

# Minutes



Active and Integrated Transport Advisory Committee

Wednesday, 13 March 2024  
5:00-6:30pm

<b>Location:</b>	Banksia Meeting Room, Willoughby City Council, Level 6
<b>Chair:</b>	John Chase
<b>Attendees:</b>	Andrew Nelson – Member Alan Yang– Member Carolyn New– Member John Chase – Member Mary Ann Irvin – Member Russ Webber– Member Daniel Sui– Traffic and Transport Team Lead Dyalan Govender– Strategic Planning Team Lead Nemani Robertson– Strategic Transport Engineer Brian Duong– Transport Planner Bushra Salam – Governance
<b>Apologies/absent:</b>	Members: Nathan de Leeuw – Member WCC Staff: Adeline Sim– Senior Transport Engineer
<b>Guests</b>	Councillor John Moratelli Scott Kavanagh– WCC Design and Drainage Team Lead (on Teams) Nick Chapman – WCC Resilience Specialist Tim Cassidy – Member of Public

## Agenda items

Item	Topic / Discussion	Action
1	<b>Welcome</b> The meeting was opened at 4.58 pm when the quorum was reached.	
	<b>Acknowledgement of Country</b> Governance Administration Officer acknowledged country on behalf of Council.	
	<b>Members Apologies:</b> Nathan de Leeuw – Member	

## Declarations of interest

A link to the Disclosure of interest by Committee Members form was circulated with the Agenda. No disclosures of interest were submitted.

## 2 Confirmation of Minutes – 07 February 2024

Moved by Mary Ann Irvin and seconded by Russ Webber, the draft minutes of the meeting of the Committee held on 07 February 2024 were unanimously accepted.

## 3 Actions arising from Previous Minutes

### E-bikes Trial Update:

Resilience Specialist (Nick Chapman), gave an update on E-bikes Trial. He noted that his team is having difficulty in connecting with Willoughby Public School (WPS) P&C to have them partnered with Council. Nick Chapman continued that they are working on school activities and are in process of finalizing a video message on the whole idea of reducing congestion around the school. WCC Design and Drainage Team Lead (Scott Kavanagh) added further that we have an active resolution to amend that resolution that need to be reported to Council. At the moment, it is reported in resolution register of April to push it back to August to give us time to trial it and report back to Council on this,

Nick Chapman further presented the Committee a survey about parents' reactions to the Active Travel project that they have been doing from last couple of years in which 48% parents community responded and 92% of them supported efforts to build a culture of Active travel culture at the WPS.

The Committee commended their efforts and noted that they fully support the idea of video message and thanked Nick Chapman for the update.

### Status update on cycling projects on the pacific highway:

Daniel Sui noted that Adeline Sim emailed the Committee members the update on the Pacific Highway (northern segment) Shared Path and requested their feedback from the Committee. They have received their comments and they will be sent back to the Consultant for review to see if they can incorporate the strategy. The consultants will form the action plan according to the information provided by the Committee. It is important for this Committee to look at the finalized version before it goes out to approval committee. Adeline Sim will speak to the consultant and decide a time suitable for everyone and the Traffic and Transport Team will organize a workshop on this. Cr Moratelli requested to be notified about that workshop too.

**Action:** Once the Workshop arranged, it to be circulated to the committee members and Cr Moratelli.

## 4 Business to be discussed

### 4.1 Project Management - Quarterly Update to WCC

The Traffic and Transport Team Lead, Daniel Sui, provided an update to the Committee regarding the Pacific Hwy Shared Path project. All civil works for the shared paths were completed 18 months ago in stage 1. Stage 2 work involved the installation of traffic control signal (TCS) lanterns at signalised intersections and minor adjustments to signs and line markings. However, the project has faced delays due to approval issues from TfNSW concerning the TCS design plans.

Efforts are underway to discuss the possibility of implementing new lanterns without major civil works at signalised intersections, such as kerb realignment and relocation of signal posts, with TfNSW. Discussions also focus on prioritising necessary and feasible changes to ensure compliance with standards. While approval is unlikely to be obtained this financial year, the team hopes for approval before Christmas. If approved, a tender process of 2-3 months will precede construction works. However, if civil works are required, budget constraints and the need for majority night works along the highway may prolong completion and escalate costs.

Carolyn New suggested prioritising intersections with better kerb alignments for improvements. Regarding bus stop advertisement panels, Daniel Sui confirmed their removal from critical sites and ongoing monitoring of other sites.

Carolyn New highlighted a narrow section of the highway just south of Mowbray Road, with numerous old buildings nearby. She wondered about the possibility of future redevelopment projects to create additional space. Daniel Sui agreed to discuss this matter with the Planning Team.

Daniel Sui mentioned that Project 302121, at this level, is progressing with the engagement of a lead consultant soon. Detailed design will be finalised with the allocated funding. The project being fully funded by TfNSW's Active Transport program.

Moved by Carolyn New and seconded by John Chase, the Committee recommended the following:

**Motion:** *“That the Committee be updated, informed and consulted on works related to project ID 302121 and actively work with Council staff to prioritize the work as identified by the members of the Committee.”*

**Action:** Update in the next meeting and to make it a standing item.

## **4.2 Resilient Willoughby Strategy and Action Plan**

Nick Chapman updated the Committee on the Council Resilient Willoughby Strategy Action Plan adopted by Council in October 2021 which is about to get underway. He further briefed the Committee on a scoping study for a Greenway project that has been funded by TfNSW Get NSW Active program.

## **4.3 Inner West Council - Active Transport Advisory Committee - Motion put forward by Cr Rousacc**

The Committee agreed to defer this as Design and Drainage Team Lead confirmed that this motion was deferred and is part of the 25 March Council meeting Agenda.

## **4.4 Castlecrag HPAA 40km proposal - Status update from WCC Officers**

This Committee recommended in the previous meeting that the survey to be extended to castlecrag and asked about the update on that.

Daniel Sui updated the Committee that this project is funded by TfNSW under the Safer Road program for a High Pedestrian Activities Area (HPAA). The approved project scope work is to install a raised threshold at the entry to the proposed HPAA. Four HPAA engineering options were developed for the community consultation.

Council has concluded the Community Consultation which the outcome indicates Castlecrag residents welcomed the introduction of HPAA however concerned with the timing of the implementation. Many considered impractical to implement the scheme while the Quadrangle is undergoing demolition stage, as pedestrian volumes sharply decreased due to lack of commercial activities. It is suggested to integrate the implementation during the Quadrangle redevelopment to minimise construction impacts to the local centre.

The community consultation outcome has been communicated with TfNSW and awaiting their response to the proposal to defer the implementation until the DA and construction stages of Quadrangle redevelopment.

The Committee enquired about the change of scope. Council Officer noted that Council first needs to understand the scope of works once Council approves a DA at Quadrangle redevelopment. WCC Design and Drainage Team Lead further agreed that Scope is relevantly fixed. Amending the scope will require extra treatment and agreed with Daniel Sui that we cannot just put up speed limit 40km/h.

The Chair noted that this Committee wants to discuss it more offline.

## 5 Other Business

Moved by Andrew Nelson and seconded by John Chase the Committee recommended the following. Adopted unanimously.

**Motion:** *“that Council adopt a policy with respect to bike routes lanes in Willoughby that are not suitably separated from parked cars (dooring lanes) which provides that a) such lanes are no longer installed or maintained and b) Council over time, remove existing “dooring lanes” and replace them with a more appropriate form of bike infrastructure such as physically separate bike lane, shared path, or on road route with standard bike route marking.”*

## 6 Next Meeting

**Date:** Wednesday, 29 May 2024 (5pm)

## 7 Meeting Conclusion

The meeting concluded at 6:45 pm.