

Agenda



Cultural and Creative Arts Advisory Committee

Monday 11 March 2024
4:00 – 5:30 pm

Location:	Coachwood (Meeting Room), Level 6, 31 Victor St Chatswood
Chair:	Paul McDonald
Attendees:	Members: Steve Lockwood; Richard Bennett; Annette Brown; Jing Han; Meredith Melville-Jones; Rod Herbert; Paul McDonald; Debra Player; Sarah Penicka-Smith WCC Staff: Juliet Rosser (Arts & Events Manager); Bushra Salam (Governance)
Apologies/absent:	
Guests	
Alignment to the Community Strategic Plan	<ul style="list-style-type: none">• A City that is connected, inclusive and resilient• A City that is prosperous and vibrant
Alignment to the Delivery Program	<ul style="list-style-type: none">• Celebrate and encourage our diversity• Build and Support a night-time economy• Create memorable food destinations• Attract visitors and promote local destination-based tourism• Diversify our economy including creative and innovative industries
Advisory Committees will be successful if they	<ul style="list-style-type: none">• Focus on strategic initiatives that support the delivery or review of the identified strategic priorities including increased community uptake of relevant initiatives• Are active and productive• Are where members collaborate• Promote self-initiative, resilience and empowerment of both members and the broader community• Are representative of the community and community interests

Agenda items

Item	Topic	Time	Lead
1	Welcome:	4:00	Governance
	Acknowledgement of Country <i>Willoughby City Council acknowledges the Traditional Owners of the lands on which we meet today, the Gamaragal People, and their connections to land, waters, and community. We pay our respects to their Elders past and present, and extend that respect to all Aboriginal and Torres Strait Islander people, including those who may be in attendance today.</i>		

Apologies

Declarations of interest

<https://www.willoughby.nsw.gov.au/Council/Forms/Disclosure-of-interest-by-Committee-Members>

2	Confirmation of Minutes – 16 October 2023	4:10 pm	Chair
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Final draft circulated with this Agenda

3	Actions from Previous Minutes	4:15 pm	Chair
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Please see the table following the Agenda

4	Business to be discussed	4:20 pm	Chair / Juliet Rosser
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4.1 WCC Grants for the Community Program 23/24 - Committee to provide comments, feedback and improvements for the cultural and creative Arts industries.

See <https://www.willoughby.nsw.gov.au/Community/Community-services/Grants>

4.2 Discussion about forming small sub-committees and researching and presenting in future meetings their findings on areas of interest which may support the council in their overall objectives.

4.3 Achievements of this Committee

5	Other Business	5:15 pm	Chair
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6	Next Meeting	5:25 pm	Chair
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Date

Suggested Agenda Items

7	Meeting Conclusion	5:30 pm	Chair
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Actions from Previous Meetings		Status
10/23	The Arts and Events Manager to share the report on the Creative industries.	Completed
10/23	List of heritage sites to be shared with the committee via email.	Completed
6/23	Consider election of ongoing Chair at the next meeting.	Completed
6/23	Committee members to establish a live document to provide recommendations of groups who could be consulted for the strategy. Return document to the next meeting.	Completed
6/23	Establish a What's App group – committee members	Completed
5/23	Place refund policy/position on future agenda – Arts and Events Manager.	Completed
5/23	Provide links to information – Arts and Events Manager.	Completed
5/23	Establish 19 June and 31 July meetings – Governance	Completed
5/23	Share email addresses with distribution of minutes – Governance	Completed
5/23	Presentation of progress toward the cultural strategy at the June meeting.	Completed
5/23	Observations and ideas to the June meeting for discussion – committee members.	Completed