

AUTHORISED CAR SHARE PERMIT APPLICATION

This permit authorises the driver to park a car share vehicle in a dedicated on-street car share parking space. Car share operators must display a valid car share vehicle permit for the Willoughby City Council area on the car share vehicle at all times.

APPLICANT DETAILS

Name of car share operator/ Legal name of entity: _____

Applicant name: _____

Registered business address: _____

_____ Post code: _____

Postal address (if different): _____

_____ Post code: _____

Website: _____

Phone (H) _____ (W) _____ (M) _____

Company ABN/ACN: _____ ABN/ACN approval date: _____

Business general email: _____

SUPPORTING DOCUMENTATIONS

- | | |
|--|---|
| <input type="checkbox"/> Vehicle registration papers | <input type="checkbox"/> Number of existing members within 250m radius |
| <input type="checkbox"/> CTP insurance certificate | <input type="checkbox"/> Map of the bay showing the proposed bay and supporting photographs |
| <input type="checkbox"/> Comprehensive insurance certificate | <input type="checkbox"/> Number of existing bay(s) within 250m radius of the new proposed bay under the company's control/operation |
| <input type="checkbox"/> Vehicle model and vehicle manufacturer | |
| <input type="checkbox"/> Car share parking areas, street name, suburb | |
| <input type="checkbox"/> Existing parking control at the proposed location | |
| <input type="checkbox"/> Adjacent land use | |

Council respect the privacy rights of individuals/companies in regard to the information they supply in the application form. Council will not use or disclose any information to a third party other than for assessment of this permit application and parking enforcement purpose. Council will take all reasonable steps to ensure that information is protected from misuse, unauthorised access, and modification.

For any new car share parking space, please contact Council prior to application

Current financial year fees and charges for the car share permits can be obtained from Council website:

<http://www.willoughby.nsw.gov.au/Development/fees-forms---checklists/>

TERMS AND CONDITIONS

By applying for a car share vehicle permit, you accept the terms and conditions below:

1. The car share operator must comply with the Council's car sharing policy.
2. The car share vehicle permit and car share parking space will be issued and managed in line with the Roads and Maritime Service's Permit Parking Guidelines RMS 16.117 (Issue No. 40) and the Council's car sharing policy.
3. The car share vehicle permit is only valid for the car share parking space to which it was issued. The signposted bay identification reference must correspond to the permit.
4. Car share vehicles must at all times be parked in line with NSW parking regulations, including payment of any applicable parking fees. If vehicles are not parked properly they may receive an infringement notice from a Council ranger.
5. Parking infringements issued by the Council for failing to observe parking regulations will not be waived. The operator will be responsible for all parking and other infringements associated with car share vehicles.
6. The operator must advise its members of the procedure to follow when a vehicle is parked in the dedicated car share parking space. If a car share parking space is not available, the car share member must find alternative legal parking.
7. While the Council will provide parking enforcement as part of regular patrols, resources will not be dedicated to patrol on-street car share parking spaces. No damages or claim for compensation may be made to or against the Council for use of spaces by others.
8. The car share vehicle permit must be displayed on the left-hand side of the front windscreen of the vehicle and be clearly visible from outside the vehicle. Vehicles parked with permits that are not displayed correctly or are illegible to a person standing outside may receive an infringement notice.
9. If a permit has been lost, destroyed or stolen, the Council may issue a replacement permit at no cost to the permit holder on production of satisfactory evidence of the loss, theft or damage. Evidence may include the relevant police event number, insurance report or the damaged permit.
10. The permit must not be sold. Misuse or fraud may be referred to the police and the Council may cancel one or all permits issued to your organisation.

APPLICATION DECLARATION

Signing this document binds the car share operator in part 1 of this application form to the terms and conditions of the car sharing policy and the terms and conditions of the permit

- I am authorised to apply for a car share vehicle permit on behalf of the car share operator in part 1 of this application form
- I have read and understood the Willoughby City Council car sharing policy and the car share vehicle permit terms and conditions and agree to comply with them
- I have read and consent to the privacy and personal information protection notice on this application
- The information I have provided is true and correct in every detail.

Signed Owner/Applicant: _____ Date: _____

OFFICE USE ONLY:

Approved by: _____

Permit No.: _____ Amount: _____

Receipt: _____ Date: _____