checklist and provide this and, where appropriate, a TCP with the application. TCP provided must meet Australian Standards and relevant NSW policies and guidelines for traffic control at worksites.

Applications for a full road closure will require approval from the voting members of Council's Local Traffic Committee.

In situations where significant construction activity such as major construction vehicle movements, multiple delivery stages, broad road and footpath network impacts and complex traffic management is proposed to be undertaken, Council reserves the right to request a Construction Traffic Management Plan be provided.

APPROVAL FROM NSW POLICE FORCE AND TfNSW TRANSPORT MANAGEMENT CENTRE

- A separate NSW Police approval must be obtained prior to submitting this application when the worksite is on a major traffic route (refer to Major Traffic Routes table provided below).
Submit (Email) Application along with Traffic Control Plan To North Shore P.A.C Traffic Office
NSPACTRAF@police.nsw.gov.au.
- A separate TfNSW Transport Management Centre – Road Occupancy License (ROL) approval must be obtained prior to submitting this application when the worksite is:
 - a) On a Major Traffic Route (refer to Major Traffic Routes table provided below).
 - b) Within 100m of traffic control signals on any road.

Applications to be submitted to the Transport Management Centre (TMC) must be via the Online Planned Incident (OPLINC) **system**. <https://myrta.com/oplinc2/pages/security/oplincLogin.jsf>

APPROVAL FROM RELEVANT BUS COMPANY (S)

Bus stops provide important connection for passengers to bus services with local and regional destinations in and outside Willoughby. Impacts on existing bus stops can lead to a reduction in passenger and bus user safety, amenity and convenience.

The approval from a bus company (s) operating from a bus stop impacted by the operation of a worksite will ensure that the safety, reliability and efficiency of public transport is retained so far as is reasonably practical. A separate bus company (s) approval, if appropriate, must be obtained prior to submitting this application.

Traffic Control Plan Checklist

When you are undertaking work in a road or footpath, which may include digging a hole, parking a motor vehicle/ trailer and placing plant on a road, footpath and nature strip then this area becomes a work-site. In some major works the impacts in terms of safety and movement of vehicles and pedestrians can extend beyond the directly affected area and accordingly the scope of the worksite must include the road and footpaths impacted.

It is the applicant's responsibility to meet any legislative, policy and practice requirements in relation to worker and community safety and movement at a worksite and in its management and operation. A traffic control plan (TCP) is a plan that provides information on how traffic and pedestrians will be managed during the operation of a worksite.

Council supports the use of TCP in all circumstances and would encourage all applicants to provide a TCP as part of an application.

Council has decided that TCPs are required to ensure the safety of the community and effective management of the movement of road and footpath users in some situations. If the answer to one of the questions below is 'Yes' then it is mandatory that a TCP is provided as part of a permit application:

Question	Yes
Is the worksite located on a major traffic route? (refer to Major Traffic Routes table provided as part of the application form)	
Does the operation of the worksite impact on the movement of vehicles and / or pedestrians on a temporary basis at regular intervals during the operation of the worksite? (in this situation the worksite is within a parking lane where street parking is permitted during the times of operation of the worksite)	
Does the worksite impact on a road lane (s) used for the movement of vehicles (this is a lane where parking is not permitted for some time or all of the day. A road lane used for movement of vehicles at all times is next to a road lane used for parking at all times)?	
Does the operation of the worksite result in the redirection of motor vehicles in the road used as the worksite and/ or a re-routing of pedestrians and bicyclists to a different footpath/ shared path in the road used as the worksite that may lead to potential conflicts for the impacted road users with other road users?	
Does the worksite result in the closure of a road, footpath or shared path used for the worksite and a re-routing of the movement of motor vehicles, pedestrians and bicyclists to a different road/ footpath/ shared path that may lead to potential conflicts for the impacted road users with other road users?	

**Willoughby City Council
Major Traffic Routes**

State Roads			
Road	From	To	Special Notes for the Road
Boundary Street	Pacific Highway	Eastern Valley Way	Roads and Maritime Services (RMS) is the road manager for State Roads and must approve works on the roadway (between the kerbs on these roads). The TfNSW Transport Management Centre manages the operation of State Roads and must approve the time for any works carried out on these roads. Restorations on the roadway are to be carried out by the RMS and restoration on the nature strip and footpath will be carried out by Council.
Eastern Valley Way	Boundary Street	Sailors Bay Road	
Fullers Road	Pacific Highway	Millwood Avenue	
Millwood Avenue	Fullers Road	Fullers Bridge	
Mowbray Road	Penshurst Street	Willoughby Road	
Pacific Highway	Boundary Street	Herbert Street	
Penshurst Street	Boundary Street	Mowbray Road	
Sailors Bay Road	Eastern Valley Way	Strathallen Avenue	
Strathallen Avenue	Sailors Bay Road	Miller Street	
Willoughby Road	Mowbray Road	Warringah Expressway	
Regional Roads and important Local Roads			
Road	From	To	Special Notes for the Road
Albert Avenue	Pacific Highway	Archer Street	Willoughby Council is the road authority and manager for Regional and Local roads. Increasing community and road user expectation for an efficient and reliable trip require Council to carefully review the times permitted to reduce the capacity of the road and footpath networks. Worksite operating times for these roads is undertaken in consultation with the TfNSW Transport Management Centre.
Archer Street	Boundary Street	Mowbray Road	
Alpha Road	Edinburgh Road	Sailors Bay Road	
Ashley Street	Orchard Road	Archer Street	
Brook Street	Chandos Street	Palmer Street	
Brown Street	Pacific Highway	Railway Street	
Chandos Street (north side of road only)	Brook Street	Christie Street	
Edinburgh Road	Eastern Valley Way	Alpha Road	
Flat Rock Drive	Palmer Street	Sailors Bay Road	
Frederick Street	Reserve Road	Herbert Street	
Help Street	Pacific Highway	Anderson Street	The TfNSW Transport Management Centre has a strong interest in the operation and management of Regional Roads and major local roads. TfNSW Transport Management Centre will typically have an important input into the worksite operating time for any works carried out on these roads.
Herbert Street	Pacific Highway	Frederick Street	
Lady Game Drive	Blue Gum Creek	Millwood Avenue	
Mowbray Road	Willoughby Road	Alpha Road	
Mowbray Road	Pacific Highway	Penshurst Street	
Mowbray Road West (north side of road only)	Fitzsimmons Avenue	Pacific Highway	
Mowbray Road West	Epping Road	Fitzsimmons Avenue	
Orchard Road	Ashley Street	Victoria Avenue	
Railway Street	Victoria Avenue	Pacific Highway	
Reserve Road	Gore Hill Freeway	Frederick Street	
Thomas Street	Pacific Highway	Thomas Lane	Restoration on the roadway and nature strip/ footpath will be carried out by Council.
Victor Street	Albert Avenue	Victoria Avenue	
Victoria Avenue	Anderson Street	High Street	
Victoria Avenue	Pacific Highway	Railway Street	
Willoughby Road	Chandos Street	Warringah Expressway	