



Willoughby City Council

MINUTES

TRAFFIC COMMITTEE MEETING NO 4

24 August 2023

Traffic Committee Meeting
held in the Banksia Room
Willoughby City Council
Level 6, 31 Victor Street, Chatswood
AND Microsoft Teams
Commenced at 9:30am



WILLOUGHBY CITY COUNCIL TRAFFIC COMMITTEE

The following information is provided so that you may be aware of the structure and operation of the Willoughby City Traffic Committee.

The Willoughby Traffic Committee is a Technical Committee of Willoughby City Council mandated by Transport for NSW.

Council has been delegated certain powers, from Transport for NSW, with regard to traffic matters upon its Regional and Local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, *each of whom has a single vote only*.

- The members are the **NSW Police Service, Transport for NSW (TfNSW), the Local State Member of Parliament (for the location of the issue to be voted upon), and Willoughby City Council.**
- Willoughby City Council operates its Traffic Committee such that the single Council vote, upon any issue is held by the Chair of the Meeting.
- Generally the Traffic Committee meetings are chaired by a staff member of Council's Traffic and Transport Team.
- Willoughby City Council allows the public to attend and speak at its Traffic Committee on issues of concern for a maximum of five minutes.
- If either the NSW Police or TfNSW representative on the Traffic Committee disagrees with any Traffic Committee recommendation, or Council resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Sydney Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined.
- The Sydney Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.
- Information is available on Council's website use the below link:
[Traffic Committee | Willoughby City Council \(nsw.gov.au\)](https://www.willoughby.nsw.gov.au/traffic-committee)

ACKNOWLEDGEMENT OF COUNTRY

Willoughby City Council acknowledges the Traditional Owners of the lands on which we meet today, the Gamaragal People, and their connections to land, waters, and community. We pay our respects to their Elders past and present, and extend that respect to all Aboriginal and Torres Strait Islander people, including those who may be in attendance today.

MEETING PROTOCOLS

MOBILE TELEPHONES

Please ensure all mobile phones are turned off.

RECORDING OF THE MEETING

Mobile phones or any other recording device are not to be used to record any part of a meeting.

GUIDELINES FOR SPEAKERS

When addressing the committee, please remember to be courteous.

Comments made by participants in any Council meeting, which are derogatory or damaging to any person's character or reputation, including any Councillor, employee of the Council, or member of the public, may be defamatory and may subject the participant to an action for defamation and expulsion from the meeting.

Comments made during the course of a meeting are not protected by the defence of absolute privilege under the *Defamation Act 2005*, and may not attract any other defences available under that Act of the common law.

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1 PRESENT

Voting members present:

Shivani Karan	Transport for NSW
Sam Sholkie	NSW Police
Daniel Sui	Willoughby City Council
John Hooper	Local State MP's Representative

Other representatives:

Ben Cantor	Busways
John Gill	Willoughby City Council
Adeline Sim	Willoughby City Council
Kerrie Edwards	Willoughby City Council

Councillors present:

NIL	Councillor - Willoughby City Council
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Members of the public:

Andrew Nelson	Willoughby Federation of Progress Associations Resident(s)
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2 APOLOGIES

Tanya Taylor	Mayor - Willoughby City Council
Roy McCullagh	Councillor - Willoughby City Council
Craig Campbell	Councillor - Willoughby City Council
Hugh Eriksson	Councillor - Willoughby City Council
Robert Samuel	Councillor - Willoughby City Council
Ryan Edwards	NSW Police

3 DISCLOSURES OF INTERESTS

Refer: Willoughby City Council Code of Conduct 2019
[Willoughby City Council Code of Conduct 2019](#)

4 MATTERS ARISING FROM THE MINUTES OR FROM COUNCIL RESOLUTION

That the Minutes of the Ordinary Meeting of the Local Traffic Committee held 22 June 2023, copies of which have been circulated to each member of the Local Traffic Committee, be confirmed.

4.1 COUNCIL ADOPTION OF THE LOCAL TRAFFIC COMMITTEE MINUTES

Due to Council Recess, the Minutes of the Local Traffic Committee held on 22 June 2023 will be considered at the Ordinary Meeting of Council on 28 August 2023.

TRAFFIC COMMITTEE RECOMMENDATION

The information is received and noted.

5 FORMAL ITEMS FOR CONSIDERATION

5.1 2-8 CAMPBELL STREET, ARTARMON - PROPOSED PARKING CHANGES

ATTACHMENT:	CAMPBELL STREET, ARTARMON
WARD:	NAREMBURN WARD
RESPONSIBLE OFFICER:	DANIEL SUI - TRAFFIC & TRANSPORT TEAM LEADER
AUTHOR:	JOHN GILL – TRAFFIC ENGINEER
CITY STRATEGY OUTCOME:	2.4 – REDUCE PARKING AND TRAFFIC CONGESTION
MEETING DATE:	24 AUGUST 2023

1. PURPOSE OF REPORT

To seek Council approval to change the parking restriction on the public road in front of 2-8 Campbell Street, Artarmon.

2. OFFICER'S RECOMMENDATION

That Council approve the proposed new mixed time-limited parking restrictions on the southern side of Campbell Street, shown in Figure 1:

- Four '1P' parking spaces near Reserve Road
- Four 'P 15mins' parking spaces near the coffee shop
- Two '1P' parking spaces west of the coffee shop
- Maintain the existing Mail Zone
- No changes to the existing Loading Zone

3. TRAFFIC COMMITTEE DISCUSSION

Nil.

4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the Officer's recommendation.

5.2 SAILORS BAY ROAD, NORTHBRIDGE - PROPOSED CHANGES TO THE TRUCK ZONE

ATTACHMENT:	SAILORS BAY ROAD, NORTHBRIDGE
WARD:	SAILORS BAY WARD
RESPONSIBLE OFFICER:	DANIEL SUI - TRAFFIC & TRANSPORT TEAM LEADER
AUTHOR:	JOHN GILL – TRAFFIC ENGINEER
CITY STRATEGY OUTCOME:	2.4 – REDUCE PARKING AND TRAFFIC CONGESTION
MEETING DATE:	24 AUGUST 2023

1. PURPOSE OF REPORT

To seek Council approval to change the parking restriction for the Truck Zone on the southern side of Sailors Bay Road east of Strathallen Avenue, Northbridge.

2. OFFICER'S RECOMMENDATION

That Council approve the proposal to change parking restrictions on the southern side of Sailors Bay Road east of Strathallen Avenue, Northbridge, as follows:

- 'Truck Zone' 9:30am – 2:30pm (Mon-Fri)
- 'No Parking zone' 6am – 9:30am, 2:30pm – 6:30pm (Mon-Fri), 9am - 6pm (Sat-Sun).

3. TRAFFIC COMMITTEE DISCUSSION

TfNSW have requested that truck parking data be reviewed for the 4am to 6am period.

4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the Officer's recommendation.

5.3 CASTLECRAG FAIR TRAFFIC

ATTACHMENTS:	1. CASTLECRAG FAIR EVENT TRAFFIC MANAGEMENT PLAN 2. LETTER TO CEO FEBRUARY 2023 3. FAIR SITE MAP 2023 4. TRAFFIC PLAN 2023 5. FAIR POSTER
WARD:	SAILORS BAY WARD
RESPONSIBLE OFFICER:	DANIEL SUI - TRAFFIC & TRANSPORT TEAM LEADER
AUTHOR:	JOHN GILL - TRANSPORT ENGINEER
CITY STRATEGY OUTCOME:	2.4 – REDUCE PARKING AND TRAFFIC CONGESTION 4.6 – FACILITATE THE VIABILITY AND VIBRANCY OF OUR VILLAGE CENTRES
MEETING DATE:	24 AUGUST 2023

1. PURPOSE OF REPORT

To approve the use of The Postern, The Parapet & Council Carpark, Castlecrag and the Event Traffic Management Plan, for the Castlecrag Fair on Sunday 22 October 2023.

2. OFFICER'S RECOMMENDATION

That Council:

- **Approve the use of the local road network on Sunday 22 October 2023 for the Castlecrag Fair, in accordance with the Event Traffic Management Plan.**
- **Approve future Traffic Management Plans for this regular event to be considered as Delegated Items, on the basis that they have no, or minor, changes to the traffic management.**
- **Approve a waiver of the Road Occupancy Permit Fee (\$2,470) for the Castlecrag Fair to be held on 22 October 2023, and waive the Road Occupancy Permit Fee for future events with same location and scope.**

3. TRAFFIC COMMITTEE DISCUSSION

The committee noted two additional recommendations, as shown in the above Officer's Recommendation.

NSW Police informed the committee that they have not yet received a formal application from the organiser's. NSW Police support the traffic management plans in principle, however will work with the organiser's to increase their event safety.

4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the Officer's recommendation and proposed two additional recommendations.

5.4 DELEGATED ITEMS

ATTACHMENTS:	1. DIAGRAMS OF SIGNPOSTING, PAVEMENT MARKING AND LINE MARKING CHANGES
WARD:	ALL WARDS
RESPONSIBLE OFFICER:	DANIEL SUI - TRAFFIC & TRANSPORT TEAM LEADER
AUTHOR:	ADELINE SIM – SENIOR TRANSPORT ENGINEER
CITY STRATEGY OUTCOME:	2.1 – ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY 2.4 – REDUCE PARKING AND TRAFFIC CONGESTION 3.1 – FOSTER FEELINGS OF SAFETY, SECURITY AND CLEANLINESS
MEETING DATE:	24 AUGUST 2023

1. PURPOSE OF REPORT

To seek Council approval to implement regulatory signposting and line marking changes at various locations in Willoughby City Council.

2. OFFICER'S RECOMMENDATION

That Council approve the implementation of regulatory signposting and line marking changes at various locations in the Willoughby Local Government Area in Table 1.

3. TRAFFIC COMMITTEE DISCUSSION

23/42 TfNSW requested background information including community consultation details.

23/45 The committee were advised of lengthy residential construction works being undertaken in the area which further impede garbage trucks and other vehicles turning (including emergency vehicles).

23/48 The committee were advised that council officer's liaised with residents to ensure that the 'No Stopping' extensions didn't negatively impact them. TfNSW requested background information including community consultation details.

23/50 TfNSW questioned if community consultation was undertaken. Community consultation is not required as the installation is in accordance with road rules and Australian standard 10m No Stopping zone installation at non-signalised intersections.

4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the Officer's recommendation.

6 LATE ITEMS

Nil

7 INFORMAL ITEMS

Nil

8 GENERAL BUSINESS

8.1 2 TESSA STREET DEVELOPMENT APPLICATION

Andrew Nelson of Willoughby Federation of Progress Associations Resident(s) enquired about the Development Assessment status for a childcare centre at 2 Tessa St, Chatswood. The Committee were advised that the Applicant commenced Class 1 proceedings in the Land and Environment Court of NSW against the deemed refusal of the Development Application. The matter is with Land And Environment Court for determination. A statement of facts and contentions (including the Traffic Committee's recommendations) was filed with Land and Environment Court. The matter is now listed for a Conciliation Conference early next year.

8.2 E-SCOOTER TRIAL

Andrew Nelson of Willoughby Federation of Progress Associations Resident(s) enquired about the E-Scooter trial.

Council have a preferred contractor, but have not yet submitted their application to TfNSW for formal approval.

The committee discussed general concerns about pedestrian safety with increased use of e-scooters and e-bikes across Sydney on footpaths. Council will consider inviting the preferred contractor to present to the Traffic Committee after their application has been submitted.

8.3 TRAFFIC STUDIES

Andrew Nelson of Willoughby Federation of Progress Associations Resident(s) enquired about upcoming traffic studies. The committee was informed by the council that a comprehensive traffic study is in the works as part of the Chatswood CBD Implementation Strategy project. This study is essential to address traffic improvements needed to accommodate the new Council LEP changes for the Chatswood North and South precincts. The council will be releasing a tender for this study shortly.