

Minutes



Built and Cultural Heritage Advisory Committee

Tuesday 19 March 2024
4.00-5.30pm

Location:	Coachwood Room Level 6, 31 Victor St Chatswood
Chair:	Wayne Farmilo
Attendees:	Members: Adrian Alexander, Rena Czaplinska-Arche, Denis Fernandes, Nicholas Flood, Audrey Thomas, Paul Storm, Wayne Farmilo, Srishti Mahhajan, Karen Somers WCC Staff: Govender Dyalan (Acting Head of Planning), Samantha Connor (GRC Manager)
Apologies/absent:	Members: Denis Fernandes, WCC Staff: Bushra Salam (Governance)
Guests	Mayor Tanya Taylor, Councillor Anna Greco

Agenda items

Item	Topic / Discussion	Action
1	Welcome: The meeting was declared open at 4:00 pm.	
	Apologies	
	Declarations of interest A link to the Disclosure of interest by Committee Members form was circulated with the Agenda. Hardcopies were also available at the meeting. https://www.willoughby.nsw.gov.au/Council/Forms/Disclosure-of-interest-by-Committee-Members No declarations were received.	
	Acknowledgement of Country <i>Willoughby City Council acknowledges the Traditional Owners of the lands on which we meet today, the Gamaragal People, and their connections to land, waters, and community. We pay our respects to their Elders past and present, and extend that respect to all Aboriginal and Torres Strait Islander people, including those who may be in attendance today.</i>	

3 **Committee Governance**

Appointment of Chair

Pursuant to clauses 5.4 of the Committee's Terms of Reference, the Committee unanimously appointed Wayne Farmilo for the meeting.

4 **Previous Minutes**

Confirmation of minutes

The Committee adopted the minutes of the meeting of the Committee held on Tuesday 14 November 2023.

Moved by Adrian Alexander

Seconded by Wayne Farmilo

Carried unanimously.

5 **Business arising from Previous Minutes**

Draft Heritage Review presentation

- Presentation provided by the Acting Head of Planning
- It was agreed to provide the draft heritage review (**in confidence**) to the committee during April/May for feedback

Update on the establishment of Informal Working Group

Exotic species documentation for cultural & historic value

- No informal working group has been established to date
- It was envisaged that a working group could document exotic plant species to contribute to the natural heritage register and to potentially develop/update signage at parks.
- Discussion included that it is likely this work has already been done by Council officers and that members could review existing documentation and then determine the scope of a working group.

Decision:

- That a working group be established to determine the scope of such a group, relating to listing of exotic plant species, and that the group report back to the next meeting of the committee.
- Paul, Audrey, Rena and Srishti agreed to be part of the working group.

Further Action:

- Request the attendance of Council's Bushland Team Leader at the next committee meeting to talk about the natural heritage register.

6 Business to be discussed

6.1 Promotion of heritage and education/education model/piece for the community, committee can provide advice to council, Target audience.

6.2 Audit of display boards for historical accuracy

6.3 History and Willoughby webpage overview and management details

- These items were deferred to the next committee meeting.
- The committee requested a presentation from Council officers about the information available on the website and how it can be better promoted. For example walking tour apps; education in schools etc
- The committee also requested that Council's Local Studies Officer presents at the next meeting on the heritage section of the library, current storage of items/records and capacity to take on more items.

7 Other Business

7.1 Reforms

- The reforms will apply to conservation areas including duplex, manor homes, terrace housing and others that Willoughby Council would not normally permit.
- Legislation will include non-refusal clauses for councils.
- It is too early to understand exactly what the impact will be, because the legislation is not yet available
- Noted that submissions on the Reforms has now closed.
- It is estimated that the reforms will be implemented in July 2024.

7.2 Engineering Steering Committee

- Nick noted that the engineering steering committee (Maritime Museum) is looking for nominations for innovative engineering items. Members can chat to Nick to put forward any engineering items for consideration by the Engineering Steering Committee.

7.3 For noting:

- Paul noted the Chatswood Post Office has a post mark to
-

commemorate the heritage office

- Chatswood The Mix has a display of historical images initiated by the site developers.
- Ashley House now has a private owner who is doing excellent refurbishment works on the House.

8 Next Meeting

Date: 4-5:30pm Tuesday 14 May 2024

4-5.30pm Tuesday 25 June 2024

Suggested Agenda Items:

Presentation from Local Studies Officer

Update on the heritage review

Report back from working group on scope of the group

Presentation from Bushland Team Leader

Summary from Jean O'Neill, Council Arborist on the existing listings of Natural listed plants through the suburbs

Agree achievements of the Committee to report back to Council for the End of Council Term

9 Meeting conclusion

The meeting concluded at 5.40 pm.
