

Agenda



Access and Inclusion Advisory Committee

Tuesday 19 September 2023
4.00-5.30pm

Location:	Meeting Room, Dougherty Centre, Victor St, Chatswood
Chair:	Will be appointed at the meeting
Attendees:	Suzanne Hartley, Julia Norton, Wendy Norton, Glenda Hewitt, Mark Tonga, Ella Gillis, Margaret Kay, Audrey Thomas, Helen Woodman, Srishti Mahhajan, Honie Boyd, Elisha Mangassarian
Apologies/absent:	
Guests	Julie Whitfield – Open Space Planner
Alignment to the Community Strategic Plan	Outcome 2: A City that is connected, inclusive and resilient Priority 2.2 Respect and celebrate our indigenous and non-indigenous history and heritage Priority 2.3 Celebrate and encourage our diversity Priority 2.5 Create neighbourhoods that connect people from all types of households and families Priority 2.6 Foster a digitally enabled community Priority 2.7 Promote accessible services and facilities for the community. Outcome 3: A City that is liveable Priority 3.1 Foster feelings of inclusion, safety and cleanliness Priority 3.2 Create recreation spaces for all.
Alignment to the Delivery Program	<ul style="list-style-type: none">• Adopt an Indigenous Strategy and Reconciliation Action Plan by June 2023• Implement neighbour connection initiatives including Neighbour Day, programs at the Dougherty Community Centre, Willoughby Park Centre, MOSAIC and volunteer programs• Adopt a Digital Strategy by July 2023• Review and implement the Disability Inclusion Action Plan 2022-2026 by 30 June 2026
Advisory Committees will be successful if they	<ul style="list-style-type: none">• Focus on strategic initiatives that support the delivery or review of the identified strategic priorities including increased community uptake of relevant initiatives• Are active and productive• Are where members collaborate• Promote self-initiative, resilience and empowerment of both members and the broader community• Are representative of the community and community interests

Agenda items

Item	Topic	Time	Lead
1	Welcome:	4:00 pm	Governance
	<p>Acknowledgement of Country</p> <p><i>Willoughby City Council acknowledges the Traditional Owners of the lands on which we meet today, the Gamaragal People, and their connections to land, waters, and community. We pay our respects to their Elders past and present, and extend that respect to all Aboriginal and Torres Strait Islander people, including those who may be in attendance today.</i></p>		
	Apologies		Governance / Ellen Miller
	<p>Welcome and introduction of new members</p> <p>Srishti Mahhajan, Honie Boyd, Elisha Mangassarian</p>		Governance / Ellen Miller
	<p>Declarations of interest</p> <p>https://www.willoughby.nsw.gov.au/Council/Forms/Disclosure-of-interest-by-Committee-Members</p>		
2	Appointment of Committee Chair	4:03 pm	Governance
	<p>15 August 2023 Committee Resolution:</p> <p>A chair be elected at each meeting for that meeting in order to give everybody an opportunity to chair if they wish.</p>		
3	Confirmation of Minutes – 15 August 2023	4:07 pm	Chair
	Final draft circulated with this Agenda		
5	Actions from Previous Meetings	4:10 pm	Chair
	Please see the table following the Agenda		
6	Strategic Activities	4:15 pm	Chair
	<p>6.1 Open Space presentation</p> <ul style="list-style-type: none"> Bales park draft Master Plan Open Space and Recreation Strategy <p>Julie Whitfield – Open Space Planner</p>		
	6.2 LGNSW Age-friendly Toolkit	4:40 pm	

	6.3 Standing item – Reconciliation Action Plan	4:50 pm	
	6.4 Working Parties	5:05 pm	Chair
5	Other Business	5.20 pm	Chair
6	Next Meeting	5.28 pm	Chair
	Next meeting date		
	Suggested agenda items		
7	Meeting Conclusion	5.30 pm	Chair

Actions from Previous Meetings		Status
20/6/23	Mr Tonga to prepare a vulnerable people discussion paper.	In progress
20/6/23	Ms Miller to consult with Community Engagement team about participation at a future Committee meeting. *To be incorporated in a future meeting agenda item: “Have Your Say for people living with a disability”	In progress
09/5/23	After the second round of public consultation, the draft Reconciliation Action Plan be brought to the Committee for comment.	In progress
09/5/23	At a future meeting, present a draft of the DIAP Annual Report to the Committee before the final version is presented to Council.	In progress
09/5/23	Staff investigate the status of the draft Digital Strategy and enquire whether circulation of the strategy is possible.	In progress
15/8/23	Mr Booth to distribute mobility parking feedback package to Members.	Completed
15/8/23	Members to provide feedback to Ms Miller by 27 August 2023	Completed
20/6/23	Consider election of ongoing Chairperson at the next meeting of the Committee.	Completed
20/6/23	Include a matters arising agenda item in subsequent agendas of the Committee.	Completed
20/6/23	Ms Miller to circulate Reports into Park and Reserve Upgrades for Improved Disability Access with the Committee.	Completed
20/6/23	Ms Miller to request Open Space attend a future meeting of the Committee and provide access to the Bales Park draft Master Plan. *Ms Miller has arranged for Julie Whitfield – Open Space Planner to attend a future meeting of the Committee.	Completed
20/6/23	Ms Miller to identify Council’s officer to potentially discuss public toilet strategy with the Committee.	Completed
20/6/23	Ms Miller to circulate link to NSW Government – Accessibility and Inclusivity Toolkit .	Completed

20/6/ 23	Ms Miller to forward link to Carers Gateway to Committee members.	Completed
20/6/ 23	Ms Miller to forward information regarding My Aged Care Home Care Package to Committee members.	Completed
20/6/ 23	Mr Booth to provide an explanation of differing EOI closing dates to the Committee out of session.	Completed
20/6/ 23	Mr Booth to circulate members email addresses with the Committee.	Completed
09/5/ 23	<p>When available, circulate with the Committee:</p> <p>1) The draft report regarding the audit and design of accessibility car parking spaces before public exhibition.</p> <p>2) The draft Accessibility Parking Bay Policy.</p> <p>*Will be circulated shortly after the issue of this Agenda.</p>	Completed