



Minutes

Bicentennial Reserve and Flat Rock Gully Advisory Committee

**Wednesday 20 September 2023
3.30-5.00pm**

Location:	Banksia Room, Level 6, 31 Victor St Chatswood
Chair:	Councillor Anna Greco
Attendees:	Nicola Ward – Member Kristina Dodds – Member Benita Dwyer – Member Heidi Key– Member Andrew Stone– Member Brian Norton– Member Julie Whitfield-Open Space Planner Samantha Connor-Governance-Risk and Compliance Manager Bushra Salam- Governance Administration Officer
Apologies/absent:	Members: Bob Taffel, Jenny Roxburgh, Les Tyrpenou, Denis Fernandez Staff: Peter Lisle-Sustainability Team Leader
Guests	Councillor Anna Greco

Agenda items

Item	Topic / Discussion	Action
1	Welcome: The meeting was declared open at 2:57pm	
	Acknowledgement of Country <i>Willoughby City Council acknowledges the Traditional Owners of the lands on which we meet today, the Gamaragal People, and their connections to land, waters, and community. We pay our respects to their Elders past and present, and extend that respect to all Aboriginal and Torres Strait Islander people, including those who may be in attendance today.</i>	

2 Committee Governance

Appointment of Chair

Pursuant to clause 5.4 of the Committee's Terms of Reference, the Committee unanimously appointed Councillor Anna Greco Chair for the meeting and noted that appointment of an ongoing Chairperson be reconsidered at the third meeting of the Committee.

Nominations for Chair of the meeting:

Heidi Key nominated Kristina Dodds.

Andrew Stone against.

Andrew Stone nominated Councillor Anna Greco and Kristina Dodds withdrew her nomination.

All in favour.

The Committee unanimously approved.

Apologies

Bob Taffel, Jenny Roxburgh, Les Tyrpenou, Denis Fernandez

Declarations of interest

A link to the Disclosure of interest by Committee Members form was circulated with the Agenda.

<https://www.willoughby.nsw.gov.au/Council/Forms/Disclosure-of-interest-by-Committee-Members>

No declarations of interest were made.

Acceptance of previous minutes

Members were sent the draft minutes prior to the meeting and have reviewed and provided feedback. The committee unanimously resolved to accept the minutes of the 26 July 2023 meeting:

Moved by Kristina Dodds and Seconded by Heidi Key

Chair: The committee resolved to replace/adjust May 17 minutes with the committee approved minutes. Unanimously carried.

Moved by Kristina Dodds and Seconded by Heidi Key

Actions arising from previous minutes

a. Welcome New Members

New and existing members attended a 'meet and greet' session prior to the commencement of the meeting.

The Chair welcomed new members Andrew Stone and Brian Norton. Les Tyrpenou and Denis Fernandez were apologies.

b. Bicentennial Reserve placemaking- group discussion and site visit.

The Committee undertook a site visit on 2/9/23 and compiled a Public Spaces Evaluation Report, based the planning tool from the NSW Government. The report provides valuable observations by the Committee on the reserve's strengths, weaknesses, opportunities and threats.

Discussion about the area around/ behind the Incinerator as having potential for repair, given the length of time that the temporary fences have been in place.

The committee decided not to do another site visit of Bicentennial Reserve to include the four new committee members. A report would be circulated on a google doc to all members, including the new members to add their comments which can be discussed at our next meeting.

Open Space team to provide update on current works at The Incinerator including its background, heritage status and curtilage.

New Committee members to provide feedback to the Public Spaces Evaluation Report.

Action Plan for quick/ low cost improvements for the reserve to be considered.

3 Strategic Activities

Update - Urban Bushland Plan of Management 2023

The new *Plan of Management for Urban Bushland 2023* has been adopted and is available on the Council website.

HYS link to the Plan of Management to be circulated to the Committee.

Flat Rock Gully- Reserve Action Plan 2023 - is on Have Your Say website - inviting community feedback up to 19 October 2023.

Governance shared the Have Your Say link to the survey with the Committee.

Update – new Public Spaces & Recreation Strategy

A new Public Spaces and Recreation Strategy is expected to go on public exhibition at the end of October 2023. The strategy has 5 Strategic opportunities to optimize the public spaces available in the City. The Committee is encouraged to consider the Strategy and

Committee to consider a joint submission to the Strategy exhibition.

provide feedback.

4 Other Business

Bicentennial Reserve declared as 'Contaminated' by the NSW Environmental Protection Authority in September this year. Committee requested an update on the implications of the declaration.

Open Space team to provide update on EPA declaration for Bicentennial Reserve.

Next Meeting

4:00-5:30pm- Wednesday 29 November 2023 (on Teams and at Victor St offices.)

Agenda Items

- Bicentennial Reserve – Public Spaces Evaluation Report by the Committee. The report to be circulated by Kristina Dodds to four new members so they can add their comments and discuss at the next meeting.
- The Incinerator - update on current works for The Incinerator, including background about the building, its heritage status and curtilage.
- Flat Rock Gully Reserve Action Plan 2023 – Committee input and site observations.
- Bicentennial Reserve - EPA Contamination declaration update.

Meeting Closed

5:10 pm
