Venue Snapshot West Chatswood Community Room



Special Conditions:	✓ - Alcohol permitted with conditions
Room Dimensions:	10.4m x 6m
Room Capacity:	People
Theatre Layout	30
Classroom Layout	24
Boardroom Layout	14
Active Class	10
Children's Birthday Party – Non Sports	20
Standing/Cocktail	30
N.B Please see layout diagrams next page	

 \checkmark = available at this venue x = not available at this venue \$ = available for hire at this venue (fees apply)

	Amenities		Kitchen/Catering		Technology		Equipment/Furniture
√	Disabled access	×	Kitchen - Full	×	Audio Visual system	✓	Tables - Full Trestle Size (4)
✓	Outdoor area	✓	Kitchenette - sink & hot water	×	Amplifier	✓	Tables - Childrens Size (2)
√	Outdoor area - with playground equipment	×	Tea/Coffee Crockery - Dry Hire	×	Projector - Inbuilt	√	Seating - Chairs - Adult size (30)
✓	Air conditioning	×	Luncheon Crockery - Dry Hire	×	Projector - Portable	✓	Seating - Chairs - Childrens Size (12)
✓	Heating	×	Cutlery - Limited	×	Projector screen	×	Seating - Couch or arm chairs
×	Ceiling Fans	×	Water glasses	×	Computer/PC	×	Piano
×	Electric Fans	✓	On site Café	×	Whiteboard - Inbuilt	×	Table Tennis Table
✓	Parking	×	On site Catering	×	Whiteboard - Electronic	×	Pool Table
✓	Disabled parking	×	Oven	×	Whiteboard Portable	×	Gym Equipment
✓	Toilet facilities (internal)	×	Stove	×	WiFi	×	Portable partitions
×	Toilet facilities (external)	✓	Microwave	×	Lectern	×	Trolley - Upright
✓	Accessible toilet		Dishwasher	×	Projector trolley	✓	Bins
×	Shower Facilities	✓	Fridge - Full size		•		
×	Storage	×	Fridge - Bar fridge size				Flooring
×	Basketball/Futsal Courts	✓	Hot Water - Kettle				Flooring - Carpeted
×	Stage	×	Hot Water - Zip System				Flooring - Dance Floor
✓	Powerpoints (8)	×	Hot Water - Electric Urn			✓	Flooring - Vinyl Floor
							Flooring - Polished Timber

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Theatre Layout



Classroom Layout



Standing/Active Layout



Boardroom Layout









