



Agenda

Cultural and Creative Arts

Monday 16 October 2023
4:30 – 6:00 pm

Location:	Microsoft Teams – link in meeting invitation
Chair:	Paul McDonald
Attendees:	Members: Jing Han, Steve Lockwood, Annette Brown, Richard Bennett, Meredith Melville-Jones, Paul McDonald, Rod Herbert, Sarah Penicka-Smith, Debra Player Staff: Juliet Rosser (Arts and Events Manager), Bushra Salam (Governance Administration Officer)
Apologies/absent:	
Guests	
Alignment to the Community Strategic Plan	<ul style="list-style-type: none">• A City that is connected, inclusive and resilient• A City that is prosperous and vibrant
Alignment to the Delivery Program	<ul style="list-style-type: none">• Celebrate and encourage our diversity• Build and Support a night-time economy• Create memorable food destinations• Attract visitors and promote local destination-based tourism• Diversify our economy including creative and innovative industries
Advisory Committees will be successful if they	<ul style="list-style-type: none">• Focus on strategic initiatives that support the delivery or review of the identified strategic priorities including increased community uptake of relevant initiatives• Are active and productive• Are where members collaborate• Promote self-initiative, resilience and empowerment of both members and the broader community• Are representative of the community and community interests

Agenda items

Item	Topic	Time	Lead
1	Welcome:	4:30	Governance
	Acknowledgement of Country <i>Willoughby City Council acknowledges the Traditional Owners of the lands on which we meet today, the Gamaragal People, and their connections to land, waters, and community. We pay our respects to their Elders past and present, and extend that respect to all Aboriginal and Torres Strait Islander people, including those</i>		

who may be in attendance today.

Apologies

Declarations of interest

<https://www.willoughby.nsw.gov.au/Council/Forms/Disclosure-of-interest-by-Committee-Members>

2	Appointment of Committee Chair	4:35	Governance
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Pursuant to clause 5.2 of the Committee's terms of Reference, the Committee elected Paul McDonald as the ongoing Chairperson of the Committee, with the term of service requiring confirmation in 12 months.

3	Confirmation of Minutes – 21 August 2023	4:45 pm	Chair
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Final draft circulated with this Agenda

4	Actions from Previous Meetings	4:45 pm	Chair
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Please see the table following the Agenda

5	Strategic Activities	4:50 pm	Chair / Juliet Rosser
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Our Future Willoughby 2028 (Community Strategic Plan – CSP) is the community's long-term vision and priorities for the future of the City. In the context of creating a Cultural Strategy under the CSP, can the committee provide ideas and suggestions for how culture and creative arts could support these priorities. Discussion on each point below:

- **2.2 Respect and celebrate our history and heritage sites**
 - **2.3 Celebrate and encourage our diversity**
 - **3.6 Activate local spaces in creative ways**
 - **4.2 Build and support a night-time economy**
 - **4.5 Diversify our economy including creative and innovative industries**
 - **4.6 Facilitate the viability and vibrancy of our village centres**
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6	Other Business	5:45 pm	Chair
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Future Meeting Dates

Next Meeting, note the below:

Council resolution, Item 12.7, 26 June 2023:

MOTION

That Council:

1. Interpret the words “*a maximum of six occasions per year*” in term 9.1 of the Model Terms of Reference and each Advisory Committee's Terms of Reference to mean a maximum of six occasions per financial year.
2. Advise each Advisory Committee to schedule their respective meeting dates in accordance with this interpretation.

Date

Agenda Items

Actions from Previous Meetings		Status
23/5/23	Place refund policy/position on future agenda – Arts and Events Manager.	In progress
19/6/23	Committee members to establish a live document to provide recommendations of groups who could be consulted for the strategy. Return document to the next meeting.	Completed
19/6/23	Consider election of ongoing Chair at the next meeting.	Completed
23/5/23	Establish a What's App group – committee members	Completed
23/5/23	Provide links to information – Arts and Events Manager.	Completed
23/5/23	Establish 19 June and 31 July meetings – Governance	Completed
23/5/23	Share email addresses with distribution of minutes – Governance	Completed
23/5/23	Presentation of progress toward the cultural strategy at the June meeting.	Completed
23/5/23	Observations and ideas to the June meeting for discussion – committee members.	Completed