

OCCUPATION CERTIFICATE APPLICATION

Pursuant to Part 6 of the Environmental Planning and Assessment Regulation 2000

DA/CDC date up to 30/11/2019

- Interim Occupation Certificate
 Final Occupation Certificate

DA/CDC date from 1/12/2019

- Part Occupation Certificate
 Partial Occupation Certificate
 Whole Occupation Certificate

1. DEVELOPMENT SITE (Please ensure all Lots and DP's are listed)

Address: _____

Lot/s No: _____ DP/SP/s No: _____

2. APPLICANT DETAILS (Must be the applicant of the PC agreement)

It is important that we are able to contact you if we need more information. Please give us as much detail as possible.

Owner Owners agent Lessee Title: Mr Mrs Ms Other: _____

Family name/s (or company): _____

Given name/s (or ABN): _____

Postal address (we will post all letters to this address): _____

Postcode: _____

Phone (W): _____ (M): _____

Email: _____

Contact person (available during business hours): _____

3. CONSENT DETAILS

Development Consent /Complying Development Certificate No: _____

Date of Determination: _____

4. DESCRIPTION OF BUILDING TO WHICH THIS APPLICATION RELATES

Whole/Part/Final - Building Description: _____

Partial/Interim – Accurately Describe: _____

BCA Classification: _____

5. ATTACHMENTS (A list of documents is required to be attached)

Copy of any relevant fire safety certificate Copy of any relevant compliance certificate

Copy of certificates required by the PC agreement

6. VERIFICATION OF OCCUPATION CERTIFICATE REQUIREMENTS

- All mandatory inspections have been carried out – see PC agreement
- All conditions of development consent relevant to the completed building or part have been complied with
- All terms of the PC agreement have been complied with
- The building work has been constructed in accordance with the Construction Certificate plans
- All relevant Certificates required by the PC agreement are attached or have been previously submitted.

I confirm that the above requirements as described in point 6 have been complied with. I consent to Council emailing certificate to me.

Name: _____ Signature: _____ Date: _____

OFFICE USE ONLY

Fee: _____ Receipt No: _____ Date: _____