



Willoughby City Council

MINUTES

TRAFFIC COMMITTEE MEETING NO 1

23 February 2023

Traffic Committee Meeting
held in the Banksia Room
Willoughby City Council
Level 6, 31 Victor Street, Chatswood
AND Microsoft Teams
commenced 9:30am



WILLOUGHBY CITY COUNCIL TRAFFIC COMMITTEE

The following information is provided so that you may be aware of the structure and operation of the Willoughby City Traffic Committee.

The Willoughby Traffic Committee is a Technical Committee of Willoughby City Council mandated by Transport for NSW.

Council has been delegated certain powers, from Transport for NSW, with regard to traffic matters upon its Regional and Local roads. A condition of this delegation is that Council must take into account the Traffic Committee recommendations.

There are four permanent members of the Traffic Committee, *each of whom has a single vote only*.

- The members are the **NSW Police Service, Transport for NSW (TfNSW), the Local State Member of Parliament (for the location of the issue to be voted upon), and Willoughby City Council.**
- Willoughby City Council operates its Traffic Committee such that the single Council vote, upon any issue is held by the Chair of the Meeting.
- Generally the Traffic Committee meetings are chaired by a staff member of Council's Traffic and Transport Team.
- Willoughby City Council allows the public to attend and speak at its Traffic Committee on issues of concern for a maximum of five minutes.
- If either the NSW Police or TfNSW representative on the Traffic Committee disagrees with any Traffic Committee recommendation, or Council resolution on any Traffic Committee recommendation, that member may lodge an appeal with the Sydney Regional Traffic Committee for determination. The appeal must be lodged in writing within 14 days of Council's resolution. Any action relative to any issue under appeal must cease until the matter is determined.
- The Sydney Regional Traffic Committee is chaired by an independent chairperson and submissions and representations are welcomed from all interested parties.
- Information is available on Council's website use the below link:
[Traffic Committee | Willoughby City Council \(nsw.gov.au\)](https://www.willoughby.nsw.gov.au/traffic-committee)

ACKNOWLEDGEMENT OF COUNTRY

On behalf of Willoughby City Council, I wish to acknowledge the traditional inhabitants of the land on which we stand, the Aboriginal people, their spirits and ancestors. We acknowledge the vital contribution that indigenous people and cultures have made and still make to the nation we share, Australia.

MEETING PROTOCOLS

MOBILE TELEPHONES

Please ensure all mobile phones are turned off.

RECORDING OF THE MEETING

Mobile phones or any other recording device are not to be used to record any part of a meeting.

GUIDELINES FOR SPEAKERS

When addressing the committee, please remember to be courteous.

Comments made by participants in any Council meeting, which are derogatory or damaging to any person's character or reputation, including any Councillor, employee of the Council, or member of the public, may be defamatory and may subject the participant to an action for defamation and expulsion from the meeting.

Comments made during the course of a meeting are not protected by the defence of absolute privilege under the *Defamation Act 2005*, and may not attract any other defences available under that Act of the common law.

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1 PRESENT

Voting members present:

Shivani Karan	Transport for NSW
Samantha Sholkie	NSW Police
Daniel Sui	Willoughby City Council

Other representatives:

Darren Wood	Willoughby City Council
Sri Sritharan	Willoughby City Council
John Gill	Willoughby City Council
Ryan Penfold	Willoughby City Council
John Elliott	Willoughby City Council
Thomas Gough	Willoughby City Council
Moones Sotoodeh	Willoughby City Council
Kerrie Edwards	Willoughby City Council

Councillors present:

Tanya Taylor	Mayor - Willoughby City Council
Roy McCullagh	Councillor - Willoughby City Council
Robert Samuel	Councillor - Willoughby City Council

Members of the public:

Ben Midgley	PDC Traffic Consultants
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Mr John Hooper, representative for Local State MP for Willoughby was unable to attend the meeting. The Chair spoke with Mr Hooper on 16 February 2023. Mr Hooper advised that he concurred with the officer's recommendations for all items. The Committee was informed of Mr Hooper's position at the start of the Committee meeting.

2 APOLOGIES

Ben Cantor	Busways
Richard Goulston	Willoughby City Council
Kate Drysdale	Willoughby City Council
John Hooper	Local State MP's Representative for Willoughby
Zorica Kaye-Smith	Local State MP's Representative for Lane Cove
Craig Campbell	Councillor - Willoughby City Council
Hugh Eriksson	Councillor - Willoughby City Council
John Moratelli	Councillor - Willoughby City Council

3 DISCLOSURES OF INTERESTS

Refer: Willoughby City Council Code of Conduct 2019
[Willoughby City Council Code of Conduct 2019](#)

Nil

4 MATTERS ARISING FROM THE MINUTES OR FROM COUNCIL RESOLUTION

That the Minutes of the Ordinary Meeting of the Local Traffic Committee held 24 October 2022, copies of which have been circulated to each member of the Local Traffic Committee, be confirmed.

4.1 COUNCIL ADOPTION OF THE LOCAL TRAFFIC COMMITTEE MINUTES

That the Resolution of the Ordinary Meeting of Council held 28 November 2022 provided below, be noted.

TRAFFIC COMMITTEE RECOMMENDATION

That the information be received and noted.

ORDINARY COUNCIL MEETING

28 NOVEMBER 2022

12.16 MINUTES - TRAFFIC COMMITTEE MEETING HELD ON 24 OCTOBER 2022

ATTACHMENTS:	1. IMPLICATIONS 2. TRAFFIC COMMITTEE MINUTES OF 24 OCTOBER 2022 (2 INCLUDED IN ATTACHMENT BOOKLET 2)
RESPONSIBLE OFFICER:	HUGH PHEMISTER - PLANNING & INFRASTRUCTURE DIRECTOR
AUTHOR:	GORDON FARRELLY – TRAFFIC & TRANSPORT TEAM LEADER
CITY STRATEGY OUTCOME:	2.1 – ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY 2.4 – REDUCE PARKING AND TRAFFIC CONGESTION 3.1 – FOSTER FEELINGS OF SAFETY, SECURITY AND CLEANLINESS 5.1 – BE HONEST, TRANSPARENT AND ACCOUNTABLE IN ALL THAT WE DO
MEETING DATE:	28 NOVEMBER 2022

1. PURPOSE OF REPORT

To advise Council of the outcome of the Traffic Committee Meeting held on 24 October 2022.

2. OFFICER'S RECOMMENDATION

That Council receive and adopt the recommendations, excluding Item 5.1, arising from the Traffic Committee Meeting held on 24 October 2022.

3. BACKGROUND

The Traffic Committee (the Committee) is a technical committee of Council which comprises NSW Police, TfNSW, Council and the local State Members of Lane Cove and Willoughby as voting representatives. Council may exercise its traffic control and management functions only after consideration by the Traffic Committee.

The Committee met on 24 October 2022 and considered 5 formal items, there were no late items, and no informal items, and one general business matter.

The reports relating to each item in the minutes can be viewed in the Traffic Committee agenda papers on Council's website at [Willoughby City Council - Traffic Committee](#). The agenda papers include the background and motivation for each item and the community consultation timing and outcomes.

The voting members of the Committee have reviewed and accepted the Minutes (**Attachment 2**).

ORDINARY COUNCIL MEETING

28 NOVEMBER 2022

4. DISCUSSION

The attention of Councillors is drawn to the following matters which were discussed:

Item 5.1 - Edward Street, Willoughby - Pedestrian, Bicycle and Traffic Calming Improvement Plan

Community feedback on the Pedestrian, Bicycle and Traffic Calming Improvement Plan (Plan) continued following the Traffic Committee Meeting on 24 October 2022.

In response, it has been determined to not proceed with the Plan at this time. New options will be investigated for Edward Street. Following assessment of the options, a decision will be made whether to proceed with the Plan as is, modified or not at all. A new proposal may also replace the Plan. Stakeholder and community engagement will be undertaken on any new proposal in Edward Street.

It is recommended that a decision on item 5.1 Pedestrian, Bicycle and Traffic Calming Improvement Plan be deferred.

It is recommended that Council adopt the Traffic Committee recommendations, excluding item 5.1.

5. CONCLUSION

The Minutes do not bind Council to any additional resource commitment. It is recommended that Council adopt the recommendations of the Traffic Committee.

TRAFFIC COMMITTEE RECOMMENDATION

That the information be received and noted.

5 FORMAL ITEMS FOR CONSIDERATION

5.1 BELLAMBI ST NORTHBRIDGE (TEMPORARY ROAD CLOSURE) - EXTENSION OF ROAD CLOSURE PERIOD

ATTACHMENTS:	NIL
WARD:	SAILORS BAY WARD
RESPONSIBLE OFFICER:	DANIEL SUI – TRAFFIC & TRANSPORT ACTING TEAM LEADER
AUTHOR:	JOHN ELLIOTT – ECONOMIC DEVELOPMENT MANAGER
CITY STRATEGY OUTCOME:	3.6 – ACTIVATE LOCAL SPACES IN CREATIVE WAYS 4.6 – FACILITATE THE VIABILITY AND VIBRANCY OF OUR VILLAGE CENTRES
MEETING DATE:	23 FEBRUARY 2023

1. PURPOSE OF REPORT

To seek approval for an extension of an additional six-months to the closure of Bellambi Street at its junction with Sailors Bay Road, Northbridge. It is currently closed as a trial to establish a local public space in the heart of the business centre that will become a focal space for events and community activities, provide a community gathering area and add additional outdoor dining space.

2. OFFICER'S RECOMMENDATION

That Council:

- **Approve the extension of the closure of Bellambi Street at its junction with Sailors Bay Road, Northbridge for an additional six months from 28 March 2023, to enable community consultation and reporting back to the Traffic Committee.**

3. TRAFFIC COMMITTEE DISCUSSION

The Committee members discussed the wording of the recommendation should better reflect that the extension is for a maximum of 6 months. It was noted that, should the community consultation result in reopening of the road to its original use, this may occur sooner than end-September 2023.

4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the amended Officer's recommendation, as follows:

That Council:

Approve the extension of the closure of Bellambi Street at its junction with Sailors Bay Road, Northbridge for an additional six months (maximum) from 28 March 2023, to enable community consultation and reporting back to the Traffic Committee.

5.2 Naremburn LOCAL CENTRE Traffic and Parking Management Plan

ATTACHMENTS:	1. ENGAGEMENT OUTCOMES REPORT – NAREMBURN 2022 COMMUNITY CONSULTATION 2. TRAFFIC REPORT 3. NAREMBURN LOCAL CENTRE STREETSCAPE UPGRADE CONCEPT PACKAGE 4. WILLOUGHBY LOCAL CENTRES STRATEGY 2023 5. NAREMBURN LOCAL CENTRE PARKING AND VEHICLE CIRCULATION PLAN
WARD:	NAREMBURN WARD
RESPONSIBLE OFFICER:	DANIEL SUI – TRAFFIC AND TRANSPORT ACTING TEAM LEADER
AUTHOR:	THOMAS GOUGH – SENIOR PROJECT MANAGER
CITY STRATEGY OUTCOME:	2.1 – ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY 2.4 – REDUCE PARKING AND TRAFFIC CONGESTION 3.1 – FOSTER FEELINGS OF SAFETY, SECURITY AND CLEANLINESS
MEETING DATE:	23 FEBRUARY 2023

1. PURPOSE OF REPORT

To seek approval for the implementation of the proposed Naremburn Local Centre Parking and Vehicle Circulation Plan, subject to TfNSW approval of the Traffic Management Plan (TMP) for the traffic conversion of Quiamong Street to one-way.

2. OFFICER'S RECOMMENDATION

That Council:

Approve the proposed Naremburn Local Centre Parking and Vehicle Circulation Plan, subject to TfNSW approval of the Traffic Management Plan (TMP) for the traffic conversion of Quiamong Street to one-way.

3. TRAFFIC COMMITTEE DISCUSSION

Tanya Taylor (Mayor) noted access to the Disability parking from Willoughby Road southbound into the Local centre car park may be resolved through future long term planning process to signalise the intersection and/or a new roundabout at Rohan Street intersection.

Shivani Karan advised that TfNSW have comments on the proposed design. It was agreed Council and TfNSW work through these comments outside of the Traffic Committee meeting.

Following discussions with TfNSW, proposed changes to the proposed Naremburn Local Centre Parking and Vehicle Circulation Plan and Traffic Management Plan (TMP) are:

- removal of the zebra crossing at the entrance of the car park, adjacent to the Willoughby Road traffic signal site (to improve safe access for pedestrians and reduce potential traffic congestion at the signalised intersection)
- additional bicycle logo/directional markings & signage for the new dedicated southbound cycle lane
- additional ONE WAY signs will be installed on Quiamong Street (north of the car park)
- widen the new kerb median (from 0.4m to 0.9m) on Quiamong Street to separate traffic and cyclists' movements
- complete swept path analysis for MRV to maintain and ensure safe access at the car park entrance (swept path analysis is attached in the TMP)
- retain the existing Rohan Street parallel parking (west of the mid-block speed hump)
- relocate/retain the existing three motorbike parking spaces (at Rohan St & car park area)

Detailed explanation of the above changes are documented in the Traffic Management Plan (TMP) for Quiamong Street Traffic Conversion.

TfNSW and NSW Police raised concerns about the possibility of errant vehicles entering the proposed shaded seating and dining area adjacent to Willoughby Road without adequate barriers to protect patron safety.

A crash data analysis of the precedent has been conducted. The data shows a total of 12 crashes recorded during the five-year period. Six (6) were rear end crashes on the Gore Hill Freeway and are outside the concerned area. The remaining six (6) crashes occurred between 2016 and 2019. This is a relatively low incident rate. All six (6) accidents were generally isolated individual crashes spread across various locations within the study area. There is no discernible trend between those crashes and the proposed shaded seating and dining area adjacent to Willoughby Road. None of the recorded crashes have impacted on the pedestrian space.

Currently the design provides two to three vehicle barriers in the form of a kerb & gutter, low retaining walls and landscaping and trees. This is considered a low safety risk and no further actions and design changes are proposed at this stage.

Bike North sent an email to Council requesting a late submission on the proposed bicycle paths changes. Council met with Bike North's representatives and considered the submission. The suggested changes relating to signage, bike racks and a bike pump are considered feasible, will be incorporated into the detailed design.

An extension of the bicycle lane through the car park is not feasible due to the conflicting vehicle and cyclist movements within the limited road space, including pedestrians walking to/from the parking spaces. There is an existing dedicated cycle lanes/ramp (north & south bound) on the eastern side of the car park for cyclists traveling through the local centre. All cyclists visiting the local centre are expected to dismount at the end of the proposed bicycle lane (southbound). Additional bicycle racks will be provided at the Local Centre.

All design issues raised have been considered and proposed changes incorporated in the revised Naremburn Local Centre Parking and Vehicle Circulation Plan and Traffic Management Plan (TMP) for the traffic conversion of Quiamong Street to one-way to allow the progression of the detailed design. A detailed design submission to the Local Traffic Committee is not required.

4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the Officer's recommendation.

5.3 CLARENDON ST ARTARMON - TRUCK ZONE

ATTACHMENT:	1. TRUCK ZONE AT 12-18 CLARENDON STREET, ARTARMON
WARD:	NAREMBURN WARD
RESPONSIBLE OFFICER:	DANIEL SUI - TRAFFIC & TRANSPORT ACTING TEAM LEADER
AUTHOR:	SRI SRITHARAN – SENIOR TRANSPORT ENGINEER
CITY STRATEGY OUTCOME:	2.4 – REDUCE PARKING AND TRAFFIC CONGESTION
MEETING DATE:	23 FEBRUARY 2023

1. PURPOSE OF REPORT

To seek Council approval for the installation of a Truck Zone on the west side of Clarendon Street, Artarmon, between Carlotta Street and Dickson Avenue.

2. OFFICER'S RECOMMENDATION

That Council approve the installation of a Truck Zone on the west side of Clarendon Street, Artarmon, between Carlotta Street and Dickson Avenue.

3. TRAFFIC COMMITTEE DISCUSSION

The Committee noted that this parking would be for trucks only. Vans/utes would not be allowed to park in this area as they are restricted to Loading Zones.

4. TRAFFIC COMMITTEE CONCLUSION

The Committee agreed with the Officer's recommendation.

That Council

Approve the installation of a Truck Zone on the west side of Clarendon Street, Artarmon, between Carlotta Street and Dickson Avenue, as provided in Attachment 1.

5.4 DELEGATED ITEMS - 23 FEB

ATTACHMENTS:	1. DIAGRAMS OF SIGNPOSTING, PAVEMENT MARKING AND LINE MARKING CHANGES
WARD:	ALL WARDS
RESPONSIBLE OFFICER:	DANIEL SUI - TRAFFIC & TRANSPORT TEAM LEADER
AUTHOR:	MOONES SOTOODEH – TRAFFIC ENGINEER
CITY STRATEGY OUTCOME:	2.1 – ENHANCE TRANSPORT CHOICES AND CONNECTIONS THROUGHOUT THE CITY 2.4 – REDUCE PARKING AND TRAFFIC CONGESTION 3.1 – FOSTER FEELINGS OF SAFETY, SECURITY AND CLEANLINESS
MEETING DATE:	23 FEBRUARY 2023

1. PURPOSE OF REPORT

To seek Council approval to implement regulatory signposting and line marking changes at various locations in Willoughby City Council.

2. OFFICER'S RECOMMENDATION

That Council approve the implementation of regulatory signposting and line marking changes at various locations in the Willoughby Local Government Area in Table 1.

3. TRAFFIC COMMITTEE DISCUSSION

The Committee discussed safety concerns for school children in relation to the suggested times for 23/03 - 5 Centennial Ave, Chatswood - Installation of Work Zone. The Committee agreed that Council and Police will meet the developer and School (P&C) regarding the Work Zone operation times. Council to report back outcomes of the meeting at the next Traffic Committee meeting.

4. TRAFFIC COMMITTEE CONCLUSION

Traffic Committee noted that item 23/02 Work Zone has been installed on Macmahon Street instead of High Street, as a last minute change to improve safe access for the works site.

In relation to Item 23/03, Council can confirm the Chatswood Public School Principal supports the use of the Work Zone at 5 Centennial Avenue (letter **attached**). A site meeting has been organised between the Police, School, School P&C, Council and the developer, to discuss Police's concerns.

The Committee agreed with the Officer's recommendation.

6 LATE ITEMS

Nil

7 INFORMAL ITEMS

Nil

8 GENERAL BUSINESS

8.1 SAILORS BAY ROAD, NORTHBRIDGE – TRUCK ZONE RELOCATION

A resident of Northbridge contacted the Member for Willoughby, Tim James MP, regarding with a concern about increasing traffic congestion exiting Northbridge in the mornings, especially on Saturdays and during after school finishing times from 3pm-4pm. The resident's concerns were:

- The location of the 'Truck Zone' on the southern side of Sailors bay Road approaching the Strathallen Avenue signalised intersection.
- A request to move the Truck Zone further from the intersection to allow for a longer exclusive 'Left Turn Only' lane. It is currently about 20m.

Comments from John Hooper, a representative for the Member for Willoughby, Tim James MP, were:

- Supportive of the exclusive 'Left Turn Only' lane but prefers the 'Truck Zone' not be moved further back because of the needs of the retail shoppers and the location of the existing 'Truck Zone' with parking generally along the street.

Actions proposed by Council:

Council has initiated a traffic study to investigate the implications of the 'Left Turn Only' lane on the operation of the signalised intersection at Sailors Bay Road and Strathallen Avenue.

In particular,

- The optimum length of the 'Left Turn Only' lane and hence whether it is necessary to move the 'Truck Zone' further back.
- Whether westbound vehicles are using the kerb lane to avoid being caught behind the right turn lanes from Sailors Bay Road to Harden Avenue.
- The change to vehicle delays and queues at the intersection if all through vehicles are forced to use the centre through lane.
- Investigate the intersection safety and efficiency performance (Level of Service)
- Potential risks of through vehicles changing lanes between Strathallen Avenue and Harden Avenue, to avoid being stuck behind vehicles turning right onto Harden Avenue.

8.2 WALTER STREET, WILLOUGHBY – RIGHT TURN BAN FROM WALTER STREET ON WILLOUGHBY ROAD

The Member for Willoughby Tim James received a submission from a local resident in Walter Street, Willoughby, objecting to the approved 'No Right Turn' from Walter Street onto Willoughby Road.

At Ordinary Council Meeting, 19 September 2022, Council adopted the recommendations arising from the Traffic Committee Meeting held on 5 September 2022, in particular Item 5.6, 'Walter Street, Willoughby – Pedestrian, Bicyclists and Traffic Calming Improvement Plan'.

Walter Street is a Local Road and Willoughby Road is a State Road managed by TfNSW. An extensive traffic study and modelling of traffic volumes and movements along Willoughby Road, taking into account all future proposed developments in the area. TfNSW imposed a full-time 'No Right Turn' from Walter Street because of 'potentially road safety issues and may lead to an increase in crashes, particularly associated with uncontrolled turning movements in and out of Walter Street'.

A new time of day restrictions Right Turn movements from Willoughby Road onto Walter Street will be introduced No Right Turn 6am – 10am & 3pm – 7pm Monday to Friday restriction in Willoughby Road, southbound, at Walter Street.

These right turn bans formed part of the development consents (Notice of Determination of a Development Application) issued on 2 February 2022 under the Environment Planning and Assessment Act.

Council support TfNSW's position to ban the right turn movements to ensure maximum public safety and intersection performance.