

Chatswood Library

Schedule of Fees and Charges



SCHEDULE OF FEES AND CHARGES – CHATSWOOD LIBRARY		2023/2024 Incl GST
Willoughby Room (Meeting Room 3) – ROOM HIRE (Maximum 25 people)		
Regular Mon-Fri (per hour)		\$56.50
Casual Mon-Fri (per hour)		\$83.50
Daily rate 9-8 pm Mon-Thu 9-5 Fri (per 8hr)		\$519.00
Weekend rate – Regular (per hour)		\$67.00
Weekend rate – Casual (per hour)		\$97.50
Weekend rate – Daily rate 9-4 pm Sat (7hr)		\$536.00
Dry hire – tea making facility - cup/saucer per hire (Willoughby Room & Creator Space)		\$27.00
Front Meeting Room – ROOM HIRE (Maximum 14 people)		
Regular (per hour)		\$43.00
Casual (per hour)		\$69.50
Daily rate 9-5 pm Mon-Fri (8hr)		\$451.00
Weekend rate – Regular (per hour)		\$53.50
Weekend rate – Casual (per hour)		\$86.00
Weekend rate – Daily rate 9-4 pm Sat (7hr)		\$385.00
Meeting Room 1A, 1B, 2A, 2B (Study Rooms) – ROOM HIRE (Maximum 8-12 people)		
Regular Mon-Fri (per hour)		\$34.50
Casual Mon-Fri (per hour)		\$51.50
Daily rate 9-8 pm Mon-Thu 9-5 Fri (per 8hr)		\$324.00
Weekend rate – Regular (per hour)		\$45.00
Weekend rate – Casual (per hour)		\$62.00
Weekend rate – Daily rate 9-4 pm Sat (7hr)		\$346.00
Creator Space – [Contact library staff for more information]		
Regular Mon-Fri (per hour)		\$67.00
Casual Mon-Fri (per hour)		\$98.50
Daily rate (8hr)		75% hourly rate
Community Learning Activities		Full Concession as per council's concessional hire policy
Meeting Room 4 – ROOM HIRE (Maximum 25 people)		
Regular Mon-Fri (per hour)		\$53.00
Casual Mon-Fri (per hour)		\$75.50
Daily rate 9-8 pm Mon-Thu 9-5 Fri (per 8hr)		\$455.00
Weekend rate – Regular (per hour)		\$60.00
Weekend rate – Casual (per hour)		\$91.00
Weekend rate – Daily rate 9-4 pm Sat (7hr)		\$432.00
Booking Fees – ROOM HIRE		
Admin fee for cancelation		\$29.00
Admin Fee for post booking changes		\$29.00
EQUIPMENT HIRE		
Data projector		\$21.00

Regular hire requires more than one hire per calendar month, or 12, or more hires per calendar year.