



Willoughby City Council

## **MINUTES**

### **TRAFFIC COMMITTEE NO. 1**

**5 March 2024**

Notice of Traffic Committee Meeting  
to be held in the Banksia Room  
Willoughby City Council  
Level 6, 31 Victor Street, Chatswood  
AND Microsoft Teams  
commencing 10:00 AM



# WILLOUGHBY CITY COUNCIL TRAFFIC COMMITTEE

The following information is provided so that you may be aware of the structure and operation of the Willoughby City Traffic Committee.

The Willoughby Traffic Committee is a Technical Committee of Willoughby City Council mandated by Transport for NSW.

Council has been delegated certain powers, from Transport for NSW, with regard to traffic matters upon its Regional and Local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, *each of whom has a single vote only.*

- The members are the **NSW Police Service, Transport for NSW (TfNSW), the Local State Member of Parliament (for the location of the issue to be voted upon), and Willoughby City Council.**
- Willoughby City Council operates its Traffic Committee such that the single Council vote, upon any issue is held by the Chair of the Meeting.
- Generally the Traffic Committee meetings are chaired by a staff member of Council's Traffic and Transport Team.
- Willoughby City Council allows the public to attend and speak at its Traffic Committee on issues of concern for a maximum of five minutes.
- If either the NSW Police or TfNSW representative on the Traffic Committee disagrees with any Traffic Committee recommendation, or Council resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Sydney Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined.
- The Sydney Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.
- Information is available on Council's website use the below link:  
[Traffic Committee | Willoughby City Council \(nsw.gov.au\)](https://www.willoughby.nsw.gov.au/traffic-committee)

# ACKNOWLEDGEMENT OF COUNTRY

On behalf of Willoughby City Council, I wish to acknowledge the traditional inhabitants of the land on which we stand, the Aboriginal people, their spirits and ancestors. We acknowledge the vital contribution that indigenous people and cultures have made and still make to the nation we share, Australia.

## MEETING PROTOCOLS

### **MOBILE TELEPHONES**

Please ensure all mobile phones are turned off.

### **RECORDING OF THE MEETING**

Mobile phones or any other recording device are not to be used to record any part of a meeting.

### **GUIDELINES FOR SPEAKERS**

When addressing the committee, please remember to be courteous.

Comments made by participants in any Council meeting, which are derogatory or damaging to any person's character or reputation, including any Councillor, employee of the Council, or member of the public, may be defamatory and may subject the participant to an action for defamation and expulsion from the meeting.

Comments made during the course of a meeting are not protected by the defence of absolute privilege under the *Defamation Act 2005*, and may not attract any other defences available under that Act of the common law.

**1 PRESENT****Voting members present:**

Shivani Karan Transport for NSW  
Ryan Edwards NSW Police  
Daniel Sui Willoughby City Council

**Other representatives:**

Ben Cantor Busways  
Scott Kavanagh Willoughby City Council  
Adeline Sim Willoughby City Council  
Brian Duong Willoughby City Council  
Vesta Vesta Willoughby City Council  
Kerrie Edwards Willoughby City Council

**Councillors present:**

Nil

**Members of the public:**

Andrew Nelson Willoughby Federation of Progress Associations

**2 APOLOGIES**

Tanya Taylor Mayor - Willoughby City Council  
Robert Samuel Councillor - Willoughby City Council  
Roy McCullagh Councillor - Willoughby City Council  
Hugh Eriksson Councillor - Willoughby City Council  
Craig Campbell Councillor - Willoughby City Council  
John Hooper Local State MP's Representative  
Ben Cantor Busways

**3 DISCLOSURE OF INTEREST**

Refer: Willoughby City Council Code of Conduct 2019  
[Willoughby City Council Code of Conduct 2019](#)

**4.1 COUNCIL ADOPTION OF THE LOCAL TRAFFIC COMMITTEE MINUTES**

That the Resolution of the Ordinary Meeting of Council held 11 December 2023 provided below, be noted.

**TRAFFIC COMMITTEE RECOMMENDATION**

That the information be received and noted.

**12.11 MINUTES - TRAFFIC COMMITTEE MEETING HELD ON 16 NOVEMBER 2023**

**RESOLUTION**

That Council receive and adopt the recommendations arising from the Traffic Committee Meeting held on 16 November 2023.

**MOVED COUNCILLOR ERIKSSON / SECONDED COUNCILLOR CAMPBELL**

**ADOPTED EN BLOC**

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**5 FORMAL ITEMS FOR CONSIDERATION****5.1 WILLOUGHBY SOUTH, WILLOUGHBY - RESIDENT PARKING SCHEME**

**ATTACHMENTS:**

- 1. ATTACHMENT 1 - WILLOUGHBY SOUTH RESIDENT PARKING SCHEME - RECOMMENDED CHANGES**
- 2. ATTACHMENT 2 - WILLOUGHBY PARKING STUDY - WILLOUGHBY SOUTH ON-STREET PARKING STUDY**
- 3. ATTACHMENT 3 - WILLOUGHBY SOUTH RESIDENT PARKING SCHEME - COMMUNITY CONSULTATION REPORT AND SURVEY RESPONSES**

**WARD:** NAREMBURN

**RESPONSIBLE OFFICER:** DANIEL SUI, TRAFFIC AND TRANSPORT TEAM LEAD

**AUTHOR:** ADELINE SIM, SENIOR TRANSPORT ENGINEER

**CITY STRATEGY OUTCOME:**

**2.1 ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY.**

**2.4 MANAGE PARKING AND REDUCE TRAFFIC CONGESTION.**

**MEETING DATE:** 5 MARCH 2024

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**1. PURPOSE OF REPORT**

To approve the implementation of a new resident parking scheme and parking restrictions in selected streets in Willoughby South, Willoughby. The report also seeks endorsement of the community consultation report and survey responses findings for the Willoughby South parking study which informs the proposed new resident parking scheme & parking restrictions.

**2. OFFICERS RECOMMENDATION**

**That Council:**

- Receive and note the outcomes of the detailed analysis of community feedback from the consultation in Willoughby South (Attachment 2);**
- Note the Community Consultation outcomes (Attachment 3);**
- Approve the implementation of the revised new resident parking scheme and parking restrictions for Willoughby South, as per Attachment 1; and**
- Note that Council's Traffic and Transport team will continue to monitor the Willoughby South precinct, post approval, during and post implementation, for adjustments to be made when necessary.**

**3. TRAFFIC COMMITTEE DISCUSSION**

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Council received a petition from residents to include Nardoo Road in the scheme. The petition was signed by 20 residents from Nardoo Road. An updated area map is included below. The Traffic Committee have reviewed the petition and have no issues with including Nardoo Road.

**4. TRAFFIC COMMITTEE CONCLUSION**

The Committee agreed with the Officer's recommendation, including Nardoo Road.

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**5.2 COOLAWIN ROAD AND DORSET ROAD, NORTHBRIDGE - NO PARKING RESTRICTIONS AND GIVE-WAY CONTROL**

<b>ATTACHMENTS:</b>	<b>1. ATTACHMENT 1 - COOLAWIN ROAD AND DORSET ROAD NORTHBRIDGE - DETAIL PLANS</b>
<b>WARD:</b>	<b>SAILORS BAY</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DANIEL SUI, TRAFFIC AND TRANSPORT TEAM LEAD</b>
<b>AUTHOR:</b>	<b>BRIAN DUONG, TRANSPORT ENGINEER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.4 MANAGE PARKING AND REDUCE TRAFFIC CONGESTION.</b> <b>3.1 FOSTER FEELINGS OF INCLUSION, SAFETY AND CLEANLINESS.</b>
<b>MEETING DATE:</b>	<b>5 MARCH 2024</b>

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**1. PURPOSE OF REPORT**

To seek Council approval for the installation of 'No Parking 7am-5pm Monday to Friday and 7am-1pm Saturday' along specific sections of Dorset Road and Coolawin Road and installation of a Give Way holding line, Dividing Barrier Lines (6-metres in length) and No Stopping restrictions at the intersection of Coolawin Road and Dorset Road, Northbridge.

**2. OFFICERS RECOMMENDATION**

That Council approves the:

- 'No Parking 7am-5pm Monday to Friday and 7am-1pm Saturday' restrictions at the following locations:
  - Between 21 to 23 Coolawin Road, Northbridge
- Installation of a Give Way holding line, Dividing Barrier Lines (6 metres in length) and No Stopping restrictions at the intersection of Coolawin Road and Dorset Road, Northbridge.

**3. TRAFFIC COMMITTEE DISCUSSION**

The Traffic Committee reviewed the scheme and are in support. TfNSW requested that a 'Give Way' sign be installed with the holding line.

**4. TRAFFIC COMMITTEE CONCLUSION**

The Committee agreed with the Officer's recommendation, including a 'Give Way' sign at the holding line.

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**5.3 SUGARLOAF CRESCENT AND LINCOLN AVENUE, CASTLECrag – GIVE-WAY CONTROL AND NO STOPPING ZONE**

<b>ATTACHMENTS:</b>	<b>1. ATTACHMENT 1 - SUGARLOAF CRES AND LINCOLN AVE, CASTLECrag - INTERSECTION SAFETY</b>
<b>WARD:</b>	<b>SAILORS BAY</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DANIEL SUI, TRAFFIC AND TRANSPORT TEAM LEAD</b>
<b>AUTHOR:</b>	<b>VESTA VESTA, TRAFFIC ENGINEER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.1 ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY.</b> <b>2.4 MANAGE PARKING AND REDUCE TRAFFIC CONGESTION.</b> <b>3.1 FOSTER FEELINGS OF INCLUSION, SAFETY AND CLEANLINESS.</b>
<b>MEETING DATE:</b>	<b>5 MARCH 2024</b>

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**1. PURPOSE OF REPORT**

To seek Council approval for intersection control at Sugarloaf Crescent and Lincoln Avenue, Castlecrag.

**2. OFFICERS RECOMMENDATION**

That Council approves the Give Way control at Sugarloaf Crescent (south of Lincoln Avenue) along with 10-meter BB lines, white bi-directional RRPM and 10-meter No Stopping zone at the intersection of Sugarloaf Crescent and Lincoln Avenue, Castlecrag (Option 1).

**3. TRAFFIC COMMITTEE DISCUSSION**

The Traffic Committee support option 1.

**4. TRAFFIC COMMITTEE CONCLUSION**

The Committee agreed with the Officer's recommendation.

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**5.4 DELEGATED ITEMS - REGULATORY SIGNPOSTING AND LINE MARKING**

<b>ATTACHMENTS:</b>	<b>1. ATTACHMENT 1 - DELEGATED ITEMS - MARCH 2024</b>
<b>WARD:</b>	<b>ALL WARDS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DANIEL SUI, TRAFFIC AND TRANSPORT TEAM LEAD</b>
<b>AUTHOR:</b>	<b>VESTA VESTA, TRAFFIC ENGINEER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.1 ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY.</b> <b>2.4 MANAGE PARKING AND REDUCE TRAFFIC CONGESTION.</b> <b>3.1 FOSTER FEELINGS OF INCLUSION, SAFETY AND CLEANLINESS.</b>
<b>MEETING DATE:</b>	<b>5 MARCH 2024</b>

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**1. PURPOSE OF REPORT**

To seek Council approval to implement regulatory signposting and line marking changes at various locations in Willoughby City Council.

**2. OFFICERS RECOMMENDATION**

**That Council approve the implementation of regulatory signposting and line marking changes at various locations in the Willoughby Local Government Area in Table 1.**

**3. TRAFFIC COMMITTEE DISCUSSION**

24/07 - TfNSW advised that council can only install dragon's teeth and zig-zag line markings in School Zones. The 40km/h school zone pavement markings must be done by TfNSW. Council to review plans with TfNSW.

24/15 - Note that Works Zone is not permissible during the School Zone times.

**4. TRAFFIC COMMITTEE CONCLUSION**

The Committee agreed with the Officer's recommendation.

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**6 LATE ITEMS**

Nil

**7 INFORMAL ITEMS****7.1 LOWER CLIFF AVENUE, NORTHBRIDGE - BOATS AND TRAILERS PARKING MANAGEMENT**

**ATTACHMENTS:** 1. **ATTACHMENT 1 - LOWER CLIFF AVENUE, NORTHBRIDGE - CURRENT PARKING ARRANGEMENT**

**WARD:** **SAILORS BAY**

**RESPONSIBLE OFFICER:** **DANIEL SUI, TRAFFIC AND TRANSPORT TEAM LEAD**

**AUTHOR:** **BRIAN DUONG, TRAFFIC ENGINEER**

**CITY STRATEGY OUTCOME:** **2.4 MANAGE PARKING AND REDUCE TRAFFIC CONGESTION.**

**3.1 FOSTER FEELINGS OF INCLUSION, SAFETY AND CLEANLINESS.**

**MEETING DATE:** **5 MARCH 2024**

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**1. PURPOSE OF REPORT**

To seek Traffic Committee advice on the parking matters on Lower Cliff Avenue, Northbridge. The advice sought will assist with the assessment of the location to determine if a potential restriction is appropriate for subject site.

**2. OFFICERS RECOMMENDATION**

**That:**

- **the information is received and advice from the Traffic Committee is noted.**
- **Council's Rangers are to continue to monitor Lower Cliff Avenue and will relay any pertinent issues to the Council's Transport and Traffic team. Should issues arise restrictions may be proposed based on the observations and recommendations received, for community consultation.**

**3. TRAFFIC COMMITTEE DISCUSSION**

Council's Parking Compliance Coordinator attended and advised that the Public Spaces (Unattended Property) Act 2021 is helping to deal with trailer movements every 28 days.

**4. TRAFFIC COMMITTEE CONCLUSION**

The Committee agreed with the Officer's recommendation.

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**8 GENERAL BUSINESS****8.1 SITE LINES AT FULLERS ROAD AND BELLEVUE ST, CHATSWOOD**

Chatswood West Ward Progress Association have raised concerns regarding traffic and pedestrian safety at the intersection of Bellevue Avenue and Fullers Road, particularly in relation to obstructed visibility for drivers exiting Bellevue Avenue onto Fullers Road.

The main issue arises from vehicles parked in front of No. 128 Fullers Road, obstructing the view to the right (east) for drivers exiting Bellevue Avenue. This obstruction becomes particularly pronounced in the presence of larger vehicles, such as trucks.

The Traffic and Transport team is currently reviewing and conducting an investigation of the area to assist with the sightline issues for drivers exiting Bellevue Avenue onto Fullers Road. Subsequently, a design development and public consultation will be undertaken to ensure that the proposed measures are effective and considerate of the community's needs.

Council will also review the bus stop/ bus zone bay on the southern side (adjacent to property #128). This will ensure the bus drop off/pick up position aligns with the newly constructed hard landing concrete space at the bus stop, thus improving safety and accessibility.

Council will consult with Busways to ensure that the pull-in & pull-out space for buses is adequate.

**8.2 CENTENNIAL AVENUE BIKE LANES**

Andrew Nelson has raised concerns about the existing bike lanes within the Council's LGA with a particular focus on Centennial Avenue. He raised concerns regarding the potential danger posed by the bike lane overlapping the door zone, which increases the risk of collisions between cyclists and opening vehicle doors.

In line with Council's strategic direction to enhance bicycle network safety within the LGA, a Cycling Strategy and Action Plan is currently under development. This initiative aims to review, redesign, and improve existing bike facilities and standards, including those along Centennial Avenue. These efforts will be outlined in the Action Plan with the goals of systematically improving the bicycle network over the years, prioritising areas in needs of enhancement.

**8.3 SIGNALISED INTERSECTIONS AND STATE ROADS BEING INVESTIGATED BY TfNSW**

- TfNSW to review and investigate the request for pedestrian facilities along Fullers Road, Chatswood (State road section).
- TfNSW to review and investigate line marking and additional advanced warning signages request at the signalised intersections of Sailors Bay Road at Eastern Valley Way/Harden Avenue/Strathallen Avenue and the signalised intersection of Willoughby Road at Artarmon Road/Frenchs Road.
- TfNSW to review and investigate additional pavement arrows request on the western approach to the intersection of Sailors Bay Road and Eastern Valley Way.
- TfNSW to review and investigate a request for 'Do Not Queue Across Intersection' sign at the signalised intersection of Oliver Road and Pacific Highway, Chatswood.

**8.4 ILLEGAL USE OF BUS LANE - ARCHER STREET, CHATSWOOD (BETWEEN BOUNDARY ST AND WILLIAM ST)**

Councillor Samuel has reported concerns regarding a series of crashes occurring at the intersection of William Street and Archer Street, Chatswood. Engagement with the local authorities, including the Police, has been informed to enforce interim measures aimed at illegal use of the bus lane. The Traffic and Transport team have arranged Traffic counts and video in order to provide evidence to Police about motorists using the bus lane illegally. This information will also guide both short term and longer term measures to increase safety at the intersection.

The Traffic and Transport team is currently reviewing the holding lines on Archer Street and exploring the feasibility of "Keep Clear" line marking across the intersection to try and improve sight distance around the intersection. Council's Design team are currently preparing these plans for review by the Traffic Committee.

As part of the longer term plan, the Chatswood North Precinct Local Area Traffic Management Study is proposed as part of the 2024/25 Project and Capital works program. This study will assess the intersections in conjunction with the surrounding streets and the links to State managed roads to provide recommendations for future improvements to address existing problems and future growth within the area.

**8.5 POLICE ENFORCEMENT - ENDEAVOUR ST AND ANDERSON ST, CHATSWOOD**

The Traffic Committee previously discussed enforcement at Endeavour and Anderson Streets in Chatswood. NSW Police advised that an operation took place in the area on 8 December 2023 and there were more than 15 offences. NSW Police will continue to monitor this area.

**8.6 GORE HILL FREEWAY CYCLEWAY**

Safety issues on the Gore Hill Freeway Shared Path are being investigated by TfNSW. TfNSW to review and investigate line marking and signage requirements to improve safety along the shared path on Gore Hill Freeway, Naremburn.