



Willoughby City Council

## **AGENDA**

# **TRAFFIC COMMITTEE MEETING NO 3**

**22 June 2023**

Notice of Traffic Committee Meeting  
to be held in the Banksia Room  
Willoughby City Council  
Level 6, 31 Victor Street, Chatswood  
AND Microsoft Teams  
commencing 9:30am



# WILLOUGHBY CITY COUNCIL TRAFFIC COMMITTEE

The following information is provided so that you may be aware of the structure and operation of the Willoughby City Traffic Committee.

The Willoughby Traffic Committee is a Technical Committee of Willoughby City Council mandated by Transport for NSW.

Council has been delegated certain powers, from Transport for NSW, with regard to traffic matters upon its Regional and Local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, *each of whom has a single vote only.*

- The members are the **NSW Police Service, Transport for NSW (TfNSW), the Local State Member of Parliament (for the location of the issue to be voted upon), and Willoughby City Council.**
- Willoughby City Council operates its Traffic Committee such that the single Council vote, upon any issue is held by the Chair of the Meeting.
- Generally the Traffic Committee meetings are chaired by a staff member of Council's Traffic and Transport Team.
- Willoughby City Council allows the public to attend and speak at its Traffic Committee on issues of concern for a maximum of five minutes.
- If either the NSW Police or TfNSW representative on the Traffic Committee disagrees with any Traffic Committee recommendation, or Council resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Sydney Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined.
- The Sydney Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.
- Information is available on Council's website use the below link:  
[Traffic Committee | Willoughby City Council \(nsw.gov.au\)](https://www.willoughby.nsw.gov.au/traffic-committee)

# ACKNOWLEDGEMENT OF COUNTRY

Willoughby City Council acknowledges the Traditional Owners of the lands on which we meet today, the Gamaragal People, and their connections to land, waters, and community. We pay our respects to their Elders past and present, and extend that respect to all Aboriginal and Torres Strait Islander people, including those who may be in attendance today.

## MEETING PROTOCOLS

### **MOBILE TELEPHONES**

Please ensure all mobile phones are turned off.

### **RECORDING OF THE MEETING**

Mobile phones or any other recording device are not to be used to record any part of a meeting.

### **GUIDELINES FOR SPEAKERS**

When addressing the committee, please remember to be courteous.

Comments made by participants in any Council meeting, which are derogatory or damaging to any person's character or reputation, including any Councillor, employee of the Council, or member of the public, may be defamatory and may subject the participant to an action for defamation and expulsion from the meeting.

Comments made during the course of a meeting are not protected by the defence of absolute privilege under the *Defamation Act 2005*, and may not attract any other defences available under that Act of the common law.

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## 1 PRESENT

### Voting members present:

Transport for NSW  
Willoughby City Council  
Local State MP's Representative

### Other representatives:

Busways  
Willoughby City Council

### Councillors present:

Mayor Taylor - Willoughby City Council  
Councillor Campbell - Willoughby City Council

### Members of the public:

Willoughby Federation of Progress Associations

## 2 APOLOGIES

NSW Police  
Councillor Samuel - Willoughby City Council

## 3 DISCLOSURES OF INTERESTS

Refer: Willoughby City Council Code of Conduct 2019  
[Willoughby City Council Code of Conduct 2019](#)

## 4 MATTERS ARISING FROM THE MINUTES OR FROM COUNCIL RESOLUTION

*That the Minutes of the Ordinary Meeting of the Local Traffic Committee held 20 April 2023, copies of which have been circulated to each member of the Local Traffic Committee, be confirmed.*

### 4.1 COUNCIL ADOPTION OF THE LOCAL TRAFFIC COMMITTEE MINUTES

That the Resolution of the Ordinary Meeting of Council held 22 May 2023 provided below, be noted.

#### TRAFFIC COMMITTEE RECOMMENDATION

The information is received and noted.

#### 12.6 MINUTES - TRAFFIC COMMITTEE MEETING HELD ON 20 APRIL 2023

##### MOTION

That Council receive and adopt the recommendations arising from the Traffic Committee Meeting held on 20 April 2023.

MOVED COUNCILLOR MOURADIAN / SECONDED COUNCILLOR ERIKSSON

CARRIED

##### Voting

**For the Motion:** Councillors Taylor, Campbell, Eriksson, Greco, McCullagh, Moratelli, Mouradian, Roussac, Samuel, Xia and Zhu

**Against:** Nil

**Absent:** Councillor Rozos

##### Notes:

1. Councillor Rozos left the meeting at 9:03pm and did not vote on this item
  2. Councillors Mouradian and Samuel declared an interest in this item
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## 5 FORMAL ITEMS FOR CONSIDERATION

### 5.1 ORCHARD RD PROPOSED NEW RESIDENTIAL PARKING AREAS

<b>ATTACHMENT:</b>	<b>1. PROPOSED NEW RESIDENT PARKING SCHEME AREAS</b>
<b>WARD:</b>	<b>WEST WARD</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DANIEL SUI - TRAFFIC &amp; TRANSPORT TEAM LEADER</b>
<b>AUTHOR:</b>	<b>JOHN GILL – ACTIVE TRANSPORT ENGINEER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.4 – INCREASE PARKING FOR RESIDENTS</b>
<b>MEETING DATE:</b>	<b>22 JUNE 2023</b>

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#### 1. PURPOSE OF REPORT

To seek approval for the implementation of 2P timed parking restrictions and a resident parking scheme as an extension to the existing Resident Parking Scheme (RPS) Area No 4, in Orchard Road, Gilham Street, and Berkeley Court, Chatswood.

#### 2. OFFICER'S RECOMMENDATION

That Council:

- Approve the implementation of 2P 8:30am – 6:00pm, Monday to Sunday Resident Parking Excepted Area 4 parking restrictions on:
  - Orchard Road, west side (between Hopetoun Avenue and Berkeley Court)
  - Orchard Road, east side (between Nea Street and Berkeley Court)
  - Berkeley Court, south side (between cul-de-sac and Orchard Road)
  - Gilham Street, north side (between cul-de-sac and Orchard Road)
- Approve the implementation of 2P (8:30am – 3:00pm, Monday to Friday; 8:30am – 6pm Saturday) Resident parking excepted Area 4 parking restrictions on:
  - Orchard Road, east side (between Berkeley Court and Gilham Street)
- Approve the installation of No Stopping zone at Gilham Street, south side (between cul-de-sac and Orchard Road);
- Approve the installation of No Parking zone Gilham Street, at western cul-de-sac of Orchard Road; and
- Note the Traffic & Transport team will monitor the parking supply and demand in the area and the performance of the new resident parking zone, and consider the need to include other adjacent streets.

#### 3. TRAFFIC COMMITTEE DISCUSSION

Nil.

#### 4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the Officer's recommendation.

## **5.2 PROPOSED NO PARKING AND MOTOR BIKE PARKING – 35-37 HINKLER CRESCENT LANE COVE NORTH**

<b>ATTACHMENT:</b>	<b>1. REGULATORY NO PARKING AND MOTOR BIKE PARKING SIGNAGE PROPOSAL</b>
<b>WARD:</b>	<b>WEST WARD</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DANIEL SUI – TRAFFIC &amp; TRANSPORT TEAM LEADER</b>
<b>AUTHOR:</b>	<b>MOONES SOTOODEH – TRAFFIC ENGINEER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.4 – REDUCE PARKING AND TRAFFIC CONGESTION</b>
<b>MEETING DATE:</b>	<b>22 JUNE 2023</b>

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### **1. PURPOSE OF REPORT**

To seek Council approval for the installation of No Parking Signs and Motor Bike Only Signs at Hinkler Crescent, Lane Cove (between property no. 33 and no. 35) to improve resident access to driveways.

### **2. OFFICER'S RECOMMENDATION**

That Council approve the concept plan of installing No Parking Signs and Motor Bike Only Signs on Hinkler Crescent, Lane Cove (between property no.33 and no.35).

### **3. TRAFFIC COMMITTEE DISCUSSION**

Nil.

### **4. TRAFFIC COMMITTEE CONCLUSION**

The Committee agreed with the Officer's recommendation.

### **5.3 TASTES OF NAREMBURN - EVENT TRAFFIC AND TRANSPORT MANAGEMENT PLAN**

<b>ATTACHMENTS:</b>	<b>1. EVENT TRAFFIC AND TRANSPORT MANAGEMENT PLAN</b>
<b>WARD:</b>	<b>NAREMBURN WARD</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DANIEL SUI - TRAFFIC &amp; TRANSPORT TEAM LEADER</b>
<b>AUTHOR:</b>	<b>JOHN GILL - TRAFFIC ENGINEER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.4 – REDUCE PARKING AND TRAFFIC CONGESTION</b> <b>3.1 – FOSTER FEELINGS OF SAFETY, SECURITY AND CLEANLINESS</b> <b>4.4 – ATTRACT VISITORS AND PROMOTE LOCAL, DESTINATION-BASED TOURISM</b>
<b>MEETING DATE:</b>	<b>22 JUNE 2023</b>

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#### **1. PURPOSE OF REPORT**

To seek approval for the Event Traffic and Transport Management Plan for the Tastes of Naremburn event in Naremburn Village Centre.

#### **2. OFFICER'S RECOMMENDATION**

**That Council:**

- **Approve 'The Tastes of Naremburn' Event Traffic and Transport Management Plan and Traffic Control Plan in Naremburn Village Centre.**
- **The Tastes of Naremburn event will be implemented and operated by Naremburn Progress Association on Sunday 17 September 2023 from 10 am to 6 pm in Naremburn Village Centre car park and Quiamong Street, Naremburn.**
- **Approve the Traffic Management Plan and Traffic Control Plan for all future occasions of this festival where there have been no substantial changes to these Plans.**

#### **3. TRAFFIC COMMITTEE DISCUSSION**

Nil.

#### **4. TRAFFIC COMMITTEE CONCLUSION**

The Committee agreed with the Officer's recommendation.

## **5.4 UPDATE - BELLAMBI STREET SQUARE, NORTHBRIDGE**

<b>ATTACHMENTS:</b>	<b>NIL</b>
<b>WARD:</b>	<b>SAILORS BAY WARD</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DANIEL SUI – TRAFFIC AND TRANSPORT TEAM LEADER</b>
<b>AUTHOR:</b>	<b>JOHN ELLIOTT – ECONOMIC DEVELOPMENT MANAGER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>3.6 – ACTIVATWE LOCAL SPACES IN CREATIVE WAYS</b> <b>4.6 – FACILITATE THE VIABILITY AND VIBRANCY OF OUR VILLAGE CENTRES</b>
<b>MEETING DATE:</b>	<b>22 JUNE 2023</b>

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### **1. PURPOSE OF REPORT**

To inform the Committee of Council's resolution to permanently close Bellambi Street at its junction with Sailors Bay Road, Northbridge and update the Committee on changes made to the new local public space created in the closed section of Bellambi Street.

### **2. OFFICER'S RECOMMENDATION**

**That Council:**

- 1. Note the resolution of Council at its 26 April 2023 meeting to “Approve the permanent road closure of Bellambi Street at its junction with Sailors Bay Road”.**
- 2. Note the changes made to signage in the area following a review of the layout of the Square.**
- 3. Approve the removal of the emergency access route installed as part of the trial closure.**

### **3. TRAFFIC COMMITTEE DISCUSSION**

TfNSW requested that Council send TfNSW a formal approval request for the permanent road closure including submission of the Traffic Management Plan and the latest community engagement and consultation outcome report.

### **4. TRAFFIC COMMITTEE CONCLUSION**

The Committee agreed with the Officer's recommendation.

## **5.5 DELEGATED ITEMS - JUNE**

<b>ATTACHMENTS:</b>	<b>1. DIAGRAMS OF SIGNPOSTING, PAVEMENT MARKING AND LINE MARKING CHANGES</b>
<b>WARD:</b>	<b>ALL WARDS</b>
<b>RESPONSIBLE OFFICER:</b>	<b>DANIEL SUI - TRAFFIC &amp; TRANSPORT TEAM LEADER</b>
<b>AUTHOR:</b>	<b>MOONES SOTOODEH – TRAFFIC ENGINEER</b>
<b>CITY STRATEGY OUTCOME:</b>	<b>2.1 – ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY</b> <b>2.4 – REDUCE PARKING AND TRAFFIC CONGESTION</b> <b>3.1 – FOSTER FEELINGS OF SAFETY, SECURITY AND CLEANLINESS</b>
<b>MEETING DATE:</b>	<b>22 JUNE 2023</b>

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### **1. PURPOSE OF REPORT**

To seek Council approval to implement regulatory signposting and line marking changes at various locations in Willoughby City Council.

### **2. OFFICER'S RECOMMENDATION**

**That Council approve the implementation of regulatory signposting and line marking changes at various locations in the Willoughby Local Government Area in Table 1.**

### **3. TRAFFIC COMMITTEE DISCUSSION**

23/27 - Send TfNSW a better/high resolution/more readable copy of the plan for their Customer Journey Planning Team.

23/28 - Send TfNSW a better/ high resolution/more readable copy of the plan for their Customer Journey Planning Team.

23/29 - TfNSW requested that Council install the standard sign "DO NOT QUEUE ACROSS INTERSECTION".

23/34 - TfNSW requested the 'Mother and Child' pedestrian warning sign should be placed on a separate stem and not attached to an ELP.

23/38 - TfNSW requested that all directional signs must not be closer than 50m to the TCS. Therefore the No Truck sign arrow (L) will be placed 50m ahead of the TCS and the warning sign placed a further 50m from the intersection.

### **4. TRAFFIC COMMITTEE CONCLUSION**

**The Committee agreed with the Officer's recommendation.**

## **6 LATE ITEMS**

Nil

## 7 INFORMAL ITEMS

Nil

## **8 GENERAL BUSINESS**

### **8.1 JERSEY STREET, ARTARMON – IN FRONT OF 2-4 JERSEY STREET**

A Notice of Motion has been prepared for the Council meeting Monday 26/06/2023. After speaking with Artarmon Public School the NOM has offered following recommendations for approval by Council.

- a. Support the proposal in maximising on-street parking capacity in Artarmon local centre during the construction period as a trial.
- b. Use the existing 'No Parking' zone (3 spaces) on Jersey Street between Abbott Road and Hampden Lane, Artarmon (south side) as time-limited parking zone, to increase the on-street parking spaces.
- c. Trial the 3 spaces (1P parking restrictions 8:30am - 6pm Monday to Friday and 8:30am - 4pm Saturday & Sunday) for 3 months period.
- d. Undertake a community survey at the end trial period to determine the retainment of the 1P parking spaces.

### **8.2 VEHICLES QUEUING ON THE PACIFIC HIGHWAY ACROSS VICTORIA AVE, CENTENNIAL AVE AND ALBERT AVE**

Councillor Campbell and the Mayor raised concerns about vehicles queuing on the Pacific Highway across Victoria Ave, Centennial Ave and Albert Ave. TfNSW mentioned possible options were:

1. Do Not Queue Across Intersection signs at Pacific Hwy/Victoria Ave and Pacific Hwy/Albert Ave
2. Red Light Camera at Pacific Hwy/Albert Ave & Oliver Rd
3. Pedestrian Countdown Timers at Pacific Hwy/Victoria Ave and Pacific Hwy/Albert Ave

TfNSW will investigate Council's request for the installation of 'Do Not Queue Across Intersection' signs at the nominated locations.

The NSW Speed Camera Strategy is managed through the NSW Centre for Road Safety (CRS), who conducts assessments for eligible sites for speed cameras Red-light speed cameras. Speed cameras and Red-light speed cameras are installed at high priority locations that meet the criteria in the NSW Speed Camera Strategy, with a focus on crash risk.

TfNSW have nominated both Pacific Hwy/ Albert Ave & Oliver Rd; Pacific Hwy/ Victoria Ave; Pacific Hwy/ Centennial Ave intersections, for CRS to carry out relevant assessments and determine if a camera can be installed at the proposed locations. Please note, under the NSW Speed Camera Strategy, motorists are able to nominate speed camera locations by visiting <https://www.saferroadsnsw.com.au/haveyoursayspeedcameras.aspx>.

TfNSW have also forwarded the request for Pedestrian Countdown Timers to Transport's Network and Operations Team for investigation. TfNSW will advise if these locations meet the criteria once they have completed their investigations.



### **8.3 CHATSWOOD PUBLIC SCHOOL PEDESTRIAN FENCING**

The Mayor raised the issue of extending the pedestrian fencing at the southern end of the existing pedestrian fencing on the Pacific Highway in front of Chatswood Public School.

- a. Council has requested two new quotes for pedestrian fence because the quote for the fencing previously received was for a pedestrian fence that did not match the existing pedestrian fence on the Pacific Highway in front of Chatswood Public School.
- b. The fencing will take into account the existing bus stop and the location of the TCS. TfNSW and the bus companies have been consulted. TfNSW mentioned the fencing must not be closer than 1.5m to the TCS and Busways mentioned a 3.2m (wayfinding requirement) break to allow for bus passenger access.
- c. It is proposed to issue the contract for the fencing in July 2023.
- d. Council and School Infrastructure will also investigate additional pedestrian fencing along Centennial Ave adjacent to the Pacific Hwy intersection (north side).

### **8.4 E-SCOOTER TRIAL PROGRAM**

Andrew Nelson requested current status of the E-Scooter trial program.

Following Council meeting approval on 31 Oct 2022, Council officers invited tenders to operate a 12-month trial. Two companies/ operators submitted their proposals for Council consideration. Proposals were assessed and a preferred contractor has been selected. A shared E-scooter trial agreement (stage 1 & 2) have been developed. In May 2023, a letter of offer and trial agreement were sent to the preferred contractor for review and acceptance.

The preferred contractor has expressed they are keen to proceed with the contract to operate e-scooter services in the Council areas. All e-scooter service providers are still waiting confirmation from TfNSW as to the timing of the launch of e-scooter trials across the State. The preferred contractor advised that the trials are likely to launch across NSW in September/October 2023. This works well in terms of seasonality.

Some of the key tasks to be completed prior to the trial starting are:

- Contractor to prepare and finalise the operating maps. This will include geofenced zones and proposed parking program.
- Contractor to complete a site walk/safety assessment & audit. The output from this would be an operational risk report and management plan, where the preferred contractor would implement controls or changes to the operating maps to reduce any inherent risks to acceptable levels. The safety assessment template will be based on other trials in Australia.
- Contractor to develop and provide a draft formal submission Transport for NSW to participate in the trial (on behalf of Council).

Transport for NSW's E-scooter Shared Scheme trial guidelines set out requirements with respect to insurance. A public liability insurance cover of \$20 million is required. The contractor will provide certificates of insurance meeting all the insurance requirements, including public liability insurance, as part of the submission to Transport for review.

A range of safety campaigns and communications will be rolled out prior to the trial if the submission is successful. It is likely that a localising safety approach for Willoughby Council will be implemented. The contractor and Council will also work with TfNSW on additional safety messages and communications, to align with the State-wide safety program.

If TfNSW approve Council's submission to participate in the trial, the Traffic Committee and other relevant authorities will be notified.